



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 1 June 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Members of the public: 5

Present: Councillors Davis, Allin, Horton, Airey, Winslade, Bull, Passero, Okonkowski, and Mrs Brown (Clerk)

429.1 Apologies for absence

Apologies were received and accepted from Councillor Casey. Councillor Denman sent her apologies to the Clerk after the meeting.

429.2 Declaration of interests and dispensations

Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item – None.

429.3 Public Forum

A member of the public raised two issues:

- He has seen an increased frequency of cricket balls landing in his garden – at least one per month. He explained the damage caused by such incidents and that the cost to repair items was around £250. The items damaged were a garden ornament and washing basket'. The most recent incident occurred whilst he was sitting on a bench in his garden and the ball bounced onto his lawn and onto the bench next to him. There has also been an occasion when a ball has narrowly missed his head.

The Clerk informed the meeting that she had contacted the cricket club but a representative was unable to attend tonight but would do so at the next meeting in July. The club did however state that the nets are normally put up against this residents' fence during matches but perhaps on this occasion it was forgotten and apologised for this error. They confirmed that in future they would ensure that the nets are always in place however there may be an occasion when a ball will still manage to go over the top of the net.

- The hedge which was once growing on the residents' boundary but behind his fence on the side of the cricket pitch has still not been replanted by the club after they removed it without his permission in early 2016. At the time this was raised with the Parish Council who instructed the club to replant the hedge. The hedge was originally planted by the resident as an extra barrier to protect the fence from cricket ball damage and to encourage wildlife. Grass snakes were once in good numbers here. To replant a mature hedge to give quicker protection costs approximately £2000.

The resident said that he would send pictures to the Parish Council of the original hedge whilst it was being cut down by the club to show the boundary line and markers proving that the hedge was growing on his property.

The Parish Council agreed to consider both issues and agree a course of action under the later agenda item 429.6.

- A resident addressed Councillors Bull, Casey and Okonkowski and thanked them for their help and the work which they had put in to deal with a parking issue affecting her property in Bardney. She said that neighbouring residents were also pleased with the improvements.

Fly tipping issues were also raised in Goodacre and Bringhurst. These have already been reported to the City Council but have not yet been dealt with.

The footpath at the bottom of Bringhurst leading from Wellingtonia Way also needs cleaning.

Councillor Okonkowski agreed to deal with these issues.

- As one of the five Trustees of the Florence Saunders Charity, the resident gave a report of the charity's achievements. The Clerk will distribute this to all Councillors. Councillor Bull also agreed to provide a short article on the charity for the Parish Council website and The Oracle.

429.4 Minutes of previous meeting

The minutes of the meeting held on 4 May 2017 were agreed and signed by the Chair. It was also agreed that the Clerk will add page numbers to future minutes.

429.5 Matters arising from the minutes of the meeting 4 May 2017

None.

429.6 Cricket Club

It was agreed to arrange a meeting between the Sports Committee (Councillors Casey, Passero, Okonkowski and Allin), and cricket club representatives before the next Parish Council meeting to establish facts about the nets and boundary hedge. The Clerk will obtain the deeds to check ownership of the boundary. The Clerk will organise this meeting.

429.7 Grant donation to Holy Trinity Church

The Clerk raised a concern that the Parish Council do not have any legal powers to pay the £5000 donation to Holy Trinity Church which was agreed last year and be paid out of this year's budget.

Section 8 Local Government Act 1894, states that the Council can: "...execute any works (including works of maintenance or improvement) incidental to or consequential on the exercise of any of the foregoing powers, or in relation to any parish property, not being property relating to affairs of the church or held for an ecclesiastical charity;"

In view of this information and after a vote of 8 in favour and 2 abstaining, it was agreed that the Parish Council cannot pay this donation. The Clerk will write to the church and inform them of this decision and explain the reasoning.

429.8

Maintenance of churchyard

A quotation for cutting the grass at Holy Trinity Church was received and it was agreed not to pursue this matter any further. It was however agreed that the church should be contacted and asked how they spend the annual donation of £650 which the Parish Council gives them for cutting the grass because they are apparently using the Community Payback service to do this which is a free service. The Clerk will contact the church and report back.

429.9

Community Serve

Councillor Bull informed the meeting that Hedda Lilley is the new Community Hub Connector for the Ortons. She will be hot desking out of the JigSaw Centre and Herlington Community radio station. Hedda will be the link for the wrap around services e.g.: transport, housing, education etc.

As agreed at the last meeting, Michael Gardner should be attending the next meeting to give a talk on the programme.

429.10

Website

The Clerk has renewed the website domain for a further two years and changed the registrants name from Mrs Hunt to the Parish Council.

She highlighted the fact that some people are unable to find the website because some of the settings have not been switched on. Councillor Airey informed the meeting that he has a contact who may be able to tell him how to change the settings to improve the website visibility. It was agreed that Councillor Airey should take this forward.

429.11

CAPALC Membership

The Clerk informed the meeting that membership costs cannot be shared with another Parish Council. The fee set is on the number of electors which a council has. The benefits of being a member were discussed. It was agreed to give this more thought and defer the decision until the next meeting.

429.12

Printer for Clerks use

The Clerk informed the meeting that she requires a printer for council business and suggested approaching Orton Waterville Parish Council and asking them if they could share theirs and contribute to the cost of the ink. She suggested that a contribution of 25% of the ink cost would be similar to the amount which was spent on ink last year. It was agreed that the Clerk should approach Orton Waterville Parish Council and put this proposal to them.

429.13

Environmental Issues

Location	Issue	Reference No./Action
Cricket Club Field	Grass snake depletion due to hedge removal	Replacement hedge
Underpass at The Maples	Leaking water down the side and into the road making it difficult to pass through. Drains appear to be unable to cope with volume of water.	Councillor Okonkowski
Malborne Way	Trees overgrown on footpath	Councillor Okonkowski

Benyon Grove
Sellers Grange

has reported this to
PCC

Viran's Store,
Paynells

Litter bin next to the store
destroyed, litter strewn
everywhere

Councillor Davis

429.14 August meeting

The Clerk informed the meeting that she is unable to attend the meeting on 3rd August due to being on annual leave which was booked prior to her appointment as Clerk. It was agreed to move the meeting back by one week. The meeting will now take place on 10th August 2017. The website and The Oracle will be updated with this information.

429.15 Reports from representatives on outside bodies

a) Parish Council Liaison

Councillor Allin reported that the next meeting is on 5th July 2017. Other Councillors and Clerks can also attend.

b) Cross Keys Panel

Councillor Winslade reported that she had attended the last meeting on 10th May which was based on reports of projects taking place in other areas. There are no planned walkabouts for the area relevant to the Parish Council. The next meeting is on 14th June at 2.00 pm.

429.16 Peterborough City Council meetings

- Health and Wellbeing Board – 12 June at 1.00 pm
- Planning and Environment Protection Committee - 13 June at 1.30 pm
- Cambridgeshire Police and Crime Panel – 14 June at 2.00 pm
- Health Scrutiny Committee – 19 June at 7.00 pm
- Adults and Communities Scrutiny Committee – 20 June at 7.00 pm
- Employment Committee – 22 June at 7.00 pm
- Adult Committee – 23 June at 7.00 pm
- Licensing Committee – 27 June at 7.00 pm
- Cambridgeshire and Peterborough Combined Authority – 28 June at 10.00am
- Growth, Environment and Resources Scrutiny Committee – 28 June at 7.00 pm
- Children and Education Scrutiny Committee – 3 July at 7.00 pm
- Planning and Environment Protection Committee – 4 July 1.30 pm
- Licensing Committee – 6 July at 7.00 pm

429.17 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary May	£292.03
Mrs A Brown	Expenses – stamps	£7.21
Mrs A Brown	Reimbursement – website registrant transfer by Nominet	£12.00
Mrs A Brown	Reimbursement – website domain renewal for 2 years with Easyspace	£19.18
HMRC	PAYE Clerk	£72.80
Herlington Community Association	Room hire June 17	£11.10
Taktica Ltd	Internal Auditor services	£294.00
AON	Parish Council insurance	£2430.96

TOTAL	£3139.28
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2. Income received – none.
3. The end of month accounts were noted.
4. The Clerk informed the meeting that for her to be able to deal with the Co-operative Bank, she needs to be put added as a signatory onto the account and that the previous Clerk Mrs Hunt needs to be removed. To do this a new bank mandate must be completed and signed by all signatories. This was **RESOLVED**.
5. The Notice of Public Rights and Publication of unaudited Annual Return for Accounts for the year ended 31 March 2017 is being put on the website. The public may ask to inspect the unaudited accounts between 5 June 2017 and 14 July 2017.
6. The VAT refund for the previous year has been submitted by the Clerk to HMRC.

429.18**Correspondence received**

- Parish Council Community Co-ordinator:
 - Highlighted points from the Parish Council Liaison Forum meeting 29th March 2017
 - Scrutiny Co-opted members list
 - Possible Seminar "Tree safety: A Common-Sense approach to managing trees on T.C. and P.C. owned land
- CAPALC:
 - NALC newsletters 3 May and 17 May 2017
 - NALC Chief Executive's Bulletin 18
 - Being Happy, Being Me - new young people's mental health report
 - Funding alert May 17
- Peterborough Highways Services:
 - Legal Order Amendment No. 32 Order 2016 – new parking restriction on Oundle Road coming into force 7 June 2017
 - Legal Order Amendment No. 32 Order 2016 - proposed new parking restriction in The Village removed from current Legal Order
- Peterborough City Council:
 - Executive decision to implement a daily two man hit squad (changes to the street cleansing service)
 - Notification of consultation on the Castor and Ailsworth Neighbourhood Plans
- Counselling Service for Young People – letter of thanks for recent donation of £1,000.
- Peterborough Parish Council conference is being hosted by the Police and Crime Commissioner Jason Ablewhite. Friday, 6 October 2017 from 10:30 to 16:00 at Cambridgeshire Constabulary Headquarters, Hinchingsbrooke Park, Huntingdon PE29 6NP. Councillor Allin agreed to attend.

429.19**For Information****a) Bulky waste**

Councillor Airey informed the meeting that following their recent bulky waste collection, Orton Waterville was going to obtain data to compare the number of fly tipping incidents before and after the collection had taken place to see if the service was being beneficial.

b) Executive decision to implement a daily two man hit squad (changes to the street cleansing service

Councillor Allin asked the meeting if anyone was aware where the graffiti cleaning would be taking place because some areas in the parish could benefit from this. This is a city wide initiative. Councillor Airey said that he would speak to City Councillor Elsey about this.

Councillor Bull informed the meeting that Councillor Casey has purchased a graffiti clearing kit with his CLF fund money for use in the parish along with no dog fouling and no graffiti stencils whilst she had used her fund to purchase no dog fouling and no littering signs. There will also be a penalty clause on the notice.

429.20**Planning matters****1. Observations on new applications**

17/00849/HHFUL	Single storey rear extension at 32 Rothwell Way, Orton Longueville, Peterborough	No observations
17/00948/TRE	Fell 1 x Cypress/Western Red Cedar at 1 The Village, Orton Longueville Peterborough	No observations
17/00910/HHFUL	Two storey side extension, single storey front and rear extension at 498 Oundle Road, Orton Longueville, Peterborough PE2 7DF	No observations

2. To note decisions on previous applications – none.**429.21****Date of next meeting**

Thursday 6 July 2017

There being no further business the meeting closed at 9.31 pm