

**Minutes of the Parish Council meeting held on Thursday, 6th April 2017 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Allin, Airey, Winslade, Okonkowski, Bull, Denman, Horton, Howell, Passero (arrived 7:40pm) & Mrs Hunt (Clerk)

427.1. Apologies

- Councillor Davis

427.2. Meeting open to the public (matters to be discussed at a future meeting)

- Two members of the public were present at the start of the meeting. The issues raised concerned the increasing amount of graffiti appearing around the parish, particularly in their area around Medeswell. This issue was also raised by Mr. Russell via email to the Clerk. They were also concerned about the amount of litter discarded around the parish. Areas have been reported and cleared and days later more rubbish appears in the same spot. Councillors Casey and Okonkowski have been in contact with the Phoenix School who refuse to any responsibility for this matter. The city council has sent a letter to the school but the litter is not on their property. Councillors Bull, Casey and Okonkowski have ordered signs through the CL fund with a view to preventing dropping of cigarettes, litter and dog fouling. Graffiti kits have also been ordered for the Councillor's use. The Enforcement team are being pro-active with regards to littering and graffiti but it is a city wide issue. Some graffiti is due to 'gang tagging' and the Police are dealing with this aspect. AMEY are carrying out a big clear up of the estates in the city including clearing litter and cutting grass. Councillor Casey is to find out whether the Police still have a presence at Nene Park Academy to talk to the pupils.

427.3. Minutes of the last meeting

- These were approved as a true record and duly signed after the following amendment: (Page 1) **426.4.** Delete 'meat' and replace with 'meet'.

427.4. Matters arising

(Page 1) **426.4., 425.8. Environmental issues**

- Councillor Casey reported that the path at Bringhurst is to be replaced with a tarmac surface.

425.4.(a) Orton Park Cricket Club

- The club have contacted the Clerk regarding a building society passbook to which the club and the past club treasurer are signatories. After some discussion it was agreed that the club may close the account. The funds will allow the club to pay for removal of building waste at the site. Councillor Bull has passed on contact details of the Marquis of Huntley and the Earl of Arboyne so that the club can invite them to the pavilion opening event. The Marquis of Huntley is a founder of the club and president of the MCC. Councillors Passero and Okonkowski visited the club who wish to remove three trees from the ground which appear to be a problem. After some discussion it was agreed that the Clerk contact Jeff Rowlett and seek his advice.

(Page 3) **426.10. reports of representatives on outside bodies**

- Councillor Denman is still awaiting the demographic details of the pupils seeking counselling.

426.11. Herlington Centre Room Hire

- The Centre have requested the parish council meeting to be moved to the small hall from the current room to allow another user to hire the Centre. Members agreed to this request. The Clerk is still awaiting a cost for 'setting down' of meetings.

427.5. Requests for financial assistance

a) Bifield Social Club

- Three members of the group were present. They are currently wishing to make garden out of two unsightly areas of shrubbery. The group had provided a costing of the plants and vegetables required to make the area into a community garden. After some discussion members unanimously agreed the award of £500 but will release the funds once a written approval has been received from the city council (James Collingbridge) that the area can be used, as it is currently city council land.

427.6. Recruitment and Appointment of New Clerk

- The sub-committee held interviews on 29th March and Alison Brown was successful. Having accepted the appointment, she was present at the meeting where members congratulated and welcomed her. The Chair and members thanked the Clerk for work and support over the past 28 years and wished her well in her retirement.

427.7. Adoption of updated policy documents

- The Clerk had circulated the revised Standing order document together with a copy of the Sickness Policy and the newly appointed Clerk's contract. Proposed by Councillor Horton and seconded by Councillor Allin these were unanimously adopted.

427.8. Community Serve

- The last 'Met & Eat' event was again well supported and there is a community atmosphere now to the event, with several people re-attending. Councillor Bull is to meet with the area co-ordinator and other groups to see how he will progress the project in the Ortons. The project is not only about 'Meet & Eat' but about advancing literacy, health and community facilitating. The meeting will ensure that all agencies and groups are working to the same plan and all have the same information on how to progress forward. Councillor Bull will update members at the next meeting.

427.9. Clerk's Report**1. CORRESPONDENCE**

- Forward Plan of key decisions to 15/5/17
- CAPALC 'Bulletin' March
- Email received to say Botolph Green Festival will go ahead
- Cambridgeshire ACRE – results of Rural Services Survey 2016
- Invitation to walkabout 12th Aril in Bodesway at 10:30am
- Letter received from Highway Services, City Council re surface treatment to Malborne Way commencing 8th April
- Agenda received for South West Area Cross Keys Panel meeting to be held on 8th April
- Copy of feedback notes from the parish liaison meeting held on 29th March – forwarded to Councillor Allin
- Email received from Mr. Russell detailing graffiti throughout the parish and requesting city council response
- CAPALC report for March. AGM to be held on 7th December – venue yet to be decided

Meetings to be held in March 2017

1. Planning & Environmental Protection Committee	4 th & 25 th
2. Extraordinary Employment Committee	5 th
3. Appeals & Planning Review	10 th
4. Appeals Committee (Service Issues)	10 th
5. Full Council	12 th
6. Licensing Committee	20 th

Meetings cancelled:

1. None

Executive decisions taken:

1. Children's Care Centres
2. Empty Homes Strategy
3. Planning Application Fees Increase
4. DNA Programme
5. Implementation of Public Space Protection Orders
6. Children's Centre Services
7. Community Supported Living Services
8. Transfer of Commissioning Responsibility for Healthwatch
9. Delivery of Council's Capital Receipts Programme through the sale of surplus farmhouse, farm buildings and paddocks at America Farm, Fengate
10. Section 75 Agreement for Procurement of Child & Adolescent Mental Health Services

Outstanding items:

- None

2. PLANNING MATTERS**a) City Council decisions**

- None received

3. FINANCIAL MATTERS**a) Accounts for payment**

Mrs C Hunt	Clerk's salary March	£289.03
	Expenses – stamps	£7.68
	Printer ink & paper	£19.78
HMRC	PAYE Clerk	£72.20
Herlington Community Association	Room Hire	£11.10
	Room hire interviews	£22.20
Orton Counselling Service for Young People	Donation	£1,500.00
Botolph Green Residents Association	Donation	£1,500.00
Holy Trinity Church	Donation	£650.00
		£4,071.99

The Clerk had circulated to members copies of the year end accounts. She does not anticipate any changes but these are due to be audited once the final bank statement has been received to confirm year end balances. The Annual Return will then be completed for signature by the Chair at the May meeting.

427.10.. Environmental Issues**a) Reporting of environmental issues at future meeting**

Location	Environmental issue	Reference No. / Action
Bifield allotments	Rubbish to be removed	Councillor Okonkowski dealing with
Goldhay Way	Advertising van parked up	Report to Sergeant Boswell
Bringhurst	Graffiti & litter	Councillor Casey has arranged removal
Goldhay Way	Discarded bed and mattress	Councillor Denman reported
Paynels	Baby cot discarded	Councillor Winslade reported

427.11. Reports of Representatives on outside bodies**a) Cross Keys Homes**

- Councillor Winslade reported that the next meeting will be on Wednesday, 12th April following a walkabout in Bodesway. Staff changes at cross Keys are ongoing.

c) Parish Council Liaison

- Councillor Allin reported that he did not attend the last meeting due to the Clerk interviews. Members of the scrutiny committees will report back to this meeting regarding issues arisen. All documents from the scrutiny meetings are available on the city council website.

d) Speed Watch

- Councillor Howell reported that Orton Waterville had become involved in the voluntary project to deal with speeding vehicles in certain areas of their parish. After some discussion members agreed they would await feedback from this project before becoming involved in the parish.

427.12.. For Information**a) May meeting**

- As 2017 is a 'fallow year' for city council elections the May meeting will be held on 4th May commencing with the annual parish meeting at 7:00pm followed by the Parish Council AGM at 7:30pm.

427.13. Meeting open to the public (comments)

- There were none.

427.14. Parish Council observations on new plans

Councillors Casey & Bull left the room before the commencement of this item.

17/00404	490 Oundle Road, Orton Longueville Variation of C11 (delivery restrictions) of 14/02171	No observations
17/00428	1 Engaine, Orton Longueville Replacement of oak porch canopy (retrospective)	No observations
17/00303	13 Latham Avenue, Orton Longueville Single storey rear extension including 2 velux roof lights	No observations
17/00275	2 Stonebridge Lea, Orton Malborne Extend roof height of existing single storey side extension	No observations
17/006/CTR	16 The Village, Orton Longueville Works to trees	No observations
17/00570/CTR	Rear Of 61 & 63 Lady Lodge Drive, Long Walk, Orton Longueville T2 Sycamore – remove lower branch and deadwood	No observations
17/00460/CTR	2B The Village, Orton Longueville Prune Sycamore to restore 2m clearance between roof & tree	No observations

Meeting closed: 9:10pm

Date of next meeting: Thursday, 4th May 2017 at 7.30pm in Herlington Community Centre, Orton Malborne