

**Minutes of the Parish Council meeting held on Thursday, 2nd February 2017 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Allin, Airey, Horton, Winslade, Okonkowski, Passero, Howell, Bull, Denman & Mrs Hunt (Clerk)

425.1. Apologies

- There were none.

425.2. Meeting open to the public (matters to be discussed at a future meeting)

- Two residents were present and raised concerns about Walgrave and Holcroft. Councillor Okonkowski is dealing with the issue of the bushes. The city council cannot deal with the car park matters as the land is private and not owned by the council. Warnings have been given to a driver causing damage to the front grassed areas of two properties near to the Walgrave car park by driving across them.

425.3. Minutes of the last meeting

- These were approved as a true record and duly signed after the following three amendments: (Page 1) Councillor was not present at the meeting and was deleted from attendees; **424.3.** Delete 'c' and add 'C' to 'cate'; (Page 3) **424.8.** Delete 'to' and add 'two'; **424.11** Delete 'of' and insert 'behind'.

425.4. Matters arising

(Page 1) **424.3. Community Serve Project**

- The group have held a very successful 'Meat and Eat' Event at the Jigsaw Centre, Herlington. This will be a monthly event with the next event being held on 8th February from 4pm to 6pm.

424.5., 423.6. Orton Park Cricket Club

- It was agreed that no further action was necessary regarding the boundary as the resident had not contacted the Clerk since he was last written to. A watching brief will be maintained. The doors and windows have been installed in the pavilion.

(Page 3) **424.8. Environmental issues**

- Councillor Allin had today spoken with Mr. Tebb who is discussing the matter with the Planners but will not expect the work to be carried out until April when budgets are allocated.

424.10. For information – Power of Competence

- Training will be required to undertake this.

424.10. For information – Local Access Forum

- Councillor Allin had contacted the group but there are no problems currently relating to the parish. The path to the rear of Basil Pond will be investigated – Lee Moore is dealing with this,

425.5. Resignation of Clerk & Recruitment of New Clerk

- The Clerk has tendered her resignation after 28 years in post and will leave on or before the 30th April 2017. A Recruitment sub-committee was elected comprising Councillors Casey, Denman, Allin and Passero. A budget of £1,000 was agreed for the sub-committee. The role will be advertised in the Peterborough Today, The Orton Oracle, Local Centre's and Libraries. The Clerk has produced draft papers relating to the recruitment process as well as up to date draft policy documents. Copies of the draft policy documents will be circulated to all members for comments and to adopted at the March meeting.

425.6. Community Serve

- The success of the 'Meet and Eat' event was welcomed by members. They are looking to make this a social event for families and 'wrap around' services will be present at each event.

425.7. Clerk's Report

1. CORRESPONDENCE

- Forward Plan of key decisions to 20/03/17
- SLCC Code of Practice in English Language re appointment of employees

- Transforming Lives briefing paper
- Near Neighbours – details of Common Good Fund
- Active Places survey – completed online by Clerk (survey monkey)
- Minutes of last meeting and agenda for next meeting on 8th February received from Cross Keys Homes
- Web link to city council budget consultation papers received – the Chair encouraged members to participate
- Leaflets from UK Power networks showing how to help vulnerable Neighbours in the event of a power cut

Meetings to be held in March 2017

1. Budget	1 st
2. Cambridgeshire Police & Crime Panel	1 st
3. Cabinet	6 th
4. Budget – Joint meeting of Scrutiny Committees	8 th
5. Licensing Committee	9 th
6. Audit Committee	13 th
7. Extraordinary Parish Council Liaison	15 th
8. Planning & Environmental Protection Committee	21 st
9. Cabinet	27 th

Meetings cancelled:

1. None

Executive decisions taken:

1. Opportunities Framework Agreement
2. Shared Trading Standards Service
3. Variation of Lease re Council Owned Land and Creation of a New Investment Fund
4. To Grant 12 year Lease to The Green Backyard
5. Acquisition of Freehold Investment Property in Peterborough

Outstanding items:

- None

2. PLANNING MATTERS

a) City Council decisions

- None received

3. FINANCIAL MATTERS

a) Accounts for payment

Mrs C Hunt	Clerk's salary January	£289.03
	Expenses – stamps	£14.32
HMRC	PAYE Clerk	£72.20
Herlington Community Association	Room Hire	£11.10
		£386.65

425.8.. Environmental issues

a) Reporting of environmental issues at future meeting

Location	Environmental issue	Reference No. / Action
Goldhay Way, Bardney and Bringhurst.	Rubbish	Councillor Casey reported that this has been collected
Peterborough	AMEY Contract	Contract to end in March

425.9. Reports of Representatives on outside bodies

a) Cross Keys Homes

- Councillor Winslade reported that the next meeting will be on Wednesday, 8th February at 2:00pm in Headquarters.

425.10. For Information

- There was none.

425.11. Meeting open to the public (comments)

- There were none

425.12. Parish Council observations on new plans

Councillors Casey & Bull left the room before the commencement of this item.

16/02388	Caravan Club, Ferry Meadows Site, Ham Lane, Orton Waterville Installation of concrete pads, 4 x caravan 'pods' & car parking space	No observations
17/00021/CTR	East Grange, 552 Oundle Road, Orton Longueville Fell small Ash and remove limb from Yew (height 2ft)	No observations
17/00047	1 Church View, The Village, Orton Longueville Ground floor and two-storey rear extensions	No observations

Meeting closed: 8:35pm

Date of next meeting: Thursday, 2nd March 2017 at 7.30pm in Herlington Community Centre, Orton Malborne