



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 5th December 2019 at 7:00pm at Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 4 Public: 4 Orton Park Cricket Club (OPCC): 0

Present: Councillors Davis (Chair), Passero, Okonkowski, J Bull, V Bull, Skibsted, Penniall, Casey, Fisher, Brentor and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

No questions were taken from members of the public.

461.1 Apologies for absence

The Chair announced the resignation of Cllr Brenda Denman which had taken place after the last meeting. The vacancy is being advertised in the usual way.

461.2 Declaration of interests and dispensations

Cllr J Bull – 461.4.

Cllr G Casey – 461.22.

461.3 Parish Councillor Vacancy

The casual vacancy continues to be advertised as no applications have been received.

461.4 Local Police matters

Cllr J Bull left the room. Cllr Skibsted stated that stolen mopeds have been reported to PCSO's. Her local surgery is at the Herlington Centre this Saturday 7th December 2019, 10 am – 11 am. Inspector Secktor from the Neighbourhood Team has asked Ward Councillors when local meetings take place.

461.5 Minutes of previous meeting

The minutes of the meeting held on 7th November 2019 were agreed, RESOLVED and signed by the Chair subject to the following amendment:

Page 4, 1st paragraph change OPCCC to OPCC.

461.6 Orton Counselling Service for Young People grant application

Christine Bird from the Orton Counselling Service for Young People provided background information to support the grant request for £1500.00. The charity is grateful of the support of the Parish Council as their only other source of funding is from Orton Waterville Parish Council. They are a small but vital operation and the only school service in the area. It was RESOLVED to award Orton Counselling Service for Young People the full grant award of £1500.00 to be paid in April 2020. It was also confirmed that Cllr Davis will be the new Parish Council representative for Orton Counselling Service for Young People.

461.7 Cambridgeshire Police Shrievally Trust: grant application

Perri Luparia from the Cambridgeshire Police Shrievally Trust also known as the Bobby Scheme provided background information to support the grant request for £1550.00. The Charity provides home security to elderly victims of crime and medium/high risk victims of domestic abuse and their children. Referrals are received from the police and other key agencies. Security advisors assess their home security and fit appropriate security devices in discussion with the victim. They also give crime prevention advice and reassurance. Working in partnership with the Fire Service they also carry out Home Fire Safety checks and install smoke alarms if necessary. Each visit costs £150 - £200. The Trust receives some funding from the Police Crime Commission and donations from other organisations. During the last 12 months the Bobby Scheme has visited 13 residents within the parish at a cost of £2200.00. £650.00 of this cost was covered by the Police Crime Commissioner. It was RESOLVED to award a grant of £2000.00 to the Cambridgeshire Police Shrievally Trust as the additional funds will help fund any future visits within the parish.

461.8 Matters arising from the minutes of the previous meeting

460.6: CAPALC has confirmed that a parish council is able to provide City Council services within their parish. Local Government (Miscellaneous Provisions) Act 1976 s19 and the Open Spaces Act 1906, ss 9-10 can be used to provide many of these services. There is a lot of discussion in parish councils about double taxation however; a large number of services are now being devolved to parishes as the higher tier council's do not have the funding (or perhaps the same level of interest) to provide these.

Ultimately the parish council have the freedom to provide these services if they wish but they are under no obligation to do so.

460.11.1: A quotation of £1540.00 + Vat has been received from Aragon Direct Ltd for the bridge repairs. Cllr V Bull stated that it appears that the works quoted are only a short term fix. It was agreed that Cllrs Passero, Skibsted and V Bull should meet with the contractor to discuss the works required. **Cllr Skibsted** agreed to arrange the meeting.

460.11.2.4: Cllr Skibsted is still dealing with this matter.

460.17.1: James Fisher, Wildlife Officer at PCC informed the Clerk that they would send a brief letter to residents explaining the work taking place at Basil pond.

460.17.2: Cllr J Bull reported that the works at Botolph Lane are still outstanding. Funding has been secured by Skanska however the works have not yet been approved. The inclement weather is making the matter more urgent. Assurance has been given that the works will be done before Christmas.

461.9 Gloucester Centre redevelopment

The application has been sent back to the developers. If the application is substantively changed, it could go back for consultation again in January for February in 2020 to all residents that submitted objections.

A press release by residents is going out on Monday to the Peterborough Telegraph and local radio station. Cllr J Bull suggested that the Parish Council should prepare a written response to the press release. It was agreed that this was a good idea. **Cllr J Bull** kindly agreed to prepare the statement.

461.10 Cricket Club

1. Holy Trinity Church has confirmed that it no longer requires the use of the cricket ground for their annual BBQ as they do not appear to have any legal documentation to support their request.
2. OPCC may still be able to claim grant money from a funding application that was put in by one of their former members. It was agreed to obtain more information on this matter at the next meeting from OPCC. The **Clerk** will ask OPCC to ensure that they have this information ready for the next meeting.
3. Cllr V Bull stated that he had attended OPCC's recent AGM and reported that:
 - OPCC are struggling for volunteers at the club and team management.
 - The 1st team won the league and will be in the Cambridgeshire league next season
 - The OPCC Chair stated that there had been a falling out between the Peterborough Cricket Club and the Rugby Club. Peterborough Cricket Club is now using the facilities at The Peterborough School for their winter training. It is feared that OPCC may lose members to this team.
 - There was only one safeguarding issue during the year.
 - A copy of the accounts was given out at the AGM however the Parish Council have yet to receive a copy. Total expenditure for the year was £12,600.00, income was £10,000.00.
 - OPCC asked if the Parish Council needs to be informed of any kit/equipment sponsorship deals from companies. It was confirmed that the Parish Council does not require this information.
 - OPCC thanked the Parish Council for the better communication which is now in place.
3. The position of the height restriction barrier, as agreed at the last meeting was discussed. It was pointed out that if the new height restriction barrier is sited back behind the gate as originally planned, there would be a big enough gap either side for someone to drive through. Additional fencing would be required to close the gap. It was therefore RESOLVED that the new barrier should be sited on top of the existing gate at the higher cost of £3056.48 + VAT. This will allow the bottom part of the gate to be opened with the height barrier still closed and will not look much different.
4. Terrells Solicitors have confirmed to the Clerk that the new lease states that, 'clause 3.1.6 of the Lease whereby the Tenant Covenants with the Landlord to keep the Premises in good repair and condition. In addition to this, clause 3.1.27 advising the Tenant is to pay 50% of the costs to the Landlord for repairs etc'. The Clerk will pass this information onto OPCC.
5. It was agreed that the Clerk will inform OPCC to contact Terrells solicitors to find out the costs of registering the lease and inform the Parish Council. The lease can only be registered by the tenant.

461.11 Parish Council website update

Cllr Brentor stated that he may have a problem in giving the Clerk access to update a new website created by him as the software which he uses is no longer supplied by the company that makes it. He suggested that he could learn how to use WordPress to create a new website but this would take time.

The Clerk circulated several quotations from other companies that provide websites for Parish Councils. It was RESOLVED that a new Parish Council website will be purchased from Narked Design at a cost of £349.00 + VAT. Hosting including support, email and backups, £150.00 + VAT per year. Software updates are required to improve quality, add additional features and security cost an additional £60.00 + Vat per year. Prior to placing the order, the **Clerk** will confirm that the costs will not immediately increase in the next year.

461.12 Bulky waste collections

The last collection of the year takes place on Saturday 7th December 2019. The Clerk will book collection dates for 2020.

461.13 Email addresses for Parish Councillors

Email addresses for Councillors will be provided with the new website. Cllrs Casey and Skibsted will continue to use their Peterborough City Council email addresses.

461.14 Speedwatch

An article asking for volunteers will be placed in the February 2020 Orton Oracle.

461.15 Standing Orders and Code of Conduct

The updated Standing Orders was circulated and discussed. It was RESOLVED to adopt the amended Standing Orders. It was also agreed to remove the following wording from the criteria on the Parish Council grant application form, 'anything which falls within the responsibility of the local authority'.

461.16 Rejuvenation of flower beds in Orton Goldhay

Cllr Skibsted informed the meeting that as a city councillor for Orton Longueville Ward she has started a community project for the rejuvenation of the 2 flower beds outside the community centre in Orton Goldhay. These beds have been untended for several years and are making the area look neglected. The City Council has agreed to give £300.00 towards the purchase of some equipment and plants but they are not able to commit to any labour and upkeep. The funds given do not cover the full projected expense of this project. The City Council has quoted £1200.00 for the planting of this bed but she believes that it can be done for £600.00.

A small action group of willing volunteers has been formed and they have so far weeded the whole of the larger bed which is ready for planting. PECT has promised to donate some small trees for the centre of the bed and help with the planting. Cllr Skibsted stated that she has also approached various garden centres for donations but as of yet not had any offers. Family Voice has also been very helpful and provided support whilst they have been working in the area with equipment and food for the volunteers.

The volunteers involved are happy to continue to maintain the bed which is planned to have low maintenance (perennial) plants and bushes with some annuals and bulbs around the edge of the bed. They will also be painting the railings around both beds. The council has provided the paint for this.

Cllr Skibsted asked the Parish Council to help with £300.00 match funding for this project which would purchase the rest of the plants and equipment. The project is already - in the same way as the litter picks - becoming a community venture and is a work in progress. Many have already commented on the improvement so far and she can see that this is a way of enhancing community cohesion and giving the people in the area a sense of their community being cared for. It brings people together, prevents isolation, provides fresh air, exercise and wellbeing! Cllr Skibsted also stated that she is happy to continue to lead and coordinate this project

Cllr Davis expressed concern that the flower beds will be vandalised as had been the case in the past.

It was RESOLVED to award this project £300.00 however the recipient of the grant will be confirmed by Cllr Skibsted as no official co-ordinator has yet been nominated and private individual are not able to receive the funds.

461.17 Environmental Issues

Cllr J Bull reported that 159 Wingfield in Orton Goldhay has been reported as an empty property to Peterborough City Council. The property is run down and infested with vermin. This issue has been on-going for over 2 years and it is hoped that the matter will soon be resolved.

461.18 Reports from representatives on outside bodies

1. Cllr Penniall reported that he had attended a recent Orton Waterville Parish Council meeting. Orton Waterville is looking to send out a green spaces survey to all of its residents and he suggested that it is something both Parish Councils could work on together. **Cllr Penniall** will report back at a later date.
2. ABCD workshop run by Jessica Kennedy is taking place on 16th December 2019, 1 pm – 4 pm at the Key Theatre. The workshop is useful for anyone that works with communities. Cllr **Skibsted** agreed to attend as a Parish Council representative.
3. Parish Council Liaison – Budget meeting 16th December 2019, 6.30 pm, Town Hall.
4. Health Scrutiny committee - 7th January 2020. Cllr J Bull will be attending.

461.19 Finance

1. The following payments were authorised:

Mrs A Brown	Salary November 19 & additional time for OLPC/OPCC Trustees meeting/minutes	£338.03
Mrs A Brown	Expenses – (stamps, envelopes, use of home as office Nov 19, mileage allowance, reimbursement website domain renewal)	£60.29
HMRC	PAYE Tax & NI - Clerk November 19	£100.31
Orton Oracle	Speedwatch volunteers and Bulky waste dates	£15.00
Jeff Rowlett	Tree works at cricket ground	£1,140.00
Herlington Community Association	Room hire December 2019	£23.00
R Harding & Son Landscaping	Holy Trinity maintenance November 2019	£367.50
TOTAL		£2044.13

2. Income received – none.
3. The end of month accounts was noted.

461.20 Correspondence received

1. CAPALC: November 19 Bulletin.
2. CAPALC: Chief Executive Bulletins.
3. Planning Customer Forum: Presentation slides from recent meeting.
4. Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation - 15 November 2019 to 09 January 2020. The consultation starts 9:00am on 15 November 2019 and closes at 11:59pm on 09 January 2020. The Proposed Submission Plan, along with a number of supporting documents, including a Sustainability Appraisal and a Proposed Submission Policies Map, are available to view online at www.cambridgeshire.gov.uk/mwlp or www.peterborough.gov.uk/mwlp
5. Cambridgeshire County Council and Peterborough City: Voluntary and Community Sector Capacity Building Survey.
6. Peterborough City Council: Planning Customer Forum presentation slides from recent meeting.
7. PCVS: Funding Fair - Thursday 5th December 2019, 12 pm – 4 pm, 32-34 Cromwell Road, Peterborough PE1 2EA.

461.21 For Information

1. Botolph on the Green carol concert - 19th December 2019 at 6 pm.
2. Botolph on the Green Festival is on 12th, 13th and 14th June 2020.

461.22 Planning matters

There were no planning applications to consider.

461.23 Date of next meeting – Thursday 2nd January 2020.

The meeting closed at 8.59 pm.