

**Minutes of the Parish Council meeting held on Thursday, 1st September 2016 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Allin, Winslade, Denman, Okonkowski, Passero, Airey, Horton & Mrs Hunt (Clerk)

420.1. Apologies

- Councillors Howell & Bull

420.2. Meeting open to the public (matters to be discussed at a future meeting)

- Twenty members of the public were present. Issues raised related to the overgrown shrubbery in Lythemere, Eldern, Howland and Bifield. Hedges preventing security issues as so high properties are invisible to neighbours. Parking has become a major issue in most of these areas and residents suggest the city council remove shrubbery to provide more parking spaces. White lining parking spaces may also help. There are also commercial vehicles of residents taking up parking space, their long wheel bases causing problems. Access for emergency vehicles is becoming a problem. The sight lines to shrubbery near the exits of roads in Bifield and Leighton need addressing as views are restricted and the road is near to a children's playarea. In Bringhurst cycle paths are causing a hazard due to overgrown shrubbery and tree branches over the pathways. Councillors Casey and Okonkowski agreed to take up these matters with the Enforcement Team where it is hoped improvements can be made. It was also suggested that the residents contact the city council before undertaking any community cutting of shrubbery to ease the problems. Residents wishing to purchase areas of land with shrubbery to make parking spaces were advised to contact the city council estates department. Break-ins and thefts at the Bifield allotments were also raised and Councillor Casey stated that city council is aware of these break-ins and also at the Malborne allotments, but he will take this matter up with council officers to see what can be done to prevent further break-ins.

420.3. Requests for financial assistance

a) Holy Trinity Church

- Four members of the church were present to represent the group. The grant is requested to help fund the replacement of outdated and failing lighting and electrical wiring throughout the church and churchyard. It will also replace the existing sound system with a new digital system to provide an operative hearing aid loop and sufficient capacity to enable the church to be offered as a well-equipped venue for community use. The total cost of the project is around £40,000. Members discussed the request and agreed a donation of £5,000 which will be forwarded when needed by the church. Funds will be vired from the Lengthsman budget to cover this amount.

b) Orton Park Cricket Club

- The group had put in two applications for funding for replacement hedging at the boundary of a neighbouring property, that had been cut down by the club and also fencing to prohibit balls entering said property. The grants were discussed and it was agreed that the Sportsfield Management Committee would meet and discuss this matter further and reach a decision which they would bring back to the next meeting.

420.4. Minutes of the last meeting

- These were approved as a true record and duly signed after the following amendment: Page 2: **419.7.** Delete 'Vindor' and add 'Viridor'.

420.5. Matters arising

(Page 1)

419.5. Orton Park Cricket Club

- The Club have received £700 credit note for works to their vehicles from the contractor who repairs and services them in lieu of the mower. The lease will cost £1,693.10 to prepare and a deposit of £500 has been requested by Terrell's. The Clerk is awaiting information from Trustees that she has requested before any further action can be taken. The club are putting in a request for funding from their Sport England Grant. The resident had written an email regarding replacement of his hedge. After some discussion it was delegated to the Sportsfield Management Committee to meet and address this. The Clerk will respond to the resident concerned.

(Page 3) **419.8. Environmental Issues**

- Councillors Casey and Okonkowski had met with Highways re the village road amendments suggested by Councillor Allin who had wanted to be at the said meeting but was not present. The Highways decision was that no changes were necessary as there has been no evidence of any accidents having taken place. The signs are located in the only suitable place where they can be visible.

420.6. Lengthsman Scheme

- The Clerk had circulated information received from Chris Jackson. The information received was not as comprehensive as needed for members and the Clerk will request a further more detailed breakdown.

420.7. Clerk's Report

1. CORRESPONDENCE

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions to 17 /10/16
- Heritage 'e' bulletin
- Eastern Angles Newsletter
- PECT newsletter
- Web link to Devolution Guide
- Request for representation on Norman Cross Area Road Safety Committee – Councillor Allin appointed
- Highways England meeting 13th September re A47 schemes – Councillor Allin to attend
- Email Richard Taylor, CCTV ANPR Lead Team Co-Ordinator, Police Support Volunteers requesting meeting. Clerk to contact him.

Meetings to be held July 2016

1. Employment Committee	1 st
2. Planning & Environmental Protection Committee	6 th
3. Scrutiny Commission for Rural Communities	6 th
4. Cambridgeshire Police & Crime Panel	7 th
5. Corporate Parenting Committee	7 th
6. Sustainable Growth & Environmental Capital Scrutiny	8 th
7. Creating Opportunities & Tackling Inequalities Scrutiny	12 th
8. Strong & Supportive Communities Scrutiny	14 th
9. Licensing Committee	15 th
10. Scrutiny Commission for Health Issues	20 th
11. Parish Council Liaison	21 st
12. Health & Well-Being Board	22 nd
13. Audit Committee	22 nd
14. Cabinet	26 th
15. Planning & Environmental Protection Committee	27 th

Meetings cancelled:

1. There were none

Executive decisions taken:

1. Cambridgeshire & Peterborough Devolution Proposal Governance Review & Scheme
2. Award of Contract for Build of a Waste Transfer Station
3. Increase Number of Connectivity/Access Points (City Fibre) within the Managed ICT Contract
4. Revised Local Development Scheme
5. Farms Estate – Implementation Plan
6. Creating a Housing Delivery Company & Re-allocation of Corporate Affordable Housing Funds
7. Safer Peterborough Partnership Plan 2016/17
8. Traffic Signals & Maintenance Supply Contract
9. A1139 Junction Widening Scheme
10. Future Delivery of Property Services

11. Changes to Parks, Trees & Open Spaces Service within the AMEY Contract
12. Delegation of Authority under ASB, Crime & Policing Act 2014 to Register Social Landlords
13. Provision of Social Care Temporary Agency Staff
14. Role of Acting Monitoring Officer at Fenland District Council

Outstanding items:

- Website – now up and running with current information. Clerk to continue to update.

2. PLANNING MATTERS

a) City Council decisions

- There were none

3. FINANCIAL MATTERS

a) Accounts for payment

Mrs C Hunt	Clerk's salary July & August	£578.06
	Expenses – stamps & computer ink	£30.36
HMRC	PAYE Clerk – July & August	£144.40
Herlington Community Association	Room Hire	£11.10
Jeff Rowlett	Tree works at cricket ground	£550.00
Terrell's LLP	Lease deposit	£500.00
		£1,813.92
Cricket Field Development Fund	Works to pavilion build	£26,140.00

420.8. Environmental issues

a) Reporting of environmental issues at future meeting

Location	Environmental issue	Reference No. / Action
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Orton Hall Hotel	Missing mirror at exit	Clerk to chase re-installation
Bardney	Underpass	Flooding again – Clerk to report

420.9. Reports of Representatives on outside bodies

a) Cross Keys Homes

- Councillor Winslade reported that the next meeting will be the AGM on 14th September.

b) Orton Counselling Service for Young Persons

- Councillor Denman attended a meeting on 12th July which was informal due to the upcoming end of the school year. The group are working well and have no current problems.

c) Parish Liaison

- Councillor Allin attended a recent meeting and completed a form relating to devolution. There was a discussion about the A47 improvements. The next meeting will be held on 29th September.

420.10. For Information

- There was none.

420.11. Meeting open to the public (comments)

- There were none.

420.12. Parish Council observations on new plans

Councillors Casey left the meeting before this item.

16/01336/ADV	Orton Meadows Golf Course, Ham Lane, Orton Waterville 11 x non-illuminated fascia signs & 1 x post sign on verge	No observations
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16/01267	Land adjacent to 6 Wainman Rd, Orton Longueville Provision of additional car parking and erection of fencing to enclose parking area created	No observations
16/01502	547 Oundle Road, Orton Longueville Revised entrance to property, extension to garage & erection of entrance porch	No observations
16/01578	31 Oakleigh Drive, Orton Longueville Two-storey and single storey rear extensions	No observations
16/01655/CTR	3 The Village, Orton Longueville Cherry Plum tree – thinning and reduction of crown	No observations
16/01606/TRE	552A Oundle Road. Orton Longueville To complete works on Tree Assessment Report	No observations

Meeting closed: 10.15pm

Date of next meeting: Thursday, 6th October 2016 at 7.30pm in Herlington Community Centre, Orton Malborne