



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

☎ : (01733) 346483 Email: [Ortonpel@aol.com](mailto:Ortonpel@aol.com)

[www.ortonlonguevilleparishcouncil.co.uk](http://www.ortonlonguevilleparishcouncil.co.uk)

**Minutes of the Parish Council meeting held on Thursday 7<sup>th</sup> December 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.**

**Members: 11 Quorum: 5 Members of the public: 10 PCSO: Igor Simonov**

**Present:** Councillors Casey (Chair), Davis, Bull, Allin, Okonkowski, Airey, Howell, Passero, Horton and Mrs Brown (Clerk), Hedda Lilley (Ortons Co-ordinator).

**436.1 Apologies for absence**

Apologies were received and accepted from Councillors Denman and Winslade.

**436.2 Declaration of interests and dispensations**

Cllr Casey – agenda item 436.7.2 and 436.18  
Cllr Bull – agenda item 436.18

**436.3 Public Forum**

No members of the public wished to speak.

**436.4 Local Police matters**

PCSO Igor Simonov reported the following:

- There is a police review in force and that neighbourhood policing will be kept. Policing will be streamlined over the next 3 years and 50 new police officers will be recruited in Cambridgeshire.
- PCSO Simonov works in partnership with the Peterborough City Council Prevention and Enforcement Services, and other agencies which the public have dealings with. This service is currently based in Bayard Place but may move at some point in the future.
- Cambridgeshire Police are currently focusing on eight crime related priorities: child abuse; child exploitation; counter terrorism; domestic abuse; dwelling burglary; emergency response; modern slavery and serious sexual offences.
- Crime data for the Orton Longueville area – a comparison between the number of crimes reported to the police in November 2016 and 2017:

	November 2016	November 2017
Total Crimes recorded	88	102
Domestic Violence	32	29
Burglary Dwelling	3	6
Burglary None dwelling	2	1
Robbery	0	3
Theft from vehicle	7	20

(This crime has seen an increase and in most cases vehicles were left unsecure).

Criminal Damage	26	18
Anti-Social behaviour	37	21

- Residents must report crime directly to the police and not just complain on social media about it. The webchat on the Cambridgeshire Constabulary web page is an effective way to report crime.

Cllr Howell asked what can the Parish Councillors do to alleviate residents' concerns with the amount of crime in the area as there appears to be a lack of visible police presence. PCSO Simonov replied that the police are trying to engage more with residents via social media and are attending various meetings.

#### 436.5 **Minutes of previous meeting**

The minutes of the meeting held on 2 November 2017 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendment:

435.16 delete 'attended' and replace with 'attending'.

#### 436.6 **Matters arising from the minutes of the previous meeting**

1. 435.5 agenda item 434.3 No further action taken yet as Cllr Casey is still waiting for the required information from Mrs Durham.

2. 435.5 agenda item 434.8.1 Cllr Howell asked for an update on the matter. Cllr Bull informed the meeting that due to the nature of the case, she was unable to provide any details in a public meeting.

3. 435.16.5 Cllr Allin asked the meeting whether the Parish Council as Landlord of the cricket ground, could they sublet the ground to the football club. Cllr Bull confirmed that there is no entitlement in the lease for this provision and the ground is leased entirely to Orton Park Cricket Club.

#### 436.7 **Grant applications**

1. Orton Local Action Group. £4852.56 grant request for bulky waste collections to cut down on fly tipping and help local people dispose of their rubbish in a responsible way, and the provision of additional rubbish bins in Orton Malborne.

Hedda Lilley asked if the application could be held in abeyance as Peterborough City Council is currently running a bulky waste collection scheme. Cllr Howell informed the meeting that the scheme is being run by the City Council is just a one-off collection and different to what Hedda Lilley is proposing. Cllr Howell said that Orton Waterville Parish Council had provided this service 3 times since April 2017 and although it had not stopped fly tipping it helps the community. Cllr Bull informed the meeting that fly tipping is mainly building rubble. Cllr Casey stated that this year's budget had a provision of £3000.00 for such a scheme and should this be agreed, to co-ordinate the collections with Orton Waterville Parish Council as it might have more impact. It was agreed to consider this grant application as part of next year's budget.

As part of the grant application, Hedda stated that there is a lack of rubbish bins in the area. Cllr Casey said that he thought that there are posts which should have bins on and that maybe the Council is paying for bins to be emptied which are not there. The Chair allowed a member of the public to speak who informed the meeting that he was aware of 3 posts which once had had a bin attached to them. It was agreed that this information be given to the Parish Council. Cllr Howell stated that she was aware that Peterborough City Council had replaced all bins on posts to multipurpose ground situated bins as it keeps the crows out. City Councillors have for some time been asking the City Council for a bin emptying schedule. Hedda informed the meeting that

she is meeting with James Collingridge, Amey Partnership Manager at Peterborough City Council on 14<sup>th</sup> December 2017 at 10.30 starting at the hub for a walkabout and and that everyone is welcome to join them. Hedda will raise the bin issue at this meeting.

**2. Botolph Green Residents' Association:** £540.00 grant request for an additional cut of the grass at Botolph Green and removal of arisings as they kill the grass when left on the ground. Amey currently cuts the grass 8 times per year. Next year the Association will try and raise funds for 2 additional cuts. It was agreed by Councillors that the field at Botolph Green is an important community hub and used by many residents. It was RESOLVED to award the full grant amount of £540 for one further cut of the grass at Botolph Green and the removal of the arisings by their chosen contractor.

**3. Orton SilverTops:** £624.00 grant request of for assistance with community centre hire costs for senior citizen coffee mornings and activities. The rent has been increased by 100% at short notice. Members currently pay £1 to attend however the group feel that an increase in this fee may stop people attending the sessions which have been going for many years and are an important and valuable social aspect for those that attend. It was RESOLVED to award the full grant amount of £624.00 to help with the cost of the hire of the community centre.

#### 436.8

##### **Community Serve**

**1.** Hedda Lilley informed the meeting that on 25<sup>th</sup> January 2018 the Citizens Advice Bureau will be running group session on budgeting at the Herlington Community Hub. They are also happy to run other sessions if there is enough demand. Peterborough Breast Cancer Friendship and Support group will also be running sessions at the Hub on 16<sup>th</sup> and 23<sup>rd</sup> January 2018 11.30 am – 2.00 pm.

**2.** Matthew Beckett and Peter Wilson who work for Peterborough Serco Strategic Partnership in Partnership with Peterborough City Council gave a presentation on Digital Inclusion.

They offer a free 5 week online basic training course and drop-in surgeries where individuals can ask for help with specific topics. Courses have been running at recently created community hubs, job centre plus, local libraries and voluntary sectors including the Senior Stop group, based in the city centre. It is hoped that Parish Councils become ambassadors for promoting and supporting other members in their community to learn online basics and take advantage of this free training. The aim of the scheme is to reach as many people as possible. Cllr Bull suggested that AbilityNet may be a good charity to approach to promote this scheme.

The course is open to individuals and groups and has been designed to:

- Help see a decrease in individuals being classed as digitally excluded/unable to access the services they need
- Become aware of the benefits of using the internet; ensure that individuals have the relevant skills and techniques to use technology satisfactorily
- Help people to communicate and self-serve council services 24/7, rather than using traditional methods, such as telephony and completing paper-based forms. This is particularly important as Peterborough City Council has announced that it is closing its cash office at Bayard Place in March 2018.

There will be a drop-in surgery on 24<sup>th</sup> January 2018 at the Herlington Community Hub. Cllr Casey asked if the Clerk could be emailed with the dates of all drop-in surgeries. Further details on courses and drop-in surgeries can be obtained from Matthew Beckett, Customer Insight and Digital, Tel: 01733 452266.

**436.9 Community Infrastructure Levy (CIL) payment**

The Parish Council has been awarded a Community Infrastructure Levy (CIL) payment of £4086.46 from a development within the parish.

CIL funds must be used to support development of the area and Parish Councils are able to spend their proportion of CIL on the things that address the impacts of development on their area, for example improvements to a village hall or new or improved play areas.

Any funds which are erroneously spent will need to be handed back to the Peterborough City Council. Additionally, funds which are not spent within 5 years must also be handed back to Peterborough City Council.

Parish Councils that have received a proportion of CIL funds have a duty to produce an annual report that details the amount of CIL funds received and spent. The report must be published on the Parish Council website and a copy sent to Peterborough City Council.

Cllr Bull suggested that the money could be used to paint white rumble strips along Oundle Road to protect cyclists. She has already asked Simon Machin at Peterborough City Council about the possibility but needs to chase him up. Cllr Casey suggested that the charity Sustrans or Travelchoice may be able to help with funding if required.

**436.10 Peterborough Parish Councils Conference**

Cllr Bull, Cllr Allin and Clerk attended the recent conference.

Cllr Bull reported that the Section 106 and CIL presentation was very informative and that Cate Harding at Peterborough City Council is another source of funding for Parish Councils. Presentations were also given by Parish Councillors which sit on Peterborough City Council Scrutiny committees.

Cllr Allin reported that Peakirk Parish Councillor explained the process which they went through to produce their Neighbourhood Plan. A Parish Council which has a Neighbour Plan is entitled to a bigger Share of CIL, 25% as opposed to 15%. It was felt that the cost of producing such a plan would outweigh the benefit of being eligible for a larger share of CIL funds.

**436.11 General Data Protection Regulation Act 2018**

The Clerk report that she had recently attended a Local Councils Public Advisory Service (LCPAS) course on the new act coming into force in May 2018. Everyone will be affected by the new regulations as to how personal information on members of the public is processed and held. LCPAS will be issuing a briefing note for councillors and have produced a pack of documents to help put in place new policies and statements.

**436.12 Environmental Issues**

Cllr Howell reported that a resident had complained to her that Amey had left branches, thorns and thistles on the ground after cutting back overgrowth in the Pennington and Braybrook areas resulting in residents getting punctures. Cllrs Bull and Casey informed the meeting that they had already highlighted this issue to James Collingridge at Peterborough City Council.

**436.13 Reports from representatives on outside bodies**

**Cross Keys Homes:** Cllr Allin reported that he had attended the recent meeting and litter was one of the issues discussed. He had informed Cross Keys Homes that the Parish Council is trying to tackle the litter problem. The

next meeting will focus on mental health and how to identify it. It is thought that 1 in 4 people suffer some form of mental health illness and many do not know that they have a problem.

**436.14****Peterborough City Council meetings**

4 Dec @ 10.00 am Budget Meeting, Cabinet  
 4 Dec @ 1.00 pm Health and Wellbeing Board  
 7 Dec @ 7.00 pm Licensing Committee CANCELLED  
 8 Dec @ 1.30 pm Licensing Act 2003 Sub-Committee  
 13 Dec @ 6.30 pm Special Meeting Council  
 13 Dec @ 7.00 pm Council  
 19 Dec @ 1.30 pm Planning and Environmental Protection Committee  
 20 Dec @ 10.00 am Cambridgeshire and Peterborough Combined Authority  
 20 Dec @ 6.30 pm Parish Council Liaison Meeting

**436.15****Finance**

1. The following payments were authorised:

Mrs A Brown	Clerk's salary November	£291.83
Mrs A Brown	Expenses – stamps	£5.85
HMRC	PAYE Clerk November	£73.00
Hurlington Community Association	Room hire December 17	£11.10
Badgemaster	Identification badges	£104.39
<b>TOTAL</b>		<b>£486.17</b>

2. Income received - £4086.46 CIL funds.

3. The end of month accounts were noted.

4. The Clerk circulated a suggested budget sheet for the financial year 2018/19. All Councillors were asked to put forward their budget suggestions for the next meeting when the budget and precept will be set.

**436.16****Correspondence received and noted**

1. Notification of external auditor appointments for the 2017/18 financial year
2. Cllr David Seaton: Press release detailing Peterborough City Council financial position, pressures and proposed savings
3. Princes Trust course starting 17<sup>th</sup> January 2018, open to anyone aged 16-25 yrs
4. Cross Keys Homes: Copy of minutes from last Area Panel meeting and agenda for next meeting 13<sup>th</sup> December 2017
5. Peterborough City Council: Award of Non-Domestic Rates Charity Relief for Orton Park Cricket Club until 31<sup>st</sup> March 2019
6. Road Management Services (Peterborough) Ltd: A1(M) Major maintenance: Junction 17 – Junction 16 Southbound meeting. Cllr Allin stated that he was unable to attend this meeting. Cllr Howell informed the meeting that the current road works are keeping people awake at night. Cllr Bull reported that she had alerted the contractors to this issue and that they are doing everything they can to try and address it.

**436.17****For Information**

Peterborough City Council have recently fixed two 'No dog's' signs onto the play area gates at Oakleigh Park Drive play area.

**436.18****Planning matters**

Observations on new applications

17/02193/CTR	Pine (T1) – reduce overhanging branch (approx. 3m) at 1 Church View, The Village, Orton Longueville, Peterborough PE2 7DW	No observations
--------------	---	-----------------

17/02216/TRE	Prune 2 x Yew trees and 1 x Plane tree. Fell various trees as per submitted plan at The Old School, 2 The Village, Orton Longueville, Peterborough PE2 7DN	No observations
17/02130/HHFUL	Construction of two storey rear extension at 8 Grange Crescent, Orton Longueville, Peterborough PE2 7EB	No observations
17/02154/CTR	Fell – Himalayan Cottonoeaster (T20A) Apple Tree (T6) – Prune and crown reduce (up to 25%) Damson tree (T11) – Prune and crown reduce (up to 20%) at Orchard House, The Village, Orton Longueville, Peterborough PE2 7DN	No observations
17/02287/CTR	T1 Corsican Pine – remove deadwood and lowest limb over neighbours. T2 Corsican Pine – Lift to 5.2mts over road, remove lowest branch over garden. 5no Cypress trees – Reduce height to 5-6mts at 4A The Village, Orton Longueville, Peterborough PE2 7DN	No observations
17/01822/CTR	Works to various trees at The Long Walk, Orton Longueville, Peterborough	No observations
17/0221/HHFUL	Single storey rear extension to replace existing extensions at 506 Oundle Road, Orton Longueville, Peterborough PE2 7DJ	No observations

436.19

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

It was RESOLVED that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

436.20

#### **Cricket Club**

1. The club is preparing their action plan for the Natwest weekend which takes place the weekend before the start of the cricket season. The weekend is used to tidy up the ground. The Parish Council will be informed of any proposed works to trees and bushes.

It was also agreed by the club to obtain a quotation for a new back fence and that 'No Trespassing' signs be put up around the cricket ground.

2. The situation regarding the boundary hedge issue was discussed at length. It was agreed that, following the non-acceptance by the resident of the solution proposed by Orton Longueville Parish Council, no further correspondence was required. It was RESOLVED to take no further action in respect of the boundary hedge issue.
3. It was RESOLVED that the amendments to the draft lease be accepted and sent by Terrell's solicitors to Orton Park Cricket Club for their comments and approval. It was also noted that in the Parish Council deeds there is no provision for any legal right of way for any neighbouring property onto the cricket ground.

**436.21**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-  
ADMITTANCE OF THE PRESS AND THE PUBLIC**

It was RESOLVED that the confidential business having been concluded, the Press and Public be readmitted to the meeting.

**436.22**

**Date of next meeting** - Thursday 4<sup>th</sup> January 2018.

There being no further business, the meeting closed at 9.30 pm.