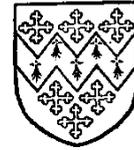




## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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### Minutes of the Parish Council meeting held on Thursday 9<sup>th</sup> August 2018 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

**Members: 11 Quorum: 5 Public: 3 Orton Park Cricket Club (OPCC): 0**

**Present:** Councillors Passero (Chair), Davis, Casey, Allin, Okonkowski, Airey, Howell, Horton, Denman and Mrs Brown (Clerk).

#### **446.1 Apologies for absence**

Apologies were received and accepted from Cllrs J Bull (personal) and V Bull (personal).

#### **446.2 Declaration of interests and dispensations**

Cllr Casey – agenda item 446.23

#### **446.3 Public Forum**

Residents raised the following concerns:

- the amount of fly tip that there is along the bus routes.
- It was asked if the security cameras work and if they do, then why are the fly tip culprits not caught and prosecuted.
- Dog bins are not being emptied.
- Bags are not being picked up after the litter pickers have been out.
- Drugs are an issue as they can be smelt in many areas and needs addressing by the police.
- Street lighting is not always working and even though it is reported to Peterborough City Council, it is not being fixed.
- Bushes and trees are overgrown and block street lighting especially behind the BMX track.
- Electric scooters and mopeds are a nuisance to residents.
- In Blackmead there are parking issues. In the square near 104, there are 3 disabled parking spaces but only one person making use of them. The two unused spaces could be used by others to alleviate parking issues.
- Unhappy that the Post Office has closed.
- There is an empty property in Benyon Grove which is overgrown and needs attention.

Cllr Casey agreed to look into these matters. He stated that the CCTV cameras in Herlington do work and would find out how they are used.

Cllr Howell informed the meeting that the police do now know who the moped, scooter and quad bike offenders are and have visited several addresses today however residents still need to keep reporting such incidents to the Police.

#### **446.4 Local Police matters**

None.

**446.5 Minutes of previous meeting**

The minutes of the meeting held on 5<sup>th</sup> July 2018 were unanimously agreed, RESOLVED and signed by the Chair.

**446.6 Matters arising from the minutes of the previous meeting**

445.18 This was omitted as an agenda item in error by the Clerk, however Cllr Casey informed the meeting that it is looking likely that Peterborough City Council will be paying for the new bollards at Stagsden and Mandeville.

**446.7 Cricket Club**

1. Three quotations for two, replacement pavilion windows were circulated and discussed. One contractor had quoted for the replacement of an additional three windows at the pavilion. The Clerk informed the meeting that the Parish Council could fund the new windows using its Community Infrastructure Levy (CIL) money. Cllr Airey proposed that all five windows should be replaced. It was RESOLVED to accept the quotation from W.F S (Anglia) Ltd for all five windows as it represented the best value for money including a 10-year guarantee for the windows at a cost of £1345.00 inc VAT. Cllr Casey proposed that the CIL funds be used to fund the new windows, this was agreed by everyone and RESOLVED.
2. The lease has been signed by all parties however an Energy Performance Certificate (EPC) must be obtained by the Parish Council for the pavilion before the lease can be completed. The Clerk has obtained several quotations and it was RESOLVED to use Best Compliance at a cost of £110 + VAT. The Clerk will arrange the survey.
3. Following on from the previous meeting under agenda item 445.8.4 and 445.8.6, Cllr Allin raised his concerns again regarding residential gates in the fence line. He stated that if the gates are locked then OPCC cannot retrieve their balls. He was informed by the meeting that OPCC go to the front door of any properties to retrieve balls. He also stated that the fence is not high enough on the East side and that balls go over. Cllr Passero stated any new fence would be reinstated on the legal boundary but that OPCC would need to find the funds towards the new fence. It was agreed to look at these issues at the next cricket ground walkabout before the end of the season. All councillors will be welcome to attend when the date has been set.
4. The Clerk informed the meeting that she has received a request from OPCC for two TEN's Licences for two events they are holding at the end of the season. The first is for their Junior Presentation evening on Friday 7<sup>th</sup> September and the second is their Adult Presentation on Friday 21<sup>st</sup> September. Both events will be held at the clubhouse. They expect to open the bar at 6pm and close no later than 10pm. With a vote of 8 in favour and one abstention from Cllr Denman it was RESOLVED to allow OPCC to apply for a TEN's licence for both events.
5. The Clerk read out the following message from the Chair of OPCC: 'I would like to say thank you for all the hard work put in by everyone especially members of the Parish Council in getting the lease finally signed. The club members are looking forward to playing cricket at Orton for the next 25 years and we all look forward to building on the great relationship we already have'.

**446.8 Bulky waste**

The collection will take place, on Saturday 9<sup>th</sup> August 2018, 10 am – 12 pm in the Herlington car park. Cllrs Casey, Davis, Airey, Okonkowski and the Clerk will attend.

**446.9 Noticeboards within the Parish**

Cllr Passero reported that he had visited all the noticeboards in the parish with the Clerk. The noticeboard attached to the Goldhay Centre is no longer useable. Whilst in this area, Cllr Passero spoke with a local resident who informed him that any noticeboard in the area would soon be vandalised. He also spoke with the owner of the fish and chip shop who is happy for the Parish Council to put up a notice on his

counter. It was agreed that the Clerk puts up the contact details for the Parish Council in this shop.

There was one lock missing on the noticeboard at Oakleigh Drive and Cllr Passero informed the meeting that he had repaired this. The noticeboard at Herlington is in good condition. Both noticeboards have been updated by the clerk with current councillor details.

It was agreed to discuss and confirm the location of the new noticeboard in The Village at the next meeting.

**446.10 Speedwatch**

Cllr Howell reported that she is waiting to access the area with the Area Coordinator. The advertisement for Speedwatch volunteers should be in the next edition of The Orton Oracle.

**446.11 Churchyard Cemetery maintenance**

The meeting was informed that two large branches had recently broken off trees in the churchyard blocking the main entrance and church door. Emergency tree works to clear the branches were authorised by the Chair. As this has happened twice, it was proposed by Cllr Passero that a tree survey is carried out as it was doubted that one had ever been carried out on the trees. It was agreed by everyone that the Clerk arranges a tree survey.

**446.12 Basil Pond**

Cllr Allin reported that he has been in contact with the Peterborough City Council Wildlife Officer, James Fisher regarding the state of the surrounding area of the pond. As the pond belongs to the City Council, the Parish Council are not able to tell them what to do, except that the interests of the people should be considered. There is a 10-year maintenance plan in place to improve the wildlife in and around the pond which is being managed by the Wildlife Trust. Over the next few years, there are also proposals to cut down more of the trees and tidy up the area however funding may need to be sought. It is not possible to walk around the perimeter of the pond anymore and it seems that residents who live at the back of the pond have blocked the footpath for security reasons. James Fisher has agreed to go and have a look at the possibility of putting the footpath back in however funding would need to be sought for this to happen. Cllr Allin will report further on this matter at a later date.

**446.13 Grant application form revision**

The Clerk circulated the original version of the form and that used by Orton Waterville Parish Council. It was agreed that the conditions of applying for a grant from Orton Waterville are more robust and it was agreed that Orton Longueville should have a similar form in place. The form will also need a Data Protection statement. The Clerk will revise the existing form and present it at a future meeting.

**446.14 Smoking at the Gloucester Centre**

Cllr Airey reported that he had received complaints from residents that staff from the Gloucester Centre are smoking on their breaks on the footpaths outside the building and leaving their butts strewn on the ground near the subway where the footpath splits off. He asked if the Parish Council can write to the Gloucester Centre asking that their staff be more considerate. It was agreed that the Clerk sends a letter to the Gloucester Centre.

**446.15 Play area at Leighton**

Cllr Airey reported that a piece of play equipment had been removed from the play area at Leighton but that a sharp piece of metal had been left sticking out of the ground. This has now been made safe. He stated that residents are upset that a piece of equipment has been removed and has emailed Peterborough City Council to

ask if the piece of equipment is going to be replaced. Cllr Airey asked if the Parish Council would consider paying for a replacement piece of equipment if the City Council doesn't and suggested that CIL funds could be used for this. Cllr Airey is waiting to hear back from the City Council and will report back at a later meeting.

#### **446.16 Planting of fruit trees**

Cllr Airey informed the meeting that he has had a request from a resident in Malborne for communal fruit trees. He asked if the Parish Council could consider such a project as this is something which Orton Waterville Parish Council is currently working on. For the project to work, a suitable location would need to be found and residents would need to be asked if they wanted to be part of the project as they would be the ones looking after the trees once they were planted. Cllr Howell asked how the public would be approached to find this out and Cllr Casey stated that it was important that the public are made aware of this project from the start for it to work. Cllr Airey suggested a working group could be set up to take this forward and specific surveys carried out. It was agreed that Cllr Airey write an article for The Orton Oracle to gauge the initial response from residents.

#### **446.17 Environmental Issues**

1. Cllr Casey stated that a bin is required in the middle of Herlington Field just before the gate which leads in to Nene Park Academy as this area is prone to litter due to the children who walk this way to school. The Clerk will send this request through to Peterborough City Council.
2. The Clerk reported that a resident had contacted her regarding a large chestnut tree growing opposite their property on the corner of The Village/Longwater. They had concerns that the tree is large and had not been looked at by any specialist for several years. The tree is on land belonging to a government agency called Homes England and they have assured the Clerk that the tree was surveyed in April this year and will be again in November 2018. Homes England have also offered the resident the opportunity to meet with their surveyor to discuss their concerns.
3. The Clerk reported that a resident living in Winyates had contacted her to complain that the grass outside the frontages of 46 -49 Winyates was overgrown and untidy. The Clerk reported this to Cross Keys Homes as they had apparently carried out some maintenance to improve this area several years ago however they state that they do not own this land and have passed this over to Peterborough City Council.
4. Cllr Airey reported that a resident in Medeswell had complained to him that he has had to put his Sky dish on a longer pole due to the height of the trees. The Clerk will ask Peterborough City Council when the trees are due to be cut back.
5. The road around the outside of the Herlington car park is in a bad state of repair and many wooden posts are missing or broken allowing cars to drive through parts which they shouldn't. The Clerk will report this to Highways.

#### **446.18 Reports from representatives on outside bodies**

1. **Parish Council Liaison:** Cllr Allin reported that he had attended the meeting on 18<sup>th</sup> July 2018. The topics of discussion were GDPR, homeless people and rough sleepers. The slides from the meeting were circulated to all councillors prior to the meeting.
2. The last Cross Keys Homes meeting was cancelled. The next meeting is on 12<sup>th</sup> September 2018.

#### **446.19 Peterborough City Council meetings**

30<sup>th</sup> Aug @ 7.00 pm Employment Committee

4<sup>th</sup> Sept @ 1.30 pm Planning and Environmental Protection Committee

5<sup>th</sup> Sept @ 7.00 pm Growth, Environment and Resources Scrutiny Committee

#### **446.20 Finance**

1. The following payments were authorised:

Mrs A Brown	Clerk's salary July 18	£296.90
Mrs A Brown	Expenses (stamps, drawing pins, laminate sheets), use of home as office July 18, mileage	£39.49
HMRC	PAYE Clerk July 18	£74.20
Herlington Community Association	Room hire August 18	£11.10
R Harding & Son Landscaping	Holy Trinity maintenance June 18	£367.50
R Harding & Son Landscaping	Emergency tree works in churchyard	£75.00
Orton Oracle	Bulky waste article	£16.00
<b>TOTAL</b>		<b>£880.19</b>

2. Income – none.

3. The end of month accounts were noted.

#### 446.21 Correspondence received and noted

1. Building Connections Fund, open to voluntary and community organisations
2. Peterborough Low Vision Day - 2018's annual Peterborough Low Vision Day Friday 21st September 10.30 to 3.30pm at Deaf Blind UK, John & Lucille van Geest Place, Cygnet Road, Hampton, Peterborough, PE7 8FD
3. Peterborough City Council: GDPR and Scrutiny Co-opted members notes
4. Parish Conference Programme details: 15th November 2018 " Your Community, Your Voice, Your Decision – What's Next for Parish Councils?"
5. Challenge Fund to tackle the disability employment gap
6. Botolph Green Residents' Association: 12<sup>th</sup> Festival on the Green update
7. Parish Councillors Members Interest Declarations: New forms to be completed by all councillors.
8. CAPALC: Councillor training course 13<sup>th</sup> October 2018.
9. Consultation on Peterborough City Councils revised Gambling Act 2005 (the Act) Statement of Principles. The consultation runs from 6 August to 23 September 2018.
10. Consultation on the current cumulative impact policy in place for Millfield New England area known as 'Op Can Do'. The consultation runs from 6 August to 23 September 2018.
11. Dementia Friendly Films Showings: Alzheimer's Society are supporting the Vivacity Key Theatre, Peterborough in a new venture of film showings that would be suitable for people living with dementia and their carers. All films will be played at 2pm with FREE tea and coffee at 1.30pm. The cost will be £2 per person with dementia – carers will be FREE. They will take place as follows:
  - Thursday 6th September - Sound of Music
  - Thursday 4th October - Young Frankenstein
  - Thursday 1st November - Some like it hot
  - Thursday 6th December – It's a Wonderful life

#### 446.22 For Information

Cllr Howell stated that at the recent Hustings meeting held in the same room as the Parish Council meeting, the tables were set out at the far end of the room so that the candidates were all facing members of the public. It was agreed that this layout would be better for Parish Council meetings. The Clerk will contact the caretaker and arrange this.

#### 446.23 Planning matters

1. Observations on new applications

18/01170/HHFUL	Replace existing conservatory with single storey rear extension at 23 Lidgate Close, Orton Longueville, Peterborough PE2 7ZA	No observations
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18/01370/HHFUL	First floor extension over existing garage at 9 Royle Close, Orton Longueville, Peterborough PE2 7LN	No observations
18/01427/HHFUL	Proposed single storey rear extension and part conversion to garage into gym at 9 Rothwell Way, Orton Longueville, Peterborough Pe2 7WE	No observations

2. The Parish Council process which looks at planning application notifications from Peterborough City Council was discussed. Cllr Airey stated that all residents can attend Parish Council meetings and raise any concerns about planning applications. The Clerk stated that she will look through her training material and send round any information that may be useful in helping the Parish Council decide on comments to submit to the City Council. The Clerk will also download and send PDF's of all documents associated with planning applications prior to meetings which will give councillors an opportunity to view the site if they wish to.

**446.24 Date of next meeting** – Thursday 6<sup>th</sup> September 2018.