



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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### **Minutes of the Annual Parish Council meeting held on Thursday 4 May 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.**

**Members: 11 Quorum: 5 Members of the public: 0**

**Present:** Councillors Casey, Davis, Allin, Horton, Airey, Winslade, Bull, Passero, Denman, Okonkowski, and Mrs Brown (Clerk)

#### **428.1 Apologies**

Apologies were received and accepted from Councillor Howell.

#### **428.2 Election of Chair**

Nominations were called for and having been proposed and seconded Councillor Casey was unanimously elected.

#### **428.3 Election of Vice-Chair**

Nominations were called. Councillor Airey and Councillor Davis were both proposed and seconded. A private vote was taken and Councillor Davis was elected with a majority vote.

#### **428.4 Meeting open to the public (matters to be discussed at a future meeting)**

No members of the public were present.

#### **428.5 Minutes of the last meeting**

The minutes of the meeting held on 6 April 2017 were unanimously agreed and signed by the Chair subject to the following amendments:

427.2 Delete 'Councillors Casey and Okonkowski have been in contact with the Phoenix School who refuse to any responsibility for this matter. The city council has sent a letter to the school but the litter is not on their property.' and replace with, 'Councillor Bull had spoken with the Head of the lower Phoenix school and acting head of the upper Phoenix school and been advised that they could not stop school staff smoking off the premises and depositing scrap butts onto the highway.'

427.2 Delete 'Okonkowski'.

427.4 Delete 'is to be replaced with a tarmac surface' and replace with 'the tarmac had been done'.

427.8 Delete 'Met' and replace with 'Meet'.

427.9 Amend title heading to read 'Meetings to be held in April 2017'.

427.10 Delete 'Boswell' and replace with 'Bottell'.

427.11 (a) Capitalise the word 'Cross'.

#### **428.6 Matters arising**

##### **427.2 Meeting open to the public**

Councillor Denman asked if Amey are cleaning the city. The meeting was informed that litter pickers have been in the area and this is their last week here before moving on elsewhere. If Amey have been sent to clear one specific problem area, they are being asked to clear the entire area if necessary. The City Council will have more control with this part of the contract when NORSE take over from Amey in the coming months. Councillor Casey has also requested to see the new works schedule for the parish when it has been signed.

#### **425.4 (a) Orton Cricket Club**

The Clerk will ask Mrs Hunt if Jeff Rowlett has been in touch regarding the removal of the dead trees.

#### **427.5 Bifield Social Club**

Waiting for formal approval from Peterborough City Council before the funds are released.

#### **427.9 Clerks Report – Financial Matters**

The Holy Trinity Church donation for churchyard maintenance was queried as to who carries out the grass cutting because at times it is long and untidy. The meeting was informed that in the past workers who are part of the Community Payback scheme were being used to carry out the works. It was agreed that the Clerk will explore the possibility of the Parish Council organising a maintenance contractor to carry out the works and pay them directly.

#### **427.10 Environmental issues**

**Bifield Allotments** - The rubbish has now been removed.

**Goldhay Way** – Confirmation required that the advertising van was reported because Sergeant Kirsty Hills, Southern Borough Commander has taken over from Sergeant Bottell.

**Bringhurst** – Graffiti is still outstanding. Councillor Casey now has his graffiti removal kit and has already used it near The Phoenix School. The litter has been removed.

#### **428.7 Community Serve**

The 'Meet and Eat' events are still ongoing and being organised by Sylvia Radouani who is re-booting the Ortons Community Serve Programme and starting afresh. A new coordinator is also being recruited for the Ortons and will work out of the Jig Saw and radio station.

Councillor Bull informed the meeting that she had attended a meeting at City College regarding the Ortons Community Serve Programme and met with Michael Gardner from the City College and Sylvia Radouani who are coordinating the scheme on behalf of the City Council. Councillor Bull gave an outline of why the pilots were originally set up and the benefits which they are trying to bring to residents in their local areas. The Localism Act is being used to bring some of these services to residents.

The City Council is restarting the Orton Hub by relaunching the Programme to provide wrap around services for people and groups in need in their local area because it is falling behind the other two pilot schemes in the City. This is most likely due to poor advertising of this programme.

Peterborough City Council, health, education and housing staff along with other groups will be brought into the community to help residents with any issues or problems that they may have. Community Connectors will be used to advertise the scheme along with Brian Tyler who deals with disability issues and runs the local radio service on Fridays. The Parish Council will also be encouraged to be more active in this programme.

It was agreed to invite Michael Gardner from the City College to a future meeting to give more information on the programme and what is expected of the Parish Council.

#### **428.8 Clerk's Report**

##### **1. Correspondence**

- Forward Plan of key decisions to 12<sup>th</sup> June 17
- Peterborough Jobs Fair to be held 14<sup>th</sup> June at Town Hall
- Access details to copy of NALC Governance and Accountability for Local Councils Guide
- Poster received advertising parish council conference to be held by Police & Crime
- Commissioner – Friday, 6<sup>th</sup> October at Police HQ, Huntingdon
- Details of Channel 4 programme re village of the year – It was agreed that there was not enough notice to take this forward.
- CAPALC subscription request – The Clerk will enquire if the membership can be shared with a neighbouring parish to save on subscription costs.
- Cambridgeshire ACRE – Funding information
- Community Land Trust East newsletter

### Meetings to be held in May 2017

1. Planning & Environmental Protection Committee – 16<sup>th</sup>
2. Annual Council meeting – 22<sup>nd</sup>
3. Cambridgeshire & Peterborough Combined Authority – 31<sup>st</sup> (venue details should be available in the local press)

### Meetings Cancelled

None

### Executive decisions taken:

1. Allocation of grant to provide temporary accommodation at Elizabeth Court & secure site for long term provision of affordable housing
2. Food Safety Service Plan
3. Local Transport Plan – Programme of Capital Works
4. Housing related support grants agreements
5. Authorisation to make a compensation payment following a resolution of a stage 2 complaint – Peterborough City Council have gone through the complaints procedure.

It was agreed to no longer include Executive decision as part of the minutes and all Parish Councillors will receive these notifications by email.

## 2. Outstanding items

None.

## 3. Financial Matters

### a) Accounts authorised for payment

Mrs C Hunt	Clerk's salary April	£292.03
Mrs C Hunt	Expenses – stamps	£10.88
HMRC	PAYE Clerk	£72.80
Herlington Community Association	Room hire	£11.10
Bifield Social Club Payment to be released once confirmation has been received as agreed in agenda item 427.5	Donation	£500.00
<b>TOTAL</b>		<b>£886.81</b>

- b) The Annual governance statement 2016/17 was approved and **RESOLVED**.
- c) The Accounting statement 2016/17 was approved and **RESOLVED**.
- d) The review of the effectiveness of the system of internal control was reviewed and noted as being satisfactory.

428.9

### Environmental issues

#### a) Reporting of environmental issues at future meetings

Location	Issue	Reference No./Action
Bardney	Footpath has been marked for repair	Councillor Denman to contact Peter Tebb/ Lyndon Seal at Highways

A bulky waste collection organised by Orton Waterville Parish Council for their residents recently took place in the Ortongate car park. It is believed that residents from this parish also took advantage of the service and that it was very successful.

Money has been allocated in this year's budget to provide a similar service for residents but it was agreed to wait and see if Orton Waterville Parish Council organise another collection to see if it is as successful again and if there is a reduction of fly tipping in the Ortons before organising one of their own.

428.10

### Appointment of Representatives to outside bodies

Orton Counselling Service for Young Persons	-	Councillor Denman
Parish Liaison Committee	-	Councillor Allin
Cross Keys Panel	-	Councillor Winslade

**428.11 Reports of representatives on outside bodies**

**a) Cross Keys Panel**

Councillor Winslade reported that they are combining the Southern and Western area panels and all meetings will now take place the Wednesday after the Parish Council meeting.

**b) Orton Counselling Service for Young People**

Councillor Denman reported that she will be attending a meeting next week and will give an update next month.

**c) Parish Liaison Committee**

Councillor Allin had nothing to report but said that he was following up certain items.

**428.12 For information**

**a) Local Plan**

The updated Local Plan will soon be out for consultation again.

**b) Bodesway walkabout**

No residents attended this.

**c) Agenda items**

It was agreed to remove the second agenda item 'Meeting open to public (comments)' from future agendas.

**d) White line painting**

Councillor Allin reported that the lines will be painted on the surface of The Village within the next 4 - 6 weeks.

**428.13 Meeting open to the public (comments)**

There were none.

**428.14 Parish Council observations on new plans**

Councillors Casey and Bull left the room before the commencement of this item.

17/00573//FUL	Change of use from B8 to D2 indoor/leisure as an indoor climbing centre or B1, B2, B8 use at 8 Wainman Road, Orton Longueville, Peterborough PE2 7BU	No observations
17/00521/R3/FUL	Proposed construction of three storey school building to east of Brunel Building with glazed link to existing building pursuant to the demolition of existing building, proposed single storey extension to south west elevation of Sports Hall building, proposed new drop-off area at northern entrance and relocation of cycle store to accommodate 300 additional pupils at Nene Park Academy, Oundle Road, Orton Longueville, Peterborough Pe2 7EA	No observations
17/00710/HHFUL	First floor side extension, single storey rear extension with balcony over, rear loggia extension (partial canopy area). External staircase on side elevation, replacement porch and sliding entrance gate at 2 Church View, The Village, Orton Longueville, Peterborough PE2 7DW	No observations
17/00792/CTR	Tree works at Spring House, 3 Yarwell Close, Orton Longueville, Peterborough PE2 7BE	No observations

**There being no further business the meeting closed at 9:15 pm.**

**Date of next meeting – Thursday 1 June 2017 at 7:30 pm.**