



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 1st March 2018 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Members of the public: 2

Present: Councillors Casey (Chair), Allin, Okonkowski, Airey, Passero, Howell, Bull, Davis and Mrs Brown (Clerk).

439.1 Apologies for absence

Apologies were received and accepted from Cllr Denman (personal) and Cllr Horton (personal).

439.2 Declaration of interests and dispensations

Cllr Casey – agenda item 439.18

Cllr Bull – agenda item 439.18

439.3 Public Forum

None.

439.4 Local Police matters

Crime data for the Orton Longueville area – a comparison between the number of crimes reported to the police in January 2017 and 2018:

	January 2017	January 2018
Total Crimes recorded	93	88
Domestic Violence	30	36
Burglary Dwelling	3	1
Burglary None dwelling (shed)	3	0
Robbery	0	1
Theft from vehicle	3	10
Criminal Damage	22	14
Anti-Social behaviour	33	20

439.5 Minutes of previous meeting

The minutes of the meeting held on 1st February 2018 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendments:

438.8. Last paragraph, delete 'off' and replace with 'of'

438.9.1. Delete 'will be' and replace with 'may be'.

439.6 Matters arising from the minutes of the previous meeting

438.3. Second paragraph: Cllr Howell has not yet raised this matter with Orton Waterville Parish Council as she was absent from their last meeting.

438.16. Cllr Allin asked the meeting if the area around Basil pond has been cleared. Cllr Casey stated that the pond belongs to the Environment Agency. It was agreed that the Clerk will contact the Environment Agency and bring the current state of the pond area to their attention.

348.16.3. Cllr Casey informed the meeting that he had attended the recent bulky waste collection organised by Orton Waterville Parish Council. He said that it was used by many residents and looked successful. It was agreed to discuss this matter further at the next meeting and establish locations where the bulky waste collection could take place within the parish. When a date and location has been set, the collection service will be advertised on noticeboards, the website, The Oracle and via Councillors Facebook pages.

439.7

Community Serve

1. Hedda Lilley, Area Co-ordinator was not present at the meeting but submitted the following report:

'I would like to thank Orton Longueville Parish Council for all the support that you have given me. It has been a challenge in this role, and without your help my job would have been much harder. Thank you to all the Councillors that have helped with the litter picks. We collected over 20 bags from the woods near the doctors and found some drugs paraphernalia which was handed into the local pharmacy. The next litter pick is the 22nd of March, meet at the Hub 10.00 am – all welcome!

It is with regret that I have to tell you that I will be leaving on the 28th March. I am going to work for Macmillan as a Welfare Rights Advisor. I wish the Parish Council every success for the future and keep up the good work!

It was agreed that Hedda's assistant should be asked to attend meetings until Hedda's successor has been appointed. It was further agreed that the Clerk writes to Hedda and thanks her for all her work, enthusiasm and achievements during her time as Community Co-ordinator.

2. The Orton Local Action Group grant request for £35.54 for the purchase of Hi Viz jackets for the local litter pick. The jackets are required as more residents are volunteering to help. It was agreed to award the full grant amount of £35.54 to the Orton Local Action Group.

439.8

Orton Park Cricket Club

1. The Cricket Club confirmed that their insurance has been renewed excluding buildings insurance for the pavilion as this is paid for by the Parish Council and then reimbursed by the club.
2. The NatWest weekend takes place on 24th & 25th March which will see the pavilion and ground prepared for the new season. Various works including trees works and decorating the new part of the pavilion, will take place. It was agreed that the Parish Council Trustees and Clerk, will meet with Cricket Club Trustees, within the next 2 weeks to agree a works schedule. The schedule will be circulated to all Councillors for their agreement before the work is carried out on the NatWest weekend.
3. The first match of the season takes place on 15th April.
4. The official opening of the refurbished pavilion is likely to take place in May.

439.9

Parish Councillor vacancy

No applications have been received and the vacancy remains open.

439.10

Parish Councillor re-imburements

Cllr Allin asked the meeting if he was able to claim reimbursement for copier paper. The Clerk confirmed that Parish Councils can meet the cost of training and travel under the Local Government Act 1972 s150 (2) but beyond this it is a matter of policy. Cllr Howell stated that reimbursing costs for things other than training and travel, was setting a dangerous precedent. It was agreed not to pursue this matter further.

439.11 Noticeboards within the Parish

The new keys and locking bolt for the noticeboard on Oakleigh Drive have arrived. One key will be given to Rebecca Dangerfield of the Botolph Green Residents' Association for her to place their notices in.

The Clerk informed the meeting that she is still waiting for Peterborough City Council to confirm who owns the green outside the care home in the Village. It was agreed to wait until ownership of the green has been confirmed before discussing further the request received from St Botolph's Church of England Primary Year 6 pupils for a community noticeboard on the Village Green.

439.12 Environmental Issues

1. Bus route off Toftland – cars are often not stopping when buses come through. The Clerk will report this to Highways to see if additional signage is required which could be purchased using CIL money.
2. Cllr Airey suggested that the Parish Council could use the CIL money to provide grit bins for the parish. The Clerk will investigate this with Highways.
3. Cllr Howell stated that new pot holes may be an issue in the Parish once the snow has melted.

439.13 Reports from representatives on outside bodies**1. Cross Keys Homes**

Cllr Okonkowski reported that he had attended the recent meeting on 14th February. From April, Cross Keys have £100,000 to spend on projects in the southern and western areas however more volunteers are needed for both panel areas. As walkabouts are being stopped due to lack of interest, action days are going to be used to involve communities in projects. Cllr Okonkowski confirmed that it is residents who suggest the ideas for new projects. The next meeting is on 14th March 2018.

2. Parish Council Liaison

Cllr Allin reported that he had attended the recent meeting on 7th February and that the phase two budget presentation was given by Peterborough City Council. This presentation has been circulated to all councillors by the Clerk.

439.14 Peterborough City Council meetings

- 1st Mar @ 1.30 pm Licensing Act 2003 Sub-Committee
- 1st Mar @ 7.00 pm Children and Education Scrutiny Committee – Postponed due to adverse weather conditions to 15th March @ 7.00 pm
- 5th Mar @ 7.00 pm Growth, Environment and Resources Scrutiny Committee
- 7th Mar @ 7.00 pm Council
- 8th Mar @ 7.00 pm Employment Committee
- 12th Mar @ 7.00 pm Health Scrutiny Committee
- 13th Mar @ 1.30 pm Planning and Environmental Protection Committee
- 13th Mar @ 7.00 pm Adults and Communities Scrutiny Committee
- 14th Mar @ 2.00 pm Cambridgeshire Police and Crime Panel
- 14th Mar @ 6.30 pm Parish Council Liaison Meeting
- 15th Mar @ 7.00 pm Licensing Committee
- 19th Mar @ 1.00 pm Health and Wellbeing Board
- 21st Mar @ 6.30 pm Corporate Parenting Committee
- 26th Mar @ 10.00 am Cabinet
- 26th Mar @ 7.00 pm Audit Committee
- 28th Mar @ 10.00 am Cambridgeshire and Peterborough Combined Authority

439.15 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary February 18	£291.83
Mrs A Brown	Expenses – stamps and note book	£6.45
HMRC	PAYE Clerk February 18	£73.00

Herlington Community Association	Room hire March 18	£11.10
Bifield Social Club	S137 Grant LGA 1972	£500.00
Richard Harding & Son Landscaping	Landscape maintenance works at Holy Trinity Church: Preparation of new burial area	£2,200.00
Botolph Green Residents' Association	S137 Grant LGA 1972	£353.33
TOTAL		£3435.71

It was RESOLVED to award a further grant amount of £353.33 to Botolph Green Residents' Associate to supplement their original grant which was resolved under agenda item 436.7.2. at the December 2017 meeting. Additional funds are required for the grass cuttings to be taken away. It is envisaged that once the new grass cutting regime is established, the association will be able to self-manage the grass cutting without the need to apply to the parish Council for funding. It was noted that Cllr Airey abstained from this vote.

2. Income received – none.
3. The end of month accounts were noted.
4. The Co-operative Bank – The bank has notified the Parish Council that the town branch will be closing in April 2018. Cheques will have to be paid in via the Post Office with a charge of 80 pence per transaction. Cllr Casey stated that it could take as long as 8 months to change bank accounts. It was agreed to stay with the Co-operative bank for the time being as cheques are only paid in several times a year and that the associated cost of paying in cheques is negligible.
5. Internal audit 2017/18 – The Clerk asked the Parish Council if they were agreeable for the internal audit to be done by Mark Hazlehurst who carries out this task for Orton Waterville Parish Council. The charge for this service will be £245.00 and is the same cost as in previous years. This was agreed by everyone.

439.16

Correspondence received

1. Peterborough City Council street lighting upgrade project.
2. CAPALC: General Data Protection Regulations workshops – The Clerk will be attending these.
3. CAPALC: CAPALC AGM Extra Ordinary Meeting 22nd March 2018.
4. CAPALC: NALC Chief Executive's Bulletins February 2018.
5. CAPALC: Lobby Day: 20th March 2018.
6. Peterborough City Council: Closure of Cash Office March 2018.
7. Peterborough City Council: All party policy meeting 22nd February 2018 – Cllr Allin attended this meeting. Feedback from the Black, Asian and Minority Ethnic Councillors Weekender Event was presented by Councillor Ansar Ali.
8. A1(M) Major Maintenance Junction 17–16 Southbound Works 2018.
9. Letter from St Botolph's Church of England Primary Year re: funding for new library books – the Clerk has sent the school a grant application form.
10. Botolph Green Residents' Association: Thank you letter for recent grass cutting grant.
11. LCPAS: Data Protection Officer Service - This can be done at a cost of £300 per annum.
12. Peterborough City Council: BBC Cambridgeshire iPlayer Link – In-depth interview on policing in the county with Cambridgeshire Constabulary Superintendent Andy Gipp and Police & Crime Commissioner Jason Ablewhite.
13. Peterborough Highway Services: Change to Rural Dial-a-Ride for Peterborough residents.
14. England Illegal Money Lending Team newsletter.
15. Peterborough City Council: Putting on a public event advice.

16. Macmillan Cancer Support: Fundraising events.
17. Peterborough Civic Society – Heritage Open days Thursday 6th to Sunday 9th September 2018.
18. Parish Council Liaison Meeting – Phase two budget presentation.
19. Youth Jam Participation 21st July 2018.
20. YMCA Respect leaflet. Counselling services for young people aged 13-24 years of age.
21. A Foreign Policy – Poetry event at Key Theatre.
22. Safeguarding Awareness month information.

439.17

For Information

1. Cllr Airey stated that it may be better if the General Data Protection Officer role is separate to the Clerks role.
2. Cllr Howell raised a matter of concern on behalf of a resident who is concerned that there are dangerous dogs in the parish. She had been made aware of an incident where 3 children were in charge of a dog which had mauled a cat. Cllr Howell was advised that this resident should report their concerns to the dog warden at Peterborough City Council.
3. The May Annual Parish Council meeting will be on 10th May due to Peterborough City Council local elections taking place on 3rd May. The Annual meeting of the Parish Electors will also be on 10th May at 7:00 pm

439.18

Planning matters

Observations on new applications.

Cllrs Casey and Bull left the room during this agenda item.

18/00249/HHFUL	Single storey extension at 12 Stonebridge Lea, Orton Malborne, Peterborough PE2 5LY	No observations
18/00298/FUL	Proposed pitch roof to front porch at The Gordon Arms, 527 Oundle Road, Orton Longueville, Peterborough PE2 7DH	No observations
18/00320/REM	Approval of access, appearance, landscaping, layout and scale for B8 Warehouse with ancillary office and associated parking on Plot 110B pursuant to planning permission 09/01369/OUT varied under 16/01644/WCPP at plot 110B Land to the East of Alwalton Hill, Fletton Parkway, Peterborough	No observations

439.19

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

It was resolved that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

435.20

Cricket Club draft lease

It was RESOLVED that due to the time being 9.25pm and adverse weather conditions and that this item be deferred and considered at a reconvened meeting to be held on Tuesday 6th March 2018.

439.21

Holy Trinity churchyard cemetery maintenance specification

It was RESOLVED that due to the time being 9.25pm and adverse weather conditions and that this item be deferred and considered at a reconvened meeting to be held on Tuesday 6th March 2018.

439.22 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting

439.23 Date of next meeting - Thursday 5th April 2018

There being no further business, the meeting closed at 9:26 pm.