



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA
☎ : (01733) 346483 Email: Ortonpcl@aol.com

Minutes of the Parish Council meeting held on Thursday 6 July 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Members of the public: 2

Present: Councillors Casey, Davis, Allin, Horton, Winslade, Bull, Passero, Denman and Mrs Brown (Clerk).

430.1 Apologies for absence

Apologies were received and accepted from Councillors Howell, Airey and Okonkowski.

430.2 Declaration of interests and dispensations

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item – none.

430.3 Public Forum

A member of the public raised two issues:

- Fly tipping has appeared at Walgrave. A number of black bags full of rubble and food waste have been left near garages and have subsequently been set on fire; however, the remains are still there. Councillor Casey informed the meeting that this can be reported to Peterborough City Council as an 'accumulation of rubbish' and that the enforcement team should deal with it. Councillor Casey agreed to deal with this issue.
- Mini motorbikes are again causing problems and driving dangerously at the back of the houses in Walgrave. The resident expressed concerned that before long a member of the public will be knocked over and hurt. Councillor Bull informed the meeting that the police have a policy based on a legal paper which she wrote which sets out how they deal with these issues. Police policy is not to chase mini motorbikes and rely on members of the public to note the drivers, make of the motorbikes and if possible take photographs. Councillor Bull agreed to deal with this issue and forward a copy of this policy to the Clerk.

430.4 Minutes of previous meeting

The minutes of the meeting held on 1 June 2017 were unanimously agreed by the Chair subject to the following amendments:

429.3 After the second sentence add, 'The items damaged were a garden ornament and washing basket'.

429.3 Sixth paragraph delete 'Passero' and replace with 'Casey'.

429.6 add 'The Clerk will obtain the deeds to check ownership of the boundary.'

429.19, a) second sentence delete 'y'.

429.19 b) second paragraph delete 'CIL' and replace with 'CLF'. Add to the last sentence. 'No littering signs. There will also be a penalty clause on the notice.'

430.5

Matters arising from the minutes of the meeting 1 June 2017

1. 429.8 Maintenance of churchyard – The church confirmed that the £650.00 donation from the Parish Council was used to purchase grass cutting equipment for the Community Payback Team to use in the churchyard, however they have asked if the Parish Council would consider organising and paying for the grass cutting duties in the churchyard themselves. The Clerk informed the meeting that should the Parish Council consider this option, then 75% of the cost of the maintenance can be claimed back from Peterborough City Council via the precept.

It was agreed to explore the viability of this option. It was suggested that the tender should specify that the grass be cut at least twice a month during the summer months and that no damage should occur to any headstones. The Clerk will draw up an initial specification and circulate to Councillors for their input before it is sent out to tender to at least three contractors.

2. 429.12 Printer for Clerks use – Orton Waterville Parish Council have agreed to share their printer with the Parish Council and every time they purchase ink will send an invoice for 25% of the ink costs.
3. 429.16 Cambridgeshire and Peterborough Combined Authority – A query was raised relating to the location of the meetings. Councillor Bull informed the meeting that these meetings will be alternating around the area which it serves. The Clerk will confirm the place of the meetings when this information is made available.
4. 429.18 Tree Safety seminar – Councillor Winslade asked the meeting if anyone was aware that the ancient hedge running alongside St Johns School was the responsibility of the Parish Council. It was agreed that the Clerk will contact Jim Daley at Peterborough City Council and PECT for more information.
5. 429.18 Peterborough Parish Conference hosted by the Police and Crime Commissioner 6 October 2017. It was confirmed that Councillor Bull is attending the event as a City Councillor and that Councillor Allin is attending as a Parish Councillor.
6. 429.19 Bulky waste collection – Orton Waterville Parish Council have organised another collection for its residents on 22 July 2017 at the Orton Centre 10.00 am – 12.00 pm. Figures which Councillor Airey was obtaining from Orton Waterville Parish Council to see if the scheme is being successful were not yet available. It was agreed that these figures will be used to decide whether a similar collection should be organised for Orton Longueville Parish residents in the future.

430.6

Cricket Club

Councillors Casey and Allin, and the Clerk reported that they had met with representatives from the club to discuss the issues raised by the resident in the public forum at the last meeting regarding his hedge which had been cut down by the club without his permission and cricket balls landing in his garden causing damage.

As a way forward the club has agreed to write to the resident to try and resolve these issues and will copy in the Parish Council on all correspondence. It was however agreed by the Parish Council that the club should send all correspondence to them first and then to the resident so that they are aware of its content. The Clerk will inform the Club of this request.

It was further agreed that as part of the process of drawing up of the lease between the Parish Council and the cricket club, that the Clerk and Councillor Bull will meet with the solicitors and discuss the issues which were raised by the resident.

The Clerk informed the meeting that the cricket club have several trees which are dead and require removing on grounds of health and safety. As this matter is urgent it was agreed that the Clerk will obtain a quotation, circulate to everyone and authorise the works after obtaining the agreement of at least six Councillors.

430.7

Community Serve

Vivacity is to have a greater involvement in the programme. They will be trying to engage with the community and encourage residents to get fit by offering a reduction in gym fees and offering help to quit smoking. Hedda, the co-ordinator of the Ortons programme, is aware that health issues and depravation in the Ortons are hot issues and Vivacity should help to address them.

The 'Meet and Eat' sessions are still taking place on the last Tuesday of every month in the Jigsaw Centre. Everyone is welcome to attend.

Michael Gardner and Sylvia Radouani, who are also part of the programme, will be giving a presentation to the Parish Council prior to the next meeting on 10th August 2017 at 7:00 pm.

430.8

Parish Councillor Identification badges

A request was made for all Parish Councillors to have identification badges to wear when they are meeting with members of the public relating to Parish Council matters. It was agreed that the Clerk contacts Peterborough City Council to see if they able to help with the issuing of badges and if not to find an alternative supplier.

430.9

CAPALC Membership

It was agreed not to subscribe to CAPALC membership as it was deemed that the high fees outweighed the benefits of being a member. The Clerk informed the meeting that there was an alternative information provider for Parish Councils called the 'Local Council Public Advisory Service' (LCPAS) and that membership is only £100.00 per annum. LCPAS is a consultancy that offers expert professional services to parish and town councils and parish meetings in England. It was agreed that the Clerk obtains information on LCPAS and circulates to all Councillors ready for discussion at the next meeting.

430.10

NCS programme for young people

The National Citizen Service (NCS) is for 16 and 17 year olds to take part in social action projects within the community and build skills for work and life. NCS brings together young people from different backgrounds and helps them develop greater confidence, self-awareness and responsibility. It encourages personal and social development by working on skills like leadership, teamwork and communication. The programme celebrates its achievements at the Town Hall. The scheme is looking for a Parish

Councillor to attend and speak to the young people on the programme about the city that they live in, their role as a Parish Councillors representative and what it means to be one. Councillors Casey and Davis could possibly attend if required.

430.11 **Environmental Issues**

The white dotted lines on The Village have been painted. Councillor Bull asked the meeting if they knew who had authorised them as many residents have told her that they did not request them nor wanted them because they appear to be causing them problems. Councillor Allin informed the meeting that a local resident had mentioned a potential traffic issue on The Village and that he had contacted Peter Tebb at Highways to see if anything could be done. It appears that Highways decided that the white dotted lines would be a satisfactory solution. It was also confirmed at the meeting that the Parish Council did not have any involvement in this decision.

430.12 **Reports from representatives on outside bodies**

1. Orton Counselling for Young People – The next meeting is on Monday 10th July 2017 which Councillor Denman will be attending.
2. Parish Liaison – Councillor Allin attended the recent meeting and reported that:
 - He is on the Parish Liaison sub-committee. The A47 will be having alterations which do not affect the parish. A dual carriageway is going to be put in from the A1 to Sutton.
 - The two nominated members co-opted onto the main council committees gave their meeting reports but there was nothing of interest in their reports relevant to the parish.
 - Sergeant Kirsty Hills gave a brief run down on what the police and the problems which they are facing. They are 17% down on force members and have spoken to the Police and Crime Commissioner about this. A private company, 'Kingdom', is being used for enforcement in the City Centre and are able to issue fixed penalty notices for issues such as littering and spitting etc. The police will also be issuing an official pamphlet on Travellers.

Councillor Allin also attended the River Nene panel meeting. The parish has approximately 1 mile of river boundary. The panel discussed whether more bridges and paths are required along river boundaries and what areas requiring cleaning. Most of the areas affected were closer to Northampton.

3. Cross Keys Homes – Councillor Winslade attended the recent meeting on 14th June 2017 and reported that:
 - A fencing project was completed on 7th June 2017 at 15-18 Pennington.
 - The committed spend for 2017/18 in this area (East and West) is £50,000.
 - There are no planned walk-about for July 2017.
 - The next meeting is on 12th July 2017 at 7.00 pm in the Engine Room at the head office of Cross Keys Homes. Any Councillor can attend.

430.13 **Peterborough City Council meetings**

- 3 July 2017 @ 7.00 pm - Children and Education Scrutiny Committee
- 4 July 2017 @ 1.30 pm - Planning and Environmental Protection Committee
- 5 July 2017 @ 6.30 pm - Parish Council Liaison
- 6 July 2017 @ 7.00 pm - Licensing Committee
- 10 July 2017 @ 10 am - Cabinet
- 19 July 2017 @ 7.00 pm - Full Council

25 July 2017 @ 1.30 pm - Planning and Environmental Protection Committee
 26 July 2017 @ 6.30 pm - Corporate Parenting Committee
 27 July 2017 @ 10am - Cambridgeshire & Peterborough Combined Authority

430.14**Finance****1. To authorise the following payments:**

Mrs A Brown	Clerk's salary June	£291.83
Mrs A Brown	Expenses – stamps	£6.50
HMRC	PAYE Clerk	£73.00
Herlington Community Association	Room hire July 17	£11.10
Terrells Solicitors	Fee for Cricket Club lease	£500.00
TOTAL		£882.43

2. Income received – none.

3. The end of month accounts was noted.

430.15**Correspondence received and noted**

- Parish Council Community Co-ordinator - Free training at Millfield - How to run a project, including fundraising, marketing and volunteer management.
- CPRE Cambridgeshire & Peterborough – Planning workshop for Parish Councils.
- Peterborough City Council:
 - Paperless notification of planning applications.
 - Peterborough Local plan update.
- CAPALC:
 - NALC newsletter
 - NALC/Plunkett Call to Action – Rural Co-operatives' Programme.
 - CAPALC Newsletter June 2017.
 - Botolph Green Residents' Association – Letter of thanks for the Parish Councils donation towards their annual festival.

430.16**For Information**

1. The Clerk informed the meeting that as a statutory body the council should register with the Information Commissioner's Office for Data Protection. The cost is £35 per annum. It was **RESOLVED** that the Clerk registers the Parish Council as required.
2. Councillor Davis informed the meeting that she had received an email of thanks from the previous Clerk Mrs Hunt for her retirement gifts. The Chair thanked Councillor Davis for organising the collection.
3. Orton Waterville Parish Council bulky waste collection is on 22 July 2017. See above agenda item 430.5.
4. Councillor Winslade informed the meeting that there is no longer a collection bin for old light bulbs which need to be taken to Dogsthorpe Recycling for disposal.
5. PC Tiff Lane is the co-ordinator of the new Hate Crime Unit at Bayard Place.
6. Jim Daley, Conservation Officer at Peterborough City Council is retiring at the end of July.

430.17**Planning matters****1. Observations on new applications**

17/00910/HHFUL	Two storey rear extension, two storey side extension, single storey front and single storey rear extension at 498 Oundle Road, Orton Longueville, Peterborough PE2 7DF	No observations
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17/00983/HHFUL	Garage conversion and proposed single storey front and rear extension at 148 Medeswell, Orton Malborne, Peterborough PE2 5PD	No observations
17/00997/FUL	Construction of garage at 68 Walgrave, Orton Malborne, Peterborough PE2 5NS	No observations
17/01042/FUL	Replacement rear doors at Big Sky, 24 Wainman Road, Orton Longueville, Peterborough PE2 7BU	No observations
17/01045/HHFUL	Single storey rear extension at 30 Shortfen, Orton Malborne, Peterborough PE2 5NP	No observations
17/01056/HHFUL	Construction of front porch and conversion of garage into bedroom at 30 Bardney, Orton Goldhay, Peterborough PE2 5QG	No observations
17/01073/HHFUL	Two storey rear extension at 16 Engaine, Orton Longueville, Peterborough PE2 7QA	No observations
17/01074/HHFUL	Replacement canopy to front at 8 Latham Avenue, Orton Longueville, Peterborough PE2 7AD	No observations
17/01078/FUL	Change of use from former PCC shelterbelt to residentila garden at 34 Weatherthorn, Orton Malborne, Peterborough PE2 5NB	No observations
17/01104/OUT	Detached dwelling and adaption to drives to 21 and 21a The Village to create shared access at 21 The Village, Orton Longueville, Peterborough PE2 7DP	No observations
17/01121/FUL	Replacement doors and windows at Steve Woolley Court, Benyon Grove, Orton Malborne, Peterborough	No observations
17/01249/R4FUL	Installation of 2.4m high security fence and matching gates to perimeter of main school car park at Leighton Primary School Leighton Orton Malborne Peterborough PE2 5PL	No observations

430.18**Date of next meeting**

Thursday 10 August 2017.

There being no further business the meeting closed at 9.40 pm.