



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 6th June 2019 at 7:00pm at Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 4 Public/Orton Park Cricket Club (OPCC): 1

Present: Councillors Davis (Chair), Okonkowski, Fisher, Denman and Mrs Brown (Clerk).

Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matters raised have been noted below:

A resident expressed concern regarding a concern about parking outside their local shop Virans during school drop off and collection times. Cars are driving up onto the public path and parking on them. This week a little girl from Winyates pre-school nearly got run over and the incident was reported to Peterborough City council, road safety and the police. No feedback has been received from anyone regarding this incident and the resident is worried that it will happen again. The **Clerk** will bring this to the attention of Peterborough City Council Enforcement Team.

456.1 Apologies for absence

Apologies were received and accepted from Cllrs Passero, Penniall, J Bull, V Bull, Casey and Airey (all personal reasons).

456.2 Declaration of interests and dispensations

None.

456.3 Parish Councillor Vacancy

Peterborough City Council has confirmed that no election has been requested and that the vacancy can be filled by co-option. One application has so far been received for the vacancy. Due to lack of councillors present at the meeting, it was RESOLVED to defer the co-option until the next meeting. The vacancy will continue to be advertised.

456.4 Local Police matters

None reported.

456.5 Minutes of previous meeting

The minutes of the meeting held on 9th May 2019 were agreed, RESOLVED and signed by the Chair.

456.6 Matters arising from the minutes of the previous meeting

1. 455.10 Cllr Denman stated that she wished to continue her role as representative for Orton Counselling Service for Young People. Cllr Denman will continue as representative instead of Cllr Davis.

456.7 Cricket Club

1. The new boundary fence has been completed. Both the Parish Council and OPCC have a key for the new gate.

2. Tree works have been carried out and completed.

3. There is concern that the front gates and fence are not secure and it was suggested that a height restrictive barrier should be installed and the fence either side repaired. It was agreed to discuss this further at the next meeting.

4. During a recent visit to the club, Cllr Passero noted that the front hedge needs to be cut back. It was also suggested that the ditch is filled in using soil which is already at the club.

5. Wireless internet has been installed in the pavilion. A club member has kindly paid for all the installation costs, a television and 'Now TV' package. A television licence is being applied for.

6. There are concerns that residents are still entering the cricket ground via entrance gates in their fences. The cricket ground is private property and there are no rights of way across the ground as stated in the Parish Councils title deeds.

7. The resident at no. 3 The Village has been using the main gate to enter into his property via his fence which he cut in half and looks like a gate whilst carrying out building works at his property. The building work has been completed and the resident will install a full fence panel again, will tidy up any mess made to the drive way and reseed any grassed areas.

8. The garden seat in the top left corner donated to the club by the neighbours will be maintained by the club.

9. A neighbour has asked the club if a digger is able to access their garden from the cricket ground to carry out some garden works. With a vote of 3 in favour and one abstention it was RESOLVED to allow the digger to access the neighbour's garden via the cricket ground on the condition that the digger uses the route as stipulated by OPCC. The **Clerk** will confirm this in writing to OPCC.

456.8 Gloucester Centre redevelopment

The Clerk reported that she had sent the letter drafted by Cllr J Bull to Nick Harding, Head of Planning at Peterborough City Council outlining residents' concerns regarding the proposed housing development. A copy of the letter was also sent to Homes England and Savills. Nick Harding has responded and suggested a meeting with himself, the Parish Council, Homes England and Savills. **Cllrs Passero, Davis, J bull and the Clerk** will attend the meeting on 26th June 2019. Three resident representatives will also attend.

456.9 Parking issues on Village Green

1. The Verge and Pavement Parking Prohibition Informal Consultation has commenced and closes on 26th June 2019. Peterborough City Council has received a number of requests for a verge and pavement parking restriction to be imposed in The Village, Orton Longueville and also includes the village green.

A verge and pavement parking restriction would require signs to be erected in the area that inform the public that motor vehicles may not stop or wait on either the verge or footway. Vehicles would have to be parked on the road only, with no part of them on the verge, footway, vehicle crossover points or other hard standing areas. Vehicles in breach of this would be liable for a penalty charge notice. This scheme will only be introduced if it is supported by residents.

2. A request has been received from Orton Longueville Care Home to use the village green for an overspill area for their fete in July. It was RESOLVED to allow the care home to use the village green as an overspill for their fete in July on the condition that they are able to provide the Clerk with a copy of their Public Liability Insurance certificate for the event.

456.10 Parish Council Display board for Botolph Green Festival

Cllr Davis and the **Clerk** will prepare the display board for the festival. Councillors will be manning the stand on Saturday afternoon (15th June), to answer questions from members of the public regarding the Parish Council. The **Clerk** will find out if there is any available parking for councillors manning the stand.

456.11 Bulky waste collections

The next collection is on 10th August 2019, 10 am – 12 pm in Herlington car park, Orton Malborne. It was RESOLVED to purchase one 'A' board at a cost of £62.00 + VAT. The board will be erected during the bulky waste collections to notify the public that it has been organised by the Parish Council.

456.12 Green spaces enhancements survey

No update.

456.13 Speedwatch

The Clerk is waiting for a cost and specification for Speedwatch equipment from Orton Waterville Parish Council.

456.14 Orton Longueville United Charities

The Parish Council has been contacted by new Priest in Charge, Revd. Imogen Falvey regarding Orton Longueville United Charities. This charity is constituted by a Scheme made by the Charity Commissioners. Revd. Falvey thinks that the Parish Council may have an archived copy of this. Under the Scheme the Trustee Body is made up of Church representatives who are ex officio, representatives nominated by the Parish Council for a fixed term, and co-opted Trustees. Rev'd Falvey states that as far as she is aware, there are no current trustees appointed by the Parish Council. It appears that no grants have been made by this charity for some years, and it may well be that the charity needs modernisation. However, before any steps can be taken, the trustee body needs to be brought up to its full strength, and she has asked the Parish Council to nominate two trustees.

The Clerk stated that she was not aware of any document relating to the charity in her files. It was agreed that further information regarding the charity and what the responsibilities and commitments of appointed trustees would be needs to be sought before Parish Council trustees are appointed. The **Clerk** will contact Rev'd Falvey for this information.

456.15 Environmental Issues

For information only: A resident who previously complained about the excessive cutting back of the bushes around Basil Pond has sent an email of complaint to the Wildlife Officer at Peterborough City Council stating that as a result of the cutting back, their rear garden and a neighbour's have been broken into and garden items have been damaged..

456.16 Reports from representatives on outside bodies

The next Cross Keys Homes meeting is on 12th June 2019.

456.17 Finance

1. The following payments were authorised:

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|----------------------------------|--|------------------|
| Mrs A Brown | Salary May | £309.30 |
| Mrs A Brown | Expenses – (stamps, copier paper, envelopes, refund payment for Easyspace website domain purchase, use of home as office May 19 and mileage allowance) | £56.27 |
| HMRC | PAYE Clerk May 19 | £77.40 |
| Herlington Community Association | Room hire 9 th May 2019 | £23.00 |
| Jeff Rowlett Tree Surgery | Trees works at OPCC | £900.00 |
| Mark Hazlehurst | Internal Auditor services | £245.00 |
| Oakfield UK Ltd | Boundary Fence at OPCC | £16,000.00 |
| Orton Oracle | Chairs end of year report | £15.00 |
| R Harding & Son Landscaping | Holy Trinity maintenance May 19 | £367.50 |
| Rialtas Business Solutions | Alpha Financial Software set up and Annual support and Maintenance | £415.20 |
| TOTAL | | £18408.67 |

2. Income received – none.

3. The end of month accounts was noted.

456.18 Correspondence received

1. CAPALC: May 19 bulletin.
2. CAPALC: Clerks and Councillors Annual Conference - 28th June 2019.
3. CAPALC: NALC newsletter.
4. CAPALC: Cambridgeshire County Council - Innovate and Cultivate.
5. CAPALC: Govia Thameslink railway passenger benefit fund consultation.
6. NALC: Chief Executive Bulletins.
7. Peterborough City Council: Full NHS Health Checks and Mini Health MOTs.
8. Cross Keys Homes latest news email.
9. Resident email: Boundary clearance at Basil Pond – agenda item 465.15.
10. Parish Council Conference – 12th November 2019.
11. OCSYP Thank you letter for recent grant donation.

456.19 For Information

None.

456.20 Planning matters

It was RESOLVED to submit comments where appropriate on applications:

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|----------------|--|----------------------|
| 19/00738/HHFUL | Single detached garage at 16 Engaine, Orton Longueville, Peterborough PE2 7QA | No material comments |
| 19/00844/R3FUL | Renewal of planning permission 14/00594/R3FUL for single storey mobile classroom at The Phoenix School Clayton Orton Goldhay, Peterborough PE2 5SD | No material comments |

456.21 Date of next meeting – Thursday 4th July 2019.

There being no further business, the meeting closed at 8.01 pm.