

**Minutes of the Parish Council AGM held on Thursday, 12th May 2016 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Allin, Winslade, Denman, Okonkowski & Mrs Hunt (Clerk)

Members above recently elected signed their 'Declaration of Acceptance of Office' forms

417.1. Apologies

- There were none

417.2. Election of Chair

- Nominations were called for and having been proposed and seconded Councillor Casey was unanimously elected

417.3 Election of Vice-Chair

- Nominations were called for and having been proposed and seconded Councillor Davis was unanimously elected

417.3. Minutes of the last meeting

- These were approved as a true record and duly signed.

417.4. Matters arising

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416.2., 415, 2,, 414.2. Meeting open to the public (matters to be discussed at a future meeting)

- Another meeting of the action group has been held and all 'red' actions have been completed. There are two 'amber' actions outstanding relating to cover of graffiti and police cameras. There will be another meeting just before the start of the school summer holidays and another meeting after they have ended and term has resumed to review the success of the action group.

416.4., 415.2., 414.4., 413.6. Matters arising – Orton Park Cricket Club

- The Club have been successful with their latest bid and have gained the full £75,000 funding. Councillor Allin raised concerns with the boundary of the site and the Clerk will look into this. The rebate has been received regarding overpayment of rates and a further rebate may be forthcoming if not the club will be invoiced for their outstanding contribution. The Clerk is also to meet with a resident concerning the cutting down of his hedge.

416.4., 415.2., 414.4., 413.6. Precept 2016/17

- The Clerk has invited Chris Jackson from AMEY to the June meeting to answer any questions that members may have regarding the scheme.

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416.6. Environmental issues

- Councillor Allin has concerns regarding the signs at the entrance to the village – the Clerk will investigate this matter. Councillor Okonkowski requested that the Clerk write to Orton Hall Hotel asking for the mirror at the exit/entrance to the site to be replaced to aid vehicles exiting the hotel entrance.

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416.8. For information (a) Elections 2016

- The election was uncontested and the parish council now has five vacancies which can be filled by co-option. Mr. Passero was present and was successfully co-opted and signed his 'Declaration of Acceptance of Office'. Two other members of the public were present who expressed an interest in joining the parish council.

417.5. Lengthsman

- Deferred to the next meeting where it is hoped that Chris Jackson from AMEY will be present. Councillor Allin has spoken with a representative at AMEY regarding the scheme and also the Clerk to Hampton Parish Council. It was agreed a comprehensive map of the parish was essential and Councillor Casey and the Clerk would attempt to attain one.

417.6. Clerk's Report**1. CORRESPONDENCE**

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions 15/06/16
- Heritage 'e' bulletin
- Eastern Angles Newsletter
- PECT newsletter
- Letter from city council confirming refund of business rates overpaid to be refunded to bank account
- Notice of uncontested election received – 6 Councillors elected
- Letter of thanks from Orton Counselling Service for Young Persons
- Letter of thanks from Botolph Green Residents Association

Meetings to be held May 2016

1. Full Council 23rd

Meetings cancelled:

1. There were none

Executive decisions taken:

1. Bus Operator Concessionary Fare Reimbursement
2. Local Transport Plan Programme of Capital Works 2016/17
3. Award of Grants to fund the Community Assistance Scheme
4. Award of Housing Related Support Grants

Outstanding items:

- None

2. PLANNING MATTERS**a) City Council decisions**

- There were none

3. FINANCIAL MATTERS**a) Accounts for payment**

Mrs C Hunt	Clerk's salary April	£286.25
	Expenses – stamps	£7.68
HMRC	PAYE Clerk	£71.40
Herlington Community Association	Room Hire	£11.40
Taktica	Internal Audit fee	£294.00
Key Sports in the Community	Donation	£500.00
CAPALC	Subscription	£898.56
		£2,069.29

- The Annual return was agreed and signed and will be forwarded to the external auditor.
- The payment to CAPALC will be deferred pending the outcome of a meeting where the level of fees are to be discussed nationally.
- The Clerk will complete matters regarding the transfer of the parish council bank accounts to Barclays Bank.

417.7 Election of Representatives to outside bodies

The following representatives were elected:

Orton Counselling Service for Young Persons
 Parish Liaison Committee
 Sportsfield Management Committee
 Cross Keys Panel

Councillor Denman
 Councillor Allin
 Councillors Case, Allin, Passero & Okonkowski
 Councillor Winslade

417.8. Environmental issues**a) Reporting of environmental issues at future meetings**

Location	Environmental issue	Reference No. / Action
Bifield	Lights along busway	Councillor Davis
Bardney	Fly tipping	Councillor Denman
Braybrook	Fly tipping	Councillor Casey

Due to a recent spring clean the area is looking much better.

417.9. Reports of Representatives on outside bodies**a) Cross Keys Homes**

- Councillor Winslade attended the meeting held on 4th May. The panel is only just achieving enough residents to ensure that it is quorate. Projects in Blackmead and Hinchliffe are either completed or ongoing. Potential projects may be carried out in Meriton, Saltmarsh, Shortfen and Brewerne. A merger between all the panels is to be discussed at the AGM in September and also a variation in the timings of meetings.

b) Orton Counselling Service for Young Persons

- Councillor Denman reported that the next meeting will be held on Tuesday, 17th May.

417.10. For Information**a) Local Plan**

- Councillor Casey advised members to look at this on the city council website as it sets out its vision for the city. The Community Infrastructure Levy (CIL) is also outlined.

417.11. Meeting open to the public (comments)

- There were none.

417.12. Parish Council observations on new plans

16/00785	1 Church View, Orton Longueville Single storey rear extension	No observations
16/00656	41 Latham Avenue, Orton Longueville Two-storey rear extension	No observations
16/00648	5 Chippenham Mews, Orton Longueville Construction of detached garage, conversion of original garage to living accommodation & front porch	No observations
16/00867/TRE	Former Texaco Garage, Oundle Road, Orton Longueville Fell Willow tree – re-plant with Korean Fir	No observations

Meeting closed: 9.15pm

Date of next meeting: Thursday, 2nd June 2016 at 7.30pm in Herlington Community Centre, Orton Malborne