

**Minutes of the Parish Council meeting held on Thursday, 6th October 2016 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Allin, Winslade, Denman, Okonkowski, Passero, Airey, Horton, Howell, Bull (arrived 7:50pm) & Mrs Hunt (Clerk)

421.1. Apologies

- There were none.

421.2. Meeting open to the public (matters to be discussed at a future meeting)

- Two residents were present and raised issues around speed of vehicles along the Bringhurs/Goodacre road and difficulties with crossing the road near to Goodacre due to sight restrictions obscuring oncoming traffic. Councillor Okonkowski will visit the area. Problems with graffiti were discussed but this is a city wide problem that the Police and Neighbourhood Teams are meeting to discuss. The problems around vehicles parking on the double yellow lines at Herlington were also discussed – it was agreed that re-configuring the layout of the road and car park should be looked at. This matter has been raised with the city council on numerous occasions. Councillors Casey and Bull are to attend a briefing in a couple of weeks and will once again raise this matter.

421.3. Minutes of the last meeting

- These were approved as a true record and duly signed after the following amendment: **420.2.** Delete 'as' and add 'are'.

421.4. Matters arising

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420.2. Meeting open to the public

- Councillors Casey, Bull and Okonkowski carried out a comprehensive walkabout around the whole parish and compiled a seven sheet page of actions which has been presented to the city council. This included actions raised by residents at the last meeting and several other issues. Several issues have already been addressed including work at the Bifield allotments, cutting down of ivy at Shortfen and killing of roots of plant. There is currently no funding to complete white lining of parking bays. Councillors Casey and Okonkowski will visit the Malborne allotments with the manager within the next week.

420.3. Requests for financial assistance (b) Orton Park Cricket Club

- The club had provided the Clerk with an update. The roof trusses should be arriving on 17th October and the roofer and tiler are ready to go. The internal walls are up. The windows and doors have been sourced. The building should be water tight by the end of October. Invoices have been submitted to the ECB to claim funding. Soil heaped have been cleared and spread evenly around the ground. The ground in front of the Trienna property's fence has also been prepared for replanting. The Clerk had circulated to members the draft letter to the resident. This was approved and she will send it on and await the response.

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419.18 Environmental issues

- Councillor Allin has spoken with Mr. Tebb from Highways as he missed the previous meeting in the Village. He has arranged to meet him at the site tomorrow.

421.5. Lengthsman Scheme

- This item will be removed from the agenda. The scheme will be cancelled for this financial year. There is to be a public consultation re the AMEY budget as part of the city council's budget consultation process. Details will be released on 7th November.

421.6. August Meeting

- Historically no meeting has been held in August. However after some discussion it was agreed unanimously that a meeting will be held in August from 2017.

421.7. Clerk's Report

1. CORRESPONDENCE

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions to 28/11/16
- Heritage 'e' bulletin

- Eastern Angles Newsletter
- PECT newsletter
- Planning Practice Guidance – link to validation review received – comments within 8 weeks
- Parish Conference – 15th November at Allia Business Centre – 9am – 2pm
- Invitation by Nene Waterspace Study to Community Consultation Workshop – 27th October 3.30pm in Oundle (Councillor Allin to attend)
- Supply of STOPTOBER leaflets received
- Email received from Councillor Bull regarding Orton Wistow Community Centre – passed to Councillor Howell for action
- Minutes of Cross Keys Homes panel meeting held on 20th July received together with agenda for meeting to be held on 12th October
- Information received that 3 refugee families have be re-settled into the ward

Meetings to be held September 2016

1. Full Council	12 th
2. Licensing Committee	13 th
3. Cambridgeshire Police & Crime Panel Complaints sub-committee	13 th
4. Planning & Environmental Protection Committee	18 th
5. Sustainable Growth & Environmental Capital Scrutiny	25 th

Meetings cancelled:

1. There were none

Executive decisions taken:

1. Independent Advocacy Services in Cambridgeshire & Peterborough
2. A1139 Junction 17-2 widening scheme
3. Section 256 Agreement for Tier 3 Weight Management Services
4. Procurement Services
5. Section 113 Agreement for Role of Temporary Director of social Services & Adult Social Care Services Cambridgeshire County Council
6. Lease with Stef & Phillips Ltd for use of St. Michael's Gate, Parnwell as interim accommodation for homeless families

Outstanding items:

- None

2. PLANNING MATTERS

a) City Council decisions

- There were none

3. FINANCIAL MATTERS

a) Accounts for payment

Mrs C Hunt	Clerk's salary September	£289.03
	Expenses – stamps & computer paper	£10.56
HMRC	PAYE Clerk –	£72.20
Herlington Community Association	Room Hire	£11.10
PKF Little john	External Audit fee	£240.00
		£622.89
Cricket Field Development Fund	Fenlite blocks	£950.00

The external audit has been completed and the Clerk advised members of the matters raised by the auditor.

421.8. Environmental issues

a) Reporting of environmental issues at future meeting

Location	Environmental issue	Reference No. / Action
Ward walk	Car parks, trees, shrubbery, street lighting, rubbish, graffiti, bins	Councillors Casey, Bull & Okonkowski dealing with – report compiled for city council

421.9. Reports of Representatives on outside bodies**a) Cross Keys Homes**

- Councillor Winslade attended the last meeting. There will be a walkabout at Hinchliffe on 12th October. Panel meetings dates were set for 12th October – 7pm; 9th November – 2pm. The awards ceremony for projects completed will be held on 8th December. There are projects proposed for Blackmead, Meriton, Shortfen, Saltmarsh and Brewerne.

b) Orton Counselling Service for Young Persons

- No meeting held recently.

c) Parish Liaison

- Councillor Allin reported that the next meeting is on 12th December although an extraordinary meeting may be called to discuss the city council's budget proposals for 2017/18.

d) Highways Agency

- Councillor Allin attended a meeting discussing proposed changes to the A47. This does not directly affect the parish.

421.10. For Information**a) Police and Crime Panel**

- Councillor Bull encouraged members to look at the survey link and to send any comments to the Clerk. The Police and Crime Commissioner is keen to hear resident's comments.

b) Neighbourhood Watch for Peterborough

- Councillor Howell reported that she has been elected Membership Secretary for this body and will encourage PCSO's to attend meetings as has happened in the past.

421.11. Meeting open to the public (comments)

- There were none.

421.12. Parish Council observations on new plans

Councillors Casey and Bull left the meeting before this item.

16/01752	61 Wingfield, Orton Goldhay Single storey front extension	No observations
16/01698/ADV	488-490 Oundle Rod, Orton Longueville 2 x internally illuminated fascia signs, 4 x non-illuminated wall mounted aluminium panels & 1 x internally illuminated totem	No observations
16/01723/CTR	East Grange, 552 Oundle Road, Orton Longueville Fell Dead Sycamore	No observations
16/01700/CTR	Land adjacent to 23 The Village, Orton Longueville Crown and shape 1 x Sweet Chestnut	No observations
16/01814	Steve Woolley Court, Orton Malborne External alterations to include double doors and ramp to facilitate storage of mobility scooters	No observations

Meeting closed:

9:05pm

Date of next meeting: Thursday, 3rd November 2016 at 7.30pm in Herlington Community Centre, Orton Malborne