



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

☎ : (01733) 346483 Email: Ortonpel@aol.com

www.ortonlonguevilleparishcouncil.co.uk

Minutes of the Parish Council meeting held on Thursday 5th April 2018 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Members of the public: 9

Present: Councillors Casey (Chair), Allin, Okonkowski, Airey, Passero, Howell, Horton, Davis and Mrs Brown (Clerk).

441.1 Apologies for absence

Apologies were received and accepted from Cllr Bull (personal) and Cllr Denman (personal).

441.2 Declaration of interests and dispensations

Cllr Casey – agenda item 441.19.

441.3 Public Forum

Members of the public raised the following concerns:

1. Fly tipping is a major issue in Howland. Residents report the fly tipping to Peterborough City Council and the rubbish is cleared away by Amey, however the fly tipping continues. Unfortunately, there are many occasions when Amey will only collect the rubbish which has been reported and leave other items which can be clearly seen as fly tipping.
2. There are abandoned bins which have not been emptied. It appears that some of the properties are rented and as tenants leave, they put all types of rubbish into the wrong bins which means that they are contaminated and will not be emptied by Amey. New tenants then move in and order a new bin. Amey was supposedly meant to have done a leaflet drop to residents to clarify what type of rubbish goes in which coloured bin.
3. Parking and street lighting are an issue in Howland.
4. Carparks are also fly tipping sites. Very often when an old cooker or fridge, etc. appears in one corner, more soon follow. Sometimes children drag them onto the field and destroy them leaving them in pieces.
5. The fronts of the shops (Viran's building) are kept tidy however there appears to be a rubbish hotspot at the back of them and the building is in a bad state of repair. The shrubbery is also full of rubbish. Since the fish and chips shop has put up a large fence, the problem has escalated, and rubbish is thrown over the fence.
6. Dog mess is an issue and there are no dog bins on the field adjacent to the school.
7. A resident has set up a Facebook page called 'Action Howland' to try and raise awareness of these issues with other Howland residents. She initially sent out 150 flyers to residents to alert them to the problems and invite them to attend the Parish Council meeting. To improve the area, residents are willing to set up a litter picking group and even create a community garden.

Cllr Casey stated that it is important that every fly tipping incident is reported to Peterborough City Council to make them aware of the issues, however he is

aware that Amey are not proactive in collecting all rubbish. He also agreed to go have a look at the dog mess issue and said that he has some signs which he can have put up in the area.

Cllr Okonkowski stated that if a resident has an issue where their bin has not been emptied, then they should contact one of the Ward Councillors who will report this to Amey to come and empty it. He also stated that Peter Tebb at Highways is currently looking into the parking issue, however if there are any major issues, then again Ward Councillors should be contacted who will come and look at the problem.

Cllr Howell suggested that 'Action Howland' could apply for a small grant for the purchase of litter picking equipment to help improve the area. Cllr Davis said that she has some Hi Viz jackets which she can give to the residents. She also informed them that the Environment Officer helps residents with litter pickers and plastic bags for the rubbish and that Amey will collect them when full.

441.4 **Local Police matters**

Crime data for the Orton Longueville area – a comparison between the number of crimes reported to the police in February 2017 and 2018:

	February 2017	February 2018
Total crimes recorded	93	75
Total violent crime	29	20
Domestic violence	28	24
Burglary dwelling	01	03
Burglary none dwelling (shed)	0	0
Robbery	0	0
Theft from vehicle	19	12
Since the arrest of Paul Presley last month there has been a great reduction in these offences.		
Criminal damage	16	11
Anti-Social behaviour	17	13

441.5 **Minutes of previous meeting**

The minutes of the meetings held on 1st March 2018, 6th March 2018 and Extra-Ordinary meeting held on 27th March 2018 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendments:
439.8.3. Delete '12th' and replace with '15th'.
439.10. Delete first sentence and replace with 'Cllr Allin asked the meeting if he was able to claim reimbursement for copier paper'.

441.6 **Matters arising from the minutes of the previous meeting**

439.6. Basil pond – The Clerk has reported the state of the pond to the Environment Agency and Peterborough Conservation Volunteers who look after ponds in the Peterborough area but has not heard back. She will chase this up.

441.7 **Community Serve**

The Clerk informed the meeting that Hedda Lilley has now left her post as Community Co-Ordinator and therefore the grant cheque for the Hi Viz jackets is no longer required. Her successor is not yet known, and her apprentice assistant has returned to college as she is not allowed to work alone or attend meetings.

441.8 **Orton Park Cricket Club**

1. The club asked if it was possible for them to have a copy of the confidential minutes of the meeting dated 27th March 2018 at which they were present. This was agreed by the Parish Council.
2. Orton Park Cricket Club confirmed the following Trustees for the forth coming year: Sam Tyler, Jason Joy, Roy Durham and Chris Meadows. The

Parish Council will confirm their Trustees at the Annual Meeting of the Parish Council in May.

3. The club confirmed that they have been awarded a grant of £2,000.00 to redecorate the changing rooms, showers, toilets and hallway as the original paint has come off the walls, probably due to the fact that the incorrect paint was used which was donated to the club. The decorator has stated that he will be using white masonry paint, on these walls. Over the recent NatWest weekend, the club had brushed off all the peeling paint and cleaned the walls ready for the redecoration. The club also asked if it would be acceptable for the back wall and skirting board in the main social area to be painted as a feature wall in the 'blue' club colours.
Cllr Passero asked OPCC if the decorator had checked the humidity of the walls and what guarantees had he given that the paint would not come off the walls again. OPCC confirmed that they would ask the decorator about the guarantee and ensure that a humidity reading of the walls is taken before work is started. It was unanimously agreed by the Parish Council that if the Clerk receives this confirmation, then the redecoration of the pavilion can go ahead including painting of the feature wall in blue on Monday 9th April 2018.
4. Graham Sainsbury, former OPCC Chair, informed the Parish Council that he had managed to obtain a landfill grant for £11,500.00 for new equipment however for them to release the funds; a letter is required from the Parish Council confirming that the new lease will soon be signed off. The Parish Council agreed that the Clerk can send such a letter upon receipt of the contact details of the grant organisation from OPCC.
5. OPCC asked the Parish Council if they required all the invoices relating to the pavilion extension for the full spend. The Parish Council confirmed that they required all the invoices. These will be given in one go and any other relevant documents.
6. OPCC stated that the actual cost of the pavilion extension and refurbishment went over the budgeted £120,000. The cost was £130,000 however this did not include the many hours which volunteers had also put in on the project.
7. OPCC confirmed that each contractor filled out a 'Contractor Statement' which stated, 'Construction Conditions'.
8. OPCC asked the Parish Council if the Sports Management Committee meeting minutes were available to view. The Clerk said that she will ask the previous Clerk where they are stored.
9. Graham Sainsbury, former OPCC Chair, stated that it was imperative that OPCC can sell alcohol in their pavilion for them to raise funds and survive. He informed the Parish Council that there is no covenant in the original deeds to the land restricting the sale of alcohol and that it was a former Parish Councillor 35 years ago that wanted the no alcohol restriction on the land as a compromise as they did not even want cricket to be played on the ground. Graham Sainsbury also gave a brief history of the Sports England grant application and original draft lease which he believed would allow OPCC to have an alcohol license. He also stated a stipulation of the Sports England grant stated that the lease should not contain a break clause and that the Parish Council cannot stop OPCC from having an alcohol licence but can put restrictions in place.

Cllr Airey stated that the Parish Council does not want to stop OPCC from having an alcohol licence but that the correct legal structure must be in place under which OPCC can hold events.

It was agreed that the Clerk will organise a meeting for this matter to be discussed further.

441.9

Parish Councillor Vacancy

Two expressions of interest have been received for the vacancy. It was agreed to defer this item until the next meeting as one of the candidates was not able to attend the meeting.

441.10 Bulky waste collections

It was RESOLVED that the bulky waste collections will take place on Saturday 11th August 2018 and Saturday 1st December 2018, 10.00 am – 12.00 pm. There will be two refuse collection trucks and a white goods truck located in the Herlington car park, Orton Malborne. The collections will be advertised in The Oracle and on the website.

441.11 Noticeboards within the Parish

Peterborough City Council has confirmed to the Clerk that the green outside the care home in the village and the green outside Holy Trinity Church are registered as Village Greens in the name of Orton Longueville Parish Council.

Registration is under the Commons Act:

VG11- Village green outside Holy Trinity Church, Orton Longueville.

VG12 - Village green outside the care home, Orton Longueville.

It was agreed that the Clerk will obtain prices of noticeboards and find out if planning permission is required for one to be erected.

441.12 Speedwatch

It was agreed to defer this item until the next meeting.

441.13 Environmental Issues

Some parts of the parish have seen flash flooding due to the recent wet weather including outside the nursery at Wingate's School.

441.14 Reports from representatives on outside bodies

Cross Keys Homes - Cllr Okonkowski reported that he had attended the recent meeting on 11th April. It was agreed that the Clerk circulates the minutes to Councillors from meetings.

441.15 Peterborough City Council meetings

3rd Apr @ 1.30 pm Planning and Environmental Protection Committee

9th Apr @ 7.00 pm Appeals and Planning Review Committee

11th Apr @ 1.30 pm Licensing Act 2003 Sub-Committee

18th Apr @ 7.00 pm CANCELLED – Council

19th Apr @ 7.00 pm CANCELLED - Licensing Committee

23rd Apr @ 10.00 am Cabinet

24th Apr @ 1.30 pm Planning and Environmental Protection Committee

441.16 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary March 18	£291.83
Mrs A Brown	Expenses – stamps and copier paper	£7.40
HMRC	PAYE Clerk March 18	£73.00
Herlington Community Association	Room hire 6 th March & 5 th April 18	£22.20
Orton Waterville PC	Black printer cartridge	£7.50
Orton Counselling Service for Young People	Grant S137 LGA 1972	£1,500.00
TOTAL		£1901.93

2. Income received – none.

3. The end of month/year accounts was noted.

4. The Clerk reported that the internal audit 2017/18 had been carried out.

It was noted that:

- VAT has not been claimed for many years. This will need to be addressed when completing the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2018.

- The risk assessment needs a few minor amendments.
- The Parish Council should consider earmarking large reserves to a specific project.
- Asset Register - update the values and add the registered Village Greens; VG11 outside Holy Trinity Church, and VG12 outside care home, Orton Longueville.

441.17**Correspondence received**

1. CAPALC: NALC Chief Executive's Bulletins.
2. Peterborough City Council: Consultations on draft Supplementary Planning Documents (SPD's): Flood and Water Management SPD; Developer Contributions SPD; Biodiversity and Green Infrastructure SPD; Trees and Woodland Strategy; Biodiversity Strategy.
3. Peterborough City Council: Details of upcoming elections for Ward and Parish Councils.
4. Healthwatch Newsletter.
5. Pride in Our Carers Awards 2018 at KingsGate Church in Parnwell Peterborough on June 13th, 9:30 am – 4 pm.
6. Link to Peterborough City Council webpage to report a Hate Crime incident.
7. Serious Crimes Team, Thorpe Wood police station: Bogus Police officer scams.
8. Safeguarding Awareness month information.
9. Cross Keys Homes: Minutes from Area Panel meeting 14th February 2018 and agenda for meeting on 14th March 2018.
10. Botolph Green Residents' Association: Thank you letter for recent donation.
11. Local resident: Damage to grass verges at Church View – The Clerk has reported this to Highways at Peterborough City Council.
12. Peterborough City Council: New parking contraventions to be enforced - Peterborough City Council is to adopt powers to take action against vehicles which are causing a hazard by either double parking or parking in front of dropped kerbs as from 1st March 2018. To report a vehicle parked against a dropped kerb or double parked, please telephone 01733 747474 or email: parking.enforcement@peterborough.gov.uk
13. Peterborough City Council: Registration process for Parish Council domains names. The Clerk will be receiving training on how to access the new Parish Council email address.
14. Peterborough City Council: Peterborough Local Plan submission to Secretary of State.
15. ElanCity: Evolis radar speed sign special offer.
16. Stop Loan Sharks Community Funding Opportunity.
17. Free gardening training sessions at the Green Backyard.
18. CAPALC: GDPR Update: CAPALC will be offering a Data Protection Officer scheme at £50.00 per annum for all Parish Councils which are affiliated to them.
19. Gordon Arms Public House, Oundle Road: Invitation to launch event of refurbishment and rebranding.

441.18**For Information**

Annual Parish Meeting - Thursday 10th May 2018 at 7.00 pm.

441.19**Planning matters**

Observations on new applications:

18/00422/TRE	Oak Tree (T1) (81/00006/TPO) - Reduce overweight limb on oak tree (heading out towards road) by 2m and shape accordingly. Remove pegs on tree from previous poor pruning. Reason for works is because the tree has been badly pruned recently, leaving the crown top heavy. We propose to target prune	No observations
--------------	--	-----------------

	the tree to re-balance the crown and also improve the aesthetics of the tree at 6 Moggswell Lane, Orton Longueville, Peterborough PE2 7DS	
18/00459/TRE	T1 – Crown lift 5m, Epicormic growth removal and prune low branch over road by 2m T2 – Remove low branch by telegraph pole, remove lowest branch closest to house no. 2 at 2 Moggswell Lane, Orton Longueville, Peterborough PE2 7DS	No observations

441.20**Date of next meeting**

Parish Council Annual meeting Thursday 10th May 2018 at 7.30 pm (Due to local elections).

There being no further business, the meeting closed at 9.50 pm.