



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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### Minutes of the Parish Council meeting held on Thursday 1<sup>st</sup> February 2018 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

**Members: 11 Quorum: 5 Members of the public: 5**

**Present:** Councillors Casey (Chair), Allin, Okonkowski, Airey, Passero, Denman, Horton, Howell, Bull, Davis and Mrs Brown (Clerk).

#### **438.1 Apologies for absence**

None received.

#### **438.2 Declaration of interests and dispensations**

Cllr Casey – agenda item 438.17.

Cllr Bull – agenda item 438.17

#### **438.3 Public Forum**

The Parish Council was informed that Kenny Baker, a member of Bifield Social Club had passed away. Ken was an active champion within the Residents' Association and will be greatly missed by everyone.

A local resident asked if the old bus route between the Environment Agency and the Orton Centre car park will be resurfaced as it is very uneven. Cllr Howell will bring this matter to the attention of Orton Waterville Parish Council as this is within their parish.

The football team which made enquiries to play at the cricket ground are still trying to find a permanent home. Cllr Bull suggested that the Estates team at Peterborough City Council are contacted as they may be aware of available ground in the area. The team are considering starting their own under 7's team with Malborne Rangers and looking to find more players in the community to add to the ones they already have. The Parish Council was asked if they could fund the team in some way once a committee has been formed. The Clerk will send the team a grant application form.

#### **438.4 Local Police matters**

Cllr Bull informed the meeting that there have been no car break ins since the last meeting and that Oundle Road has had some temporary speeding cameras set up during school times.

Cllr Howell reported that Orton Northgate now has a police presence which has seen the car thieves move elsewhere.

It was noted that all crime should be reported, and a crime number obtained. The online service to report crime is quick and easy to use and provides a transcript of the conversation once the crime has been logged.

**438.5 Minutes of previous meeting**

The minutes of the meeting held on 4<sup>th</sup> January 2018 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendment:

437.11 delete 'help look after' and replace with 'enable'.

**438.6 Matters arising from the minutes of the previous meeting**

1. 437.6.3. Cllr Bull informed the meeting that Simon Machin had told her that it is not possible to have rumble strips on Oundle Road as it is a residential road. Peterborough City Council will reinstate the same white lines and slow down signs for cycles. Cllr Casey suggested that the CIL money could be used to improve signage in other areas of the parish.

2. 437.7 Paragraph 1. Cllr Allin asked what the Glutton machine looked like. Cllr Casey said that it was like a large vacuum cleaner. No further information was available on the matter as Hedda was not present at the meeting.

3. 437.7 Paragraph 3. The newsletter has been delivered to residents as some Councillors reported that they had received it.

4. 437.7 Paragraph 6. The logo winner has not yet been chosen.

5. 437.8.3. Cllr Bull informed the meeting that she was not informed that the cricket club already had an alcohol license and that no one else had spotted this before the draft lease was sent to the club for their consideration.

6. 437.9. The Clerk reported that the keys for the noticeboard are on order and that one lock needs replacing as it is broken.

7. 437.10. The fallen branch has been removed.

8. 437.13.4. It was noted that the precept is one of the lowest in the city.

**438.7 Bifield Social Club grant application**

Bifield Social Club grant request for £500.00 to cultivate two shrub beds at Bifield to create a pleasant usable space for the whole community was received. The Club estimates that should the grant be approved there will be no further need for financial assistance as the project will be self-funding through community events and raffles which will support future requirements for insurance and plant replacement. It was RESOLVED to award the full grant of £500.00 to Bifield Social club for the cultivation of two shrub beds at Bifield.

**438.8 Community Serve**

Hedda Lilley, Area Co-ordinator was not present at the meeting but submitted the following report:

The litter pick that took place on the 18<sup>th</sup> January was very successful. Twenty-one bags of litter were collected from a small area. A lot of the collected rubbish was cans and plastic bottles that could have been recycled. We even found a large serrated machete type knife in a plastic bag in the bushes. This was handed over to the Police. Nine people came to help, including local residents and local councillors which was much appreciated. The next litter pick will be the 22<sup>nd</sup> February 2018, meet at Herlington Hub at 10.00 am to collect litter pickers etc, all welcome! We want to try to attract more residents to help out, so it would be helpful if any councillors are publishing newsletters that they could carry the message of the next litter pick.

The Meet and Eat last Tuesday night was busy, with 16 adults and six children attending, and according to Jules the cook, this was the best attendance this month as other meet and eats across the City have been poorly attended in January.

This report is short this month as there has been a lot of staff sickness and we haven't been able to do as much as we normally would.

Cllr Howell stated that a lot of people are still not aware of the services which the hub offers; the wrap around services and courses. Communications need to be going out further than they are now, and it was agreed that Hedda should

be informed of this. It was suggested that Hedda should consider setting up a Facebook page and that she should contact Orton Sellers and provide them with information off what is going on and available to residents for them to put out on their Facebook page. Cllr Casey suggested that the Parish Council website could have a page set up specifically for Community Serve information and that he will try and obtain some leaflets for distributing around the parish.

**438.9****Orton Park Cricket Club**

A response has been given to the Parish Council solicitor in respect of the draft lease with a few points which require clarification.

1. Alcohol licence: The club already has a licence. The Parish Council confirmed that this may be incorporated into the lease.
2. Pavilion insurance: The club insurance is up for renewal and in the past, they have paid building insurance on the pavilion however the new draft lease implies that the Parish Council pays for this part of the insurance and if this is correct the club could save some money. Cllr Bull stated that she was quite certain that this was correct and that the club then reimburses the Parish Council the cost. Cllr Bull said that she would look at the draft lease again and clarify this after the meeting.
3. The club asked if they were able to hire out the pavilion function room to residents for small events. Cllr Bull confirmed that this was sub-letting and that under the terms of the lease the club is not allowed to make money from other remits.
4. Cllr Allin asked for more information on the fencing quote which the club had received. It was confirmed that the quote was only provided as a guideline to gauge costs as the club would need to save money over time for this to happen and it also allows the Parish Council to budget for the works. If it is decided in the future that a new fence needs to be erected, 3 new quotations will be obtained. It was also noted that grants could be obtained to help with the cost. Cllr Airey stated that there were other ways other than a fence which could be explored to secure the area.
5. The works schedule has been drawn up for the square which includes cutting, rolling and seeding it for the wicket. There will also be more regular cutting of the outer field.
6. The works schedule for The NatWest day at the end of March will be presented at the next meeting. This event is to ensure that the grounds and facilities are ready for the new season. It was suggested that the Parish Council trustees, Councillors Casey, Passero and Allin should visit the club to see the required works.

**438.10****Parish Councillor vacancy**

The Parish Council acknowledged the resignation of Councillor Pam Winslade and noted that she will be greatly missed. It was agreed that a small gift is purchased as a thank you and appreciation for her many years of service. Cllr Davis will make enquiries with the family as to what gift would be most appropriate.

The vacancy is currently being advertised as a casual vacancy and if no election is called by 1<sup>st</sup> February 2018, the post can then be filled by co-option. The Clerk will advertise the co-option vacancy on the website and the noticeboard on Oakleigh Drive.

**438.11****Environmental Issues**

- Cllr Allin has attended a flooding seminar. Peterborough City Council will shortly be sending out a flooding document for public consultation.
- Basil pond - rubbish which has collected around the pond restricting access needs clearing.

**438.12****Reports from representatives on outside bodies**

1. Parish Council Liaison: The next meeting is on 7<sup>th</sup> February 2018 at 6.30 pm in the Town Hall. Cllr Allin will attend.
2. Cross Keys Homes: Cllr Okonkowski reported that he had attended the last meeting and that:
  - Cross Keys Homes are visiting their properties and carrying out various checks.
  - Fencing and shrub planting in communal areas at Shortfen, Saltmarsh and Brewerne will be taking place.
  - The walkabouts have been stopped due to lack of interest from residents.
  - Cllr Howell asked if Cross Keys Homes ever acknowledge that there are areas which they own and need clearing. Cllr Okonkowski said that he will bring this matter up at the next meeting on 14<sup>th</sup> February 2018.
3. Orton Counselling Service for Young People: Cllr Denman reported that:
  - After October half term and the December holiday, 72 counselling sessions had taken place by 3 counsellors seeing 11 students per week.
  - There are 22 students on the waiting list to see a counsellor.
  - Actively recruiting new counsellors.
  - Anxiety/stress at school and self-identity are the main problems.
  - The training allowance for counsellors has been increased from £100 to £150.
4. There were no other reports.

**438.13****Peterborough City Council meetings**

29 Jan @ 7.00 pm Children and Education Scrutiny Committee  
 30 Jan @ 1.30 pm Planning and Environmental Protection Committee  
 31 Jan @ 10.00 am Cambridgeshire and Peterborough Combined Authority  
 31 Jan @ 2.00 pm Cambridgeshire Police and Crime Panel  
 7 Feb @ 6.30 pm Parish Council Liaison Meeting  
 9 Feb @ 10.00 am Cabinet  
 12 Feb @ 7.00 pm Audit Committee  
 15 Feb @ 7.00 pm CANCELLED - Licensing Committee  
 20 Feb 1.30 pm Planning and Environmental Protection Committee  
 20 Feb @ 6.00 pm Budget: Phase Two, Joint Meeting of the Scrutiny Committees  
 26 Feb @ 10.00 am Budget Meeting, Cabinet  
 28 Feb @ 10.00 am Cambridgeshire and Peterborough Combined Authority  
 1 Mar @ 7.00 pm Children and Education Scrutiny Committee

**438.14****Finance**

1. The following payments were authorised:

Mrs A Brown	Clerk's salary January 18	£291.83
Mrs A Brown	Expenses – stamps	£5.85
HMRC	PAYE Clerk January 18	£73.00
Herlington Community Association	Room hire January 18	£11.10
Botolph Green Residents' Association	Grant S137 LGA 1972	£540.00
The Viewer	Advertisement for Holy Trinity Church landscaping maintenance contract	£25.20
<b>TOTAL</b>		<b>£946.98</b>

2. Income received – £2487.75 HMRC VAT refund for the last 3 years.
3. The end of month accounts were noted.
4. The Co-operative Bank – The update of signatories on the account have now been verified by the bank. It was agreed to stay with the Co-operative Bank for the time being.

**438.15****Correspondence received**

1. Peterborough Local Plan proposed submission consultation.
2. CAPALC: General Data Protection Regulations update – Further information has become available from The Information Commissioner Office stating that the Clerk can be the Data Protection Officer if they have specialist Data Protection knowledge. Both CAPALC are LCAPS are looking into offering a county wide Data Protection Officer (DPO) chargeable scheme. It was agreed to wait until more information is available.
3. CAPALC: CAPALC AGM Extra Ordinary Meeting 22<sup>nd</sup> March 2018.
4. CAPALC: Bulletin.
5. Police and Crime Commissioner: Policing precept consultation survey.
6. Police and Crime Commissioner: Public surgery for members of the public on 7<sup>th</sup> February 2018 at 9.00 am – 11.00 am at March Police Station.
7. Police and Crime Commissioner: Newsletter.
8. A1(M) Major Maintenance Junction 17–16 Southbound Works 2018 – Minutes from the recent meeting with Parish Councils were circulated and noted.
9. Letter from St Botolph's Church of England Primary Year 6 pupils asking if the Parish Council would consider erecting a community noticeboard on the Village Green. It was agreed to discuss this further at the next meeting. The Clerk will also find out who owns this piece of land.
10. Orton SilverTops Thank you letter for their recent grant award.
11. Cross Keys Homes: Minutes from the recent area panel on 10<sup>th</sup> January 2018.
12. Peterborough Parish Council evaluation data and presentation slides from November Parish Councils Conference.
13. Funding opportunity for wildlife projects – it was agreed to try and think of suitable projects within the parish.

**438.16****For Information**

1. The Clerk informed the meeting that Amey will not be cutting the bushes on the southern side of Bifield allotments due to anti-social behaviour concerns.
2. Cllr Casey informed the meeting that he had attended a Speedwatch course and asked if the Parish Council wanted to explore the possibility again of setting up its own group. Cllr Howell stated that she is the Speedwatch co-ordinator for Orton Waterville Parish Council and confirmed that conducting these sessions has a positive effect on speeding motorists. It was agreed to discuss this further at the next meeting.
3. Cllr Airey confirmed that Orton Waterville Parish Council are having their next bulky waste collection on 24 February 2018 at 10.00 am – 12.00pm in the small car park at the back of the Orton Centre. All Councillors are welcome to attend and see how it is run.
4. Cllr Allin asked if it was possible for him to be reimbursed for the purchase of A4 copier paper. The Clerk confirmed that Parish Councils can meet the cost of training and travel but beyond this it is a matter of policy under the Local Government Act 1972 s150 (2). This will be discussed further at the next meeting.
5. Cllr Casey gave his apologies for the next meeting.

**438.17****Planning matters**

## Observations on new applications

17/02463/LBC	New porch and alterations, addition to existing flat roof lobby entrance, general internal refurbishment and upgrade with internal and external decorations at The Gordon Arms 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	No observations
18/00154/ADV	4 internally illuminated signs, 2 externally illuminated signs and 6	No observations

	non-illuminated hoarding/fascia signs at 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	
18/00167/LBC	Proposed pitch roof to front porch at 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	No observations
17/02479/HHFUL	Construction of carport adjacent to existing garage at 3 The Village Orton Longueville Peterborough	No observations
18/00050/LBC	Construction of carport adjacent to existing garage at 3 The Village Orton Longueville Peterborough	No observations

**438.18**      **Date of next meeting** - Thursday 1<sup>st</sup> March 2018

There being no further business, the meeting closed at 9.26 pm.