

**Minutes of the Parish Council meeting held on Thursday, 5th January 2017 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Allin, Airey, Horton, Winslade, Okonkowski, Passero & Mrs Hunt (Clerk)

424.1. Apologies

- Councillors Howell, Bull & Denman

424.2. Meeting open to the public (matters to be discussed at a future meeting)

- One member of the public was present and items discussed concerned leaves left rotting on the footpaths, especially around the Longwalk and Phoenix School areas. Councillor Casey reported that AMEY were currently undertaking this work and were due in the Ortons this week, starting in Orton Malborne, on to the village and then on to Orton Goldhay. He and Councillor Okonkowski would check that this work has been carried out in the parish. The rubbish being deposited by taxi drivers in Orton Goldhay was discussed and whilst it is not illegal for the taxis to park where they are littering is an offence. The Clerk will email the Enforcement Team in this respect. Parking on grass verges was discussed but currently there is little that can be done to prevent this if vehicles belong to residents where they are parked on the verges, unless they are a danger to the public i.e. missing petrol cap.

424.3. Speaker: Cate Harding – Community Serve Project

- Cate Harding, City Council Community Capacity Manager for Community Cohesion was present with Mohammed Ozaman, Community Serve Area Co-ordinator for the Ortons. They are currently based at City College but Ozaman will be based within the Ortons once suitable space has been identified. The programme is designed to get communities working together to support each other. They are hoping to provide opportunities for people to be able to get together and form networks of support. Referral points need to be identified and a responsive community structure. Underutilised facilities will be sourced and activities and groups set up within them. Services will need to be re-designed to meet the needs of the community. They are looking at gaps in current provision. Funding will need to be sourced and it is hoped the Parish Council will be able to assist with this. The Ortons is one of three city groups where this project is being carried out. Members invited Cate to attend meetings regularly to give an update of what plans are proposed and any difficulties faced.

424.4. Minutes of the last meeting

- These were approved as a true record and duly signed after the following three amendments: (Page 1) **423.5.** Delete 'Bekham' and add 'Belham'; **423.6.** Add 'l' to 'al'; **423.10.** Delete 'l' and insert 'in'.

423.5. Matters arising

(Page 1) **423.5., 422.5., Clerk's Report – 1. CORRESPONDENCE**

- Councillor Allin reported that he had been unwell and unable to attend the CAPALC AGM on 15th December.

(Page 2) **423.6. Orton Park Cricket Club**

- The Clerk had visited the ground and the new roof was now on both buildings. She had taken photos of the build to date. The Clerk needs to investigate more the charges surrounding boundary determination. The solicitors had written to say that the lease must be signed by individual Trustees (up to 4) as the club itself is not a legal entity in law. She will advise the club accordingly.

424.6. Budget & Precept 2017/18

- The budget and relating issues were discussed at length by members. Potential projects could be happening due to the activity within the parish from outside agencies such as Community Serve and it was prudent to ensure funds were available. Providing extra bins or skips within the parish was also agreed and the Clerk will liaise with other parish councils in this respect. Shrubbery will need attention at Oakleigh Drive playarea and the lease costs are still outstanding. The following budget and precept was unanimously agreed, the precept remaining as last year.

Budget heading	Amount £
Administration	£ 6,570
Clerk's salary	£ 3,540
Clerk's PAYE	£ 890

Donations	£ 3,000
Churchyard maintenance	£ 650
Grounds Maintenance	£ 4,500
Orton Counselling Service for Young Persons	£ 1,500
Oakleigh Drive Playarea	£ 1,000
Orton Park Cricket Club	£ 1,000
Botolph Green Festival	£ 1,500
Skips/Waste management	£ 3,000
Community Grants	£ 5,250
Contingency	£ 5,000
Budget Total	£37,400
Precept 2017/18	£37,400

424.7. Clerk's Report

1. CORRESPONDENCE

- Forward Plan of key decisions to 09/02/17
- Waiting restriction and street parking places – enforcement notice re New Co-Op site Oundle Road
- Waiting restriction and street parking places – enforcement notice re the Village, Orton Longueville
- Request for feedback from Parish Council Conference circulated to attendees
- CPALC 'e' Bulletin received
- Peterborough Future Draft Local Plan web link received – consultation period 16th December 2016 to 9th February 2017
- CAPALC 'e' Bulletin received
- Community Facilities survey received
- Nomination forms received for Queen's Garden Party – 23rd May
- Consultation on Castor & Ailsworth Local Plan – available on website – ends 17th February
- Details received re changes made to city council Scrutiny Committees
- Peterborough Healthy City Campaign leaflet received

Meetings to be held in January 2017

1. Creating Opportunities & Tackling Inequalities Scrutiny	5 th
2. Children & Education Scrutiny Committee	5 th
3. Scrutiny Commission for Health Issues	10 th
4. Adults & Communities Scrutiny	10 th
5. Licensing Committee	12 th
6. Sustainable Growth Environmental & Resources Scrutiny	16 th
7. Cabinet	16 th
8. Employment Committee	19 th
9. Planning & Environmental Protection Committee	24 th
10. Full Council	25 th

Meetings cancelled:

1. None

Executive decisions taken:

1. Request for Public Consultation for Public Space Protection Orders
2. Peterborough City Council Construction Framework
3. Provision of Non Social Care Temporary Agency Workers

Outstanding items:

- None

2. PLANNING MATTERS

a) City Council decisions

- None received

3. FINANCIAL MATTERS**a) Accounts for payment**

Mrs C Hunt	Clerk's salary December	£289.03
	Expenses – stamps	£15.36
HMRC	PAYE Clerk	£72.20
Herlington Community Association	Room Hire	£11.10
		£387.69

424.8. Environmental issues**a) Reporting of environmental issues at future meeting**

Location	Environmental issue	Reference No. / Action
The Village	The proposed new road markings	Councillor Allin showed members two pictures and it was agreed that picture to was best and that the words 'slow' could also be added. The Clerk will contact Mr. Tebb confirming that his department will be funding this project.

424.9. Reports of Representatives on outside bodies**a) Cross Keys Homes**

- Councillor Winslade reported that the next meeting will be at 7pm on 11th January at Headquarters. She handed the Clerk a list of meeting dates for the year, available upon request. The project at Blackmead has ongoing issues relating to land ownership. 2017 projects for Meriton, Shortfen, Saltmarsh and Brewerne are on hold. There will be a walkabout in Kilham at 11am on 11th January.

b) Parish Liaison Committee

- Councillor Allin reported that nominated persons had been appointed to the city council's scrutiny committees. Kim Sawyer gave a talk about devolution. Ian Dewar from CAPALC spoke about feedback received from the parish conference.

c) Shadow Authority re Devolution

- The first meeting has been held and a Chair and officers appointed who will be in post until a Mayor is elected in May.

424.10. For Information**a) Power of General Competence**

- The Clerk will look into this matter which will allow the parish council to invest their funds to gain more interest.

b) Local Access Forum

- Councillor Allin reported that he is keen to be involved in this group which deals with 'Rights of Way' issues. He will contact the group's Chair to establish whether there are any issues relating to the parish.

c) Orton Waterville Ancient Orchard

- Councillor Airey reported that the Parish Council's Environmental Working Group have discovered the orchard being The Maples and are seeking to re-establish it for the community.

424.11. Meeting open to the public (comments)

- Councillor Casey responded to a residents question regarding the removal a slide from Bringhurst playarea. It was removed under Health and Safety concerns and will be replaced. Mrs. Oskar outlined details of the Florence Saunders Charity to members.

424.12. Parish Council observations on new plans

Councillor Casey left the room before the commencement of this item.

16/02378	80 Oakleigh Drive, Orton Longueville Ground floor front extension	No observations
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16/02288	31 Oakleigh Drive, Orton Longueville Two-storey rear extension	No observations
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Meeting closed: 9:55pm

Date of next meeting: Thursday, 2nd February 2017 at 7.30pm in Herlington Community Centre, Orton Malborne