



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 6th December 2018 at 7:00 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Public: 3 Orton Park Cricket Club (OPCC): 0

Present: Councillors Passero (Chair), Davis, Allin, Airey, Okonkowski, Penniall, V Bull, J Bull and Mrs Brown (Clerk).

450.1 Apologies for absence

Apologies were received and accepted from Cllrs G Eley (personal), and Casey (personal). No apologies at the time of the meeting were received from Cllr Denman.

450.2 Declaration of interests and dispensations

None.

450.3 Public Forum

Members of the public asked for an update on the proposed Gloucester Centre housing development. Homes England, in conjunction with their agents Savills, will be carrying out a new Public Consultation in mid-January 2019, hopefully within the parish. This will be advertised on the Parish Council website.

450.4 Local Police matters

Concerns were raised that the police did not attend the meeting especially as two PCSO's and two police officers attended a recent Orton Waterville Parish Council meeting. **Cllr Penniall** agreed to take the matter forward to contact the police on an informal basis and invite them to future meetings.

450.5 Minutes of previous meeting

The minutes of the meeting held on 8th November 2018 were agreed, RESOLVED and signed by the Chair as a true record subject to the following amendment:
449.9.1 end of second line add this is dependant as to what is stated in the lease.

450.6 Matters arising from the minutes of the previous meeting

449.4 Homes England has responded stating that a new Public Exhibition for the proposed new housing development on the site of the Gloucester Centre, will be run again in the New Year (mid-January 2019).

449.7.3. The Planning Compliance Team has confirmed that the breach of planning control has been remedied at 49 Lythemere, Orton Malborne.

449.8.2. OPCC has confirmed that they have the £500 in the bank carried over from the old lease. The **Clerk** was asked to check with OPCC to ensure that this is a separate account which can only be drawn upon by one member of OPCC and the Clerk.

449.16.3. Jim Simpson has informed the Clerk that: the next OLAG meeting has not been set due to the busy Christmas period; a big litter pick and tidy up in Howland was taking place as part of the ongoing monthly litter picks and that the Wednesday

litter picks have unfortunately stopped as no one was turning up for them. The Parish Council will elect an OLAG representative at their next meeting in January.

450.7 Cricket Club

1. Two hot water tank cylinder quotations received from OPCC were circulated by the Clerk. Concerns were raised that the quotations did not appear to be like for like and that there was no information relating to the electrical works which are required as part of this job. **Cllr V Bull** agreed to contact OPCC to regarding this matter and it was agreed to defer this item until the next meeting.
2. Cllr V Bull reported that he had contacted 5 fencing contractors to provide quotations for a new boundary fence at the cricket pavilion and had received back 3 quotations.

Each contractor had provided four different types of fencing:

- Wooden posts and wire to mark the actual cricket ground boundary.
- Concrete posts and wire to mark the actual cricket ground boundary.
- 2m high V guard mesh fence to be erected on existing boundary line.
- 2m high palisade security fence to be erect on existing boundary line.

Cllr V Bull suggested that OPCC should be approached for a contribution to the fence and that a decision had to be made as to which fence option to go with as further exact quotations would need to be obtained. He also stated that no planning permission would be needed for the fence. Cllr J Bull stated that over the years, the Parish Council has not paid enough attention to the cricket ground and money has not been spent on it. It was RESOLVED that further quotations will be obtained for a 2m high V guard mesh fence, in powder coated green, to be erected on the existing boundary line which will provide more security for the ground than there presently is. **Cllr V Bull** will obtain these quotations.

3. **Cllr J Bull** stated that she is still in the process of drafting the letter regarding gates in the boundary fences leading into the cricket ground.

450.8 Grant applications for approval

1. Carol Nott from the Orton Counselling Service for Young People provided background information to support the grant request for £1500.00 which had been submitted by the charity. The charity is grateful of the support of the parish council as their only other source of funding is from Orton Waterville Parish Council. They are a small but vital operation and the only school service in the area. The needs of the charity are increasing especially for year 7 pupils. More money may need to be spent on recruiting and retaining counsellors as they have 16 children on their waiting list. It was RESOLVED to award Orton Counselling Service for Young People the full grant award of £1500.00 to be paid in April 2019.
2. The Clerk circulated a new style Parish Council grant application form which now includes a spend monitoring form. Subject to 5 minor amendments it was RESOLVED to adopt the new style grant application form.

450.9 Bulky waste

The recent collection was very well received with a steady flow of residents attending to dispose of their bulky waste items. Cllr Penniall stated that there were many items being disposed of which could have been recycled and used by others and suggested that charities could be invited to future collections to take away any suitable items. This was deemed a good idea however it was stated that there would need to be some control over this so that there were not too many people turning up at once. It was agreed that **Cllr Penniall** investigates this further and liaises with charity groups which may be interested in attending.

The Clerk confirmed that the following collection dates for 2019 have been booked with Amey: 30th March 16th August and 7th December.

Orton Waterville Parish Council collection dates for 2019 are: 26th January 29th June and 12th October in the small car park at the back of the Orton Centre.

450.10 Noticeboards within the Parish

The Clerk informed the meeting that the Parochial Church Council are not able to say if the Parish Council can share their noticeboard as they are in the process of recruiting a new priest. They think that once the priest has been appointed, the noticeboard will be used more. The Clerk has told them that the Parish Council would need space for at least 2 sheets of A4. The Parochial Church Council will ask if this request can be met at their next meeting and report back to the Clerk. It was suggested that an alternative location on the other village green outside Longueville Care Home should also be considered as a location for the new noticeboard. It was agreed to defer this item again until the next meeting.

450.11 Litter Innovation Fund: grants available for innovative community projects

Due to the high volume of applications received by the fund, there is a further delay in finding out whether the Parish Council grant submission has been successful.

450.12 Holy Trinity churchyard landscape maintenance

1. Three quotations for the works identified on the tree survey were considered. It was RESOLVED to award the work to JJ Tree and Landscape Services Ltd. Cllrs J Bull and V Bull abstained from this resolution.

2. The Clerk reported that the Parochial Church Council are very happy with the landscape maintenance contractor who is looking after the churchyard at Holy Trinity Church and that they are happy for the contractor to continue when it comes up for renewal in March 2019. The contract has a provision where it can be extended to the same contractor for a further two years. This will be an agenda item next month.

450.13 Bringhurst Rock Stack

Peterborough City Council has confirmed that the rock stack was removed for health and safety reasons and will look into the possibility of replacing it with something else in the next financial year. The Clerk will relay this information to the member of the public who raised this query and if they can give some idea as to what they would like to see in its place.

450.14 Green Spaces enhancements' article in the Orton Oracle.

Cllr Airey stated that he was disappointed with the low number of responses received to his recent article. He suggested that the Parish Council carries out a specific green enhancements survey to all the households in the parish to ask them directly what improvements they would like to see to decide what steps to take next if any. The cost of this would be approximately £600. This is a similar exercise which is currently taking place in the neighbouring parish of Orton Waterville. It was agreed that Cllr Airey will produce a draft survey for discussion and resolution at the next meeting.

450.15 Social Media policy

Subject to a few minor wording amendments, it was RESOLVED to adopt a Social and Media Policy incorporating protocol on the filming and recording of Parish Council meetings. Cllr Okonkowski abstained from this resolution.

450.16 Environmental Issues

The bus lane underpass near Leighton Primary School has flooded again. It was agreed to ask Cllrs Casey and Elsey to try and resolve this issue in their capacity as Ward Councillors.

450.17 Reports from representatives on outside bodies

1. **Cross Keys Homes:** Cllr Okonkowski reported that the Area Panels are changing the 'Walkabouts' and that there will now be 'Tenant Inspectors' as from April 2019. The Inspectors will receive four days training and will be tasked with looking at things

such as possible projects and landscape maintenance to improve the estates and make them a better place to live. They will go out in groups and speak directly with tenants. Residents in housing shelters have been asked to join the area panels as they are short of people. Helen Medhurst has been appointed as the new Orton Neighbourhood Manager. Cross Keys Homes will also be organising local events in each area.

2. Parish Council Liaison: Cllr Allin reported that at the recent meeting which he attended, Peterborough City Council Director of Finance, Peter Carpenter gave a presentation on City Council finances. In 2019/20 the City Council will be £10.2m in debt which is set to go up to £14m in future years as they do not get enough funding from the government due to there being an unprecedented demand for services especially those in relation to Social Care. The City Council is trying to encourage in-home care. Peterborough is one of the most deprived areas in the UK. Street lighting expenses will now be reduced by 50% as all the new lamp posts have now been installed. Any potholes in roads should be reported to the City Council using the hotline which has been set up.

450.18 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary November 18	£296.90
Mrs A Brown	Expenses (stamp, use of home as office November 18 and mileage allowance)	£28.93
HMRC	PAYE Clerk November 18	£74.20
Herlington Community Association	Room hire December 18	£11.10
R Harding & Son Landscaping	Holy Trinity maintenance November 18	£442.50
Orton Waterville Parish Council	Contribution to black ink – shared printer	£8.25
TOTAL		£861.88

2. Income received - £8.50 bank interest.

3. The end of month accounts was noted.

450.19 Correspondence received and noted

1. CAPALC: Legal Topic Note 87 - Procurement
2. CAPALC: November bulletin
3. NALC Chief Executive Bulletin's
4. Citizens Advice Peterborough: Outreach service at Orton Library, Bushfield, every Monday 2pm – 4.30 pm
5. Cambridgeshire Police Shrievally Trust – letter explaining the work of the charity – the **Clerk** will send the charity a grant application form.
6. Samaritans Peterborough and District: volunteers needed.
www.samaritans.org/volunteer email: volunteer@peterboroughsamaritans.org
7. Botolph Green Residents' Association newsletter

450.20 For Information

1. The Clerk reported that she had recently received training on agenda's and minutes and explained where changes could be made.
2. Cllr Passero suggested that the Parish Council should consider setting up a toy collection for disadvantaged children for next Christmas. Cllr Passero will take this forward and presents his findings at a later date.
3. The Clerk stated that her laptop was no longer able to receive critical security updates. The current laptop needs its operating system to be updated to however it does not have enough space on the system. **Cllr V Bull** agreed to help the **Clerk** look into purchasing a new laptop.
4. The Clerk was asked when councillors will receive their new email addresses which are being set up by Peterborough City Council. The Clerk said that she will chase these up. It was suggested that she contacts Adrian Chapman at Peterborough City Council.

5. The meeting was informed that Cllr Allin will be retiring from the Parish Council on 20th December 2019 which will be taken as his resignation date. Utmost gratitude was given to Cllr Allin for given his service to the Parish Council for nearly a decade.

450.21 Planning matters

It was RESOLVED to submit comments where appropriate on the applications below:

18/02039/CTR	T1Robina: Prune branches growing towards house back to give 3m clearance between tree and house. T2 Sycamore: Thin crown by 15% to allow more light penetration at 526 Oundle Road, Orton Longueville, Peterborough PE2 7EA	No observations
18/02021/HHFUL	Garage extension and first floor side extension at 33 Chippenham Mews, Orton Longueville, Peterborough PE2 7ZB	No observations
18/01880/HHFUL	Demolition of existing garage and erection of two story side extension and alterations at 2 Morpeth Close, Orton Longueville Peterborough PE2 7AP	No observations

450.22 Date of next meeting – Thursday 3rd January 2019.

There being no further business, the meeting closed at 9.40 pm.