



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 3rd January 2019 at 7:00 pm at Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Public: 3 Orton Park Cricket Club (OPCC): 1

Present: Councillors Passero (Chair), Davis, Elsey, Okonkowski, Penniall, V Bull, J Bull and Mrs Brown (Clerk).

451.1 Apologies for absence

Apologies were received and accepted from Cllrs Casey (civic duty), Denman (personal) and Airey (personal).

451.2 Declaration of interests and dispensations

None

451.3 Public Forum

None.

451.4 Grant applications for approval

1. Community Defibrillator – Alison Parish, Service Manager from Mencap in Benyon Grove attended the meeting to request funds of £350.00 towards a community defibrillator. Ms Parish explained that she had recently lost two adult residents due to heart attacks. Their lives could have possibly been saved if there had been a defibrillator available locally. The nearest defibrillator is in Hampton. She has managed to raise the funds to purchase the machine but needs financial help with the on-going maintenance costs of the machine. The pads on the machine have to be replaced if they have been used and also if they have not used for a certain amount of time and cost £120.00. The machine will be on the outside of the building and available for the whole community to use. It was RESOLVED to award the full grant amount of £350.00. It was also agreed that Ms Parish submits a photograph of the defibrillator when it has been installed on the building. A new grant application will need to be submitted when maintenance is due on the machine.

2. Cambridgeshire Bobby Scheme – Perri Luparia from the Scheme attended the meeting to request funds of £3800.00 and gave a brief overview of their work. They visit elderly victims of crime, help secure the homes of the elderly and help vulnerable and domestic abuse victims living within the parish. Although they do not charge the victims for this service, it costs around £200 per visit. Cllr J Bull asked if the Scheme receives any funding from the Cambridgeshire & Peterborough Combined Authority as any money paid by Parish Council should only be matched funded and spent within the parish. Ms Luparia confirmed that the Scheme receives funding from this source but did not know how much. Cllr V Bull asked if the charity will be requesting funds on an annual basis as this could set a precedent. Ms Luparia stated that another parish had asked her to put together a pro-active campaign where the Scheme provides presentations for residents on how to make themselves and their homes safer and suggested that the Parish Council may prefer to fund such a project. It was agreed that Ms Luparia returns to the Parish Council with the figures showing the funding which the Scheme receives from other sources and a proposal for a crime prevention project.

451.5 Local Police matters

The police have informed the Clerk that attending more community engagements is one of their priorities in 2019.

451.6 Minutes of previous meeting

The minutes of the meeting held on 6th December 2018 were agreed, RESOLVED and signed by the Chair as a true record subject to the following amendment:
450.21 Amend comments to read 'No material observations'.

451.7 Matters arising from the minutes of the previous meeting

1. 449.16.3: No date for the next OLAG meeting has been set. Cllr Elsey stated that he will be going to the meetings and that he will be holding litter picks after his Councillor surgery which is held on the 1st Saturday of every month. Cllr Elsey agreed to be the Parish Council representative at OLAG meetings.
2. 450.3: The Gloucester Centre housing development public consultation will take place on Thursday 24th January 2019 in the Herlington Community Centre. Time to be confirmed. Cllr Elsey stated for the record that the letter which he sent out to residents regarding the proposed development was written on 'Conservatives' headed note paper as it was sent out in his capacity as a City Councillor.
3. 450.7.1: Cllr V Bull stated that he had been trying to contact the OPCC Chair without success regarding the quotation. Mrs Durham from OPCC stated that the club are still in the process of obtaining a third quotation for the hot water tank.
4. 450.7.2: Cllr V Bull reported that he is chasing one contractor for a quotation. He now has two compatible quotations but needs at least a third one and even possibly a fourth one. Cllr Elsey stated that he had contact details for a fencing contractor should Cllr V Bull require another one.
5. 450.7.3: Cllr J Bull reported that she is still working on the letter and will email the draft to everyone, including OPCC, for comments before it is sent out.
6. 450.9: Cllr Penniall reported that is waiting for a response from the Salvation Army and Care Zone to see if they are interested in attending the next bulky waste collection.
7. 450.20.2: Cllr Passero is still working on this proposal.
8. 450.20.4: No response has yet been received.

451.8 Cricket Club

1. OPCC is in still obtaining the third quotation for a hot water tank cylinder.
2. The emergency lighting has been put up.
3. CCTV cameras have been purchased and are waiting to be put up.
4. At the recent OPCC AGM, a number of roles within the club were not filled. OPCC will be drafting specifications for these roles and will have an open night to coincide with the start of the season registration to encourage members to take on one of these roles. Cllr V Bull offered to attend this event to explain the Health and Safety role as it may encourage someone to take it on.
5. OPCC will be purchasing a new pavilion clock.
6. As part of the clubs Duty of Care, an inspection of the artificial area has taken place and the square has been tested. The Inspector noted that the square is one of the healthiest that he has seen. OPCC are investigating the possibility of installing an automated irrigation system.
7. OPCC will be reapplying for solar panels on the pavilion roof as the previous scheme was stopped. The Parish Council agreed to support the application again.
8. Fencing for the side of the pavilion has been purchased but not yet painted or erected.
9. OPCC is producing leaflets to encourage new children and women club members.
10. OPCC won the most awards at the recent Huntingdonshire cricket awards night.

451.9 Bulky waste collections

It was RESOLVED that the **Clerk** places an article in the Orton Oracle with dates of the 2019 collections. Orton Waterville Parish Council has their next collection on Saturday 26th January 2019.

451.10 Noticeboards within the Parish

Cllr Elsey stated that Family Voice, who own the Orton Goldhay Community Centre at Paynells are happy for the Parish Council to attach a new noticeboard to the side of their building. They are willing to put up notices up for the Parish Council sent to them by the Clerk however they would like space for their notices as well. It was RESOLVED that a noticeboard is purchased and erected on the Village Green (VG12) which is outside Longueville Care Home, and that a new noticeboard is purchased and attached to the Orton Goldhay Community Centre building. The Clerk will obtain quotations for the next meeting.

451.11 Litter Innovation Fund: grants available for innovative community projects

No update has been received as to whether the Parish Council grant submission has been successful.

451.12 Holy Trinity churchyard landscape maintenance

1. It was RESOLVED to extend the current churchyard landscape maintenance contract with R Harding & Son Landscaping for a further two years until 31st March 2021 at the current costs.

2. As agreed at the last meeting, the Clerk has instructed J Reynolds to carry out the tree works as specified in the recent tree survey.

451.13 Parish Councillor Vacancy

Following the resignation of Cllr Ian Allin on 20th December 2018, a Casual Vacancy notice has been displayed on the website and noticeboards. If no election is called by 15th January 2019, the vacancy will be filled by co-option.

451.14 Green Spaces enhancements' survey

Due to the absence of Cllr Airey, it was agreed to defer this item until next month.

451.15 New Parish Council laptop

The Clerk reported that the Parish Council laptop is no longer able to receive Window updates due to lack of memory and keeps crashing. It was RESOLVED that a new Parish Council laptop and Office package is purchased within a budget of £600.

451.16 Amendments to agenda

The Public Forum is not a formal part of a Parish Council meeting and members of the public have no rights to speak at a meeting unless the council authorises this. In view of this, it was agreed to move the Public Forum to the start of the meeting where there will be a short amount of time for public questions for comments.

451.17 Environmental Issues

Cllr Davis reported that Wingfield residents are not able to enjoy their gardens due to the increased traffic noise following the widening of the Orton parkway. Residents have asked the city council to erect a muffle board to absorb the noise but so far their request has been ignored. A resident is planning to set up a petition to submit to the council to persuade them to take action as other residential areas in Peterborough affected by such issues have had muffle boards erected. Cllr Elsey stated that he would look into the issue.

451.18 Reports from representatives on outside bodies

Cross Keys Homes: Cllr Okonkowski reported that the December 2018 meeting had been cancelled. He will be attending the next meeting on 7th January 2019.

451.19 Appointment of representatives to the following outside bodies:

1. Parish Council Liaison – Cllr Okonkowski.
2. Orton Local Action Group – Cllr Elsey.

451.20 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary December 18	£292.08
Mrs A Brown	Expenses (stamp, use of home as office December 18 and mileage allowance)	£26.10
HMRC	PAYE Clerk December 18	£79.02
Herlington Community Association	Room hire January 19	£11.10
R Harding & Son Landscaping	Holy Trinity maintenance December 18	£367.50
Badgemaster	ID badges for new councillor x 2	£16.12
Orton Silvertops	Grant S137 LGA 1972	£700.00
TOTAL		£1491.92

2. Income received – none.

3. The end of month accounts was noted.

4. Budget proposals for 2019/20 were presented by the Clerk and discussed. The precept for the next financial year 2019/20 was also discussed. It was RESOLVED not to increase the precept and to keep it at £10.93 per household with the budget provision as below. The shortfall in precept will be taken from General Reserves:

Budget 2019/20	
Administration	£7,000.00
Clerk's salary including PAYE	£5,500.00
Donations	£10,500.00
Churchyard maintenance	£6,000.00
Grounds maintenance	£4,500.00
Oakleigh Drive play area	£1,000.00
Orton Park Cricket ground	£3,000.00
Orton Park Cricket ground fence	£15,000.00
Bulky waste collections	£4,000.00
Contingency	£5,000.00
Total	£61,500.00

451.21 Correspondence received and noted:

1. CAPALC: 2018 AGM and minutes.
2. CAPALC: December bulletin.
3. CAPALC: Winter health packs for your local community - the **Clerk** will obtain some packs for distribution at the Herlington and Goldhay Centres.
3. NALC Chief Executive Bulletin's.
4. Cross Keys Homes latest news.
5. Peterborough Highways Services: Proposed new parking restrictions in Basil Green, Orton Longueville.

451.22 For Information

John Sharman from the Botolph Green Residents' Association will be attending the next meeting to put forward his idea for a residents' information desk at the 2019 Festival on the Green.

451.23 Planning matters

Comments where appropriate submitted on applications:

18/01474/FUL	Revised plans: Two storey dwelling with detached double garage and new rear vehicle access for no. 405 at 405 Oundle Road, Orton Longueville, Peterborough Pe2 7DA	No material observations
18/02152/FUL	Proposed single storey dwelling at rear of 11 Engaine, Orton Longueville, Peterborough PE2 7QA	No material observations
18/00867/FUL	Revised plans: New dwelling to the rear of 1 Engaine and creation of new vehicular access for	No material observations

	the existing dwelling at 1 Engaine, Orton Longueville, Peterborough PE2 7QA	
18/02160/HHFUL	First floor extension over attached garage at 76 Goodacre Orton Goldhay Peterborough	No material observations

451.24 Date of next meeting – Thursday 7th February 2019.

There being no further business, the meeting closed at 8.46 pm.