



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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Minutes of the Parish Council meeting held on Thursday 2 November 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Members of the public: 4

Present: Councillors Casey (Chair), Davis, Bull, Allin, Okonkowski, Airey, Howell, Passero, Horton and Mrs Brown (Clerk).

435.1 Apologies for absence

Apologies were received and accepted from Councillors Denman and Winslade.

435.2 Declaration of interests and dispensations

There were no received declarations of interest on any agenda item.

435.3 Public Forum

Rebecca Dangerfield, a member of the Festival on the Green Committee, addressed the meeting. The committee has again submitted a grant application, agenda item 435.11.4, to the Parish Council for £1500.00 to be used to fund the event in 2018. Ms Dangerfield explained that they are trying a more commercial approach to raise funds for the event by entering negotiations with returning suppliers and contractors for better prices as in previous years losses have been made.

Good publicity is required to make people aware of the event and it was suggested that Hedda Lilley, Area Coordinator for the Ortons, could help the committee advertise the Festival.

435.4 Minutes of previous meeting

The minutes of the meeting held on 5 October 2017 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendments:

434.7.1 Delete second paragraph and replace with: 'When all the extractor fans have been installed within the pavilion, the building will be signed off by building control'.

434.8.5 Add additional sentence: 'Sometimes they are mulched and left on site, and other times they are taken away'.

434.12.3 Amend word to read 'Hall'.

435.5 Matters arising from the minutes of the previous meetings

434.3 Due to a misunderstanding of what information was required by Councillor Casey from the manager of Winyates pre-school, the matter has not progressed further. As the pre-school manager, Mrs Durham was present at the meeting; Councillor Casey confirmed that he required as much information as possible relating to the flooding outside the building entrance including any reference numbers which may have been given by Peterborough City Council

when she had previously reported the issue. Mrs Durham stated that she has never been given any reference numbers. However, as the pre-school only rents a room in the building from the school, she will find out if the school has ever reported this problem to the City Council. In addition to this Mrs Durham will take photographs of the entrance next time it becomes flooded and email them and the requested information to Councillor Casey.

434.8.1 Councillor Howell asked the meeting for an update on the recent bad case of fly tipping in the woods near Orton hall. Councillor Bull informed her that the case is currently going through the judicial system.

434.8.6 Councillor Airey asked for an update on the high bushes growing around the boundary of Bifield allotments. The Clerk informed him that she had reported the matter to Peterborough City Council but had not yet received a response. The Clerk will chase this up.

435.6

Community Serve

Hedda Lilley, Area Coordinator for the Ortons gave the following update:

1. The Local Action Group has set up a Local Environment subcommittee to try and deal with the issues of fly tipping and littering within the area. Hedda asked if the Parish Council would consider funding bulky waste collections, similar to those being funded by the neighbouring Parish Council as a way to repay those who are helping to tackle the problem. Councillor Casey stated that it was something which the Parish Council had been considering for some time but that they were waiting to find out if the scheme has been successful in reducing fly tipping in Orton Waterville from figures which Councillor Airey is obtaining before committing to this scheme. It was agreed that Hedda will obtain costs for the bulky waste collections.
2. Hedda will be doing a walkabout with James Collingridge, the Amey Partnership Manager at Peterborough City Council, and a representative from Amey, to look at the areas identified by the subcommittee which are fly tipping hotspots. She will then try and get residents to help clear these areas up.
3. Grass cutting of Botolph Green is an issue for residents. Hedda has been quoted £250 by Amey to carry out and an extra cut of the Green and asked if the Parish Council would consider paying this. Councillor Okonkowski said that everywhere could benefit from an extra cut due to the warm weather. The Parish Council agreed to consider this.
4. More facilities for young people aged 14-19, has been suggested by the local police officer. Hedda is aware of a sports company which runs activities and asked the Parish Council if they would consider paying for the hire of the community centre which is free on Friday evenings. Councillor Bull informed the meeting that the Localism Act is in place which allows Parish Councils to help communities in such things. It was agreed that the Clerk will email Hedda a grant application form to apply for the funding.
5. Hedda confirmed that Orton Northgate and Orton Southgate are part of her remit.
6. Digital Inclusion training is available for all residents and is currently free. Matthew Beckett from Peterborough Serco Strategic Partnership undertakes work in partnership with Peterborough City Council and local communities to deliver online training. He will be coming to the next meeting instead of Hedda to give a talk on this project. The training is already being advertised in the Viewer. The Oracle, Orton Sellers and Winyates pre-school newsletters were also suggested as other places to advertise this free training.

435.7

Holy Trinity churchyard cemetery maintenance specification

The Clerk circulated the cemetery landscape maintenance specification for comments and amendments. It was agreed that a map of the churchyard should be included with the specification. It was RESOLVED that the agreed

landscape maintenance specification will be advertised in The Oracle, Viewer and on the Parish Council website. 3 local contractors will also be invited to tender for the work.

435.8 Environmental Issues

1. A spate of car crimes appears to have moved from Woodston and into the Ortons. Councillor Howell stated that residents must report all such crimes to the police however as it is not easy to get through on 101 to report the crime, people do not bother and the police do not realise that there is an issue. Councillor Bull told the meeting that until 101 is sorted out, it will not improve crime being reported. Councillor Howell said that the Cambridgeshire Police webchat facility for reporting crimes that one might usually report via 101 is very effective. Callers automatically receive a transcript of the webchat via email once the conversation has ended.
<https://www.cambs.police.uk/information-and-services/Contact/Contact.aspx>

Councillor Airey reported that a resident had asked if some of the cut throughs in Bardney could be closed off to make it more difficult for thieves to get away. Councillor Bull replied that there had been consultations in the past on this and that it had been democratically decided by residents that they did not want this to happen.

435.9 Reports from representatives on outside bodies

1. Cross Keys Homes – Councillor Okonkowski was unable to attend the last meeting due to work commitments. Councillor Allin will attend the next meeting at 7.00pm on Wednesday 8th November 2017.
2. Councillor Allin reported that he had attended the recent Police Parish Council Conference in Huntingdon which included a tour of the 999 centre. Since the conference, Councillor Allin has spoken with local PCSO Igor Simonov about policing in the parish and him attending a future Parish Council meeting. It was agreed that the Clerk should invite PCSO Simonov to the next meeting.

435.10 Peterborough City Council meetings

1 Nov @ 7.00 pm Growth, Environment and Resources Scrutiny Committee
6 Nov @ 7.00 pm Heath Scrutiny Committee
7 Nov @ 1.30 pm Planning and Environmental Protection Committee
8 Nov @ 6.30 pm Corporate Planning Committee
9 Nov @ 7.00 pm Children and Education Scrutiny Committee
14 Nov @ 7.00 pm Adults and Communities Scrutiny Committee
15 Nov @ 2.00 pm Cambridgeshire Police and Crime Panel
16 Nov @ 7.00 pm CANCELLED – Licensing Committee
20 Nov @ 10.00 am Cabinet
20 Nov @ 7.00 pm Audit Committee
28 Nov @ 1.30 pm Planning and Environmental Protection Committee
29 Nov @ 10.00 am Cambridgeshire and Peterborough Combined Authority
29 Nov @ 6.00 pm Budget Scrutiny Committee
30 Nov @ 7.00 pm Employment Committee

435.11 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary October	£292.03
Mrs A Brown	Expenses – stamps	£7.15
HMRC	PAYE Clerk	£72.80
Herlington Community Association	Room hire November 17	£11.10
TOTAL		£383.08

2. Income received – Precept second instalment £18,700.00.
3. End of month accounts were noted.

4. A grant application was received for The Festival on the Green 2018. It was RESOLVED to award the full grant amount of £1500.00. Councillor Bull suggested that the grant amount could be increased £2000.00. It was agreed to consider this further as part of next year's budget discussions.

435.12**Correspondence received and noted**

1. Healthwatch Peterborough Enew: Issue 211.
2. Community Cohesion Officer: Volunteers needed at Cathedral Visitor Centre.
3. Cambridgeshire Acre: Consultation on Local Development Plan.
4. Police Peterborough Parish Conference slides.
5. Local Energy Advice Programme (LEAP)
6. LCPAS Legal and News Update 23.10.17 New ICO charges for registration April 2018.
7. Peterborough Local Plan Proposed Submission update.
8. A1 Junction 17 - Highways England Update 23/10/2017.
9. Understanding Combined Sight and Hearing Loss with Deafblind UK free drop in event Monday 11th December 2017, 11am - 2pm at Deafblind UK Conference Centre, Cygnet Road, Peterborough PE7 8FD.
10. Local resident email: litter in vicinity of The Dragonfly Public House. The resident is concerned that this area has no bin for the smokers to put their cigarette ends in and as a result of this there are literally hundreds, if not more ends, down gulley's and on pavements etc. There is also food rubbish. He wanted to know if the licensee could be approached to clear the site up and put a Cigarette Bin in place. Councillor Okonkowski responded and stated that the area is regularly cleaned by an Amey contractor however he will speak with the licensee about this issue.
11. Invitation from Sheriff of Cambridgeshire to Service of Remembrance for Road Traffic Victims on Sunday 19 November 2017 at 11.15 am at Great ST Mary's Church, Senate House Hill, Cambridge.
12. Peterborough City Council: Public consultation – draft Pharmaceutical Needs Assessment for Peterborough.
13. Mentoring for Special Needs People – Free for under 25 year olds. Mentoring program of 6 x 1hour sessions covering topics such as what is a job, why it is good to have a job and similar topics.
14. Anglian Water: Sewage upgrade work outside Leighton Primary School for 2 weeks commencing 6 November 2017.
15. Peterborough City Council – Notification of allocation of £4080.46 Community Infrastructure Levy (CIL) to the Parish Council. The funds can be spent on a wide range of projects, provided that it meets the requirement to 'support the development of the area' as set out in the CIL Regulations. The Clerk asked Councillors to provide ideas for the budget as to how these funds can best be used.

435.13**For Information**

1. Councillor Howell reported that the results from the recent Orton Waterville Parish Council survey had been analysed and that Goldhay residents living within that parish had chosen a lengthsman as a preferred new service.
2. Councillor Davis informed the meeting that Peacocks and Card Factory will soon be opening at Ortongate.

435.14**Planning matters**

Observations on new applications

17/01841/REM	Reserved matters application for plot 111 including a 15m high B8 distribution warehouse and ancillary office use, access, parking, servicing area and landscaping pursuant to planning permission 16/01644/WCPP	No observations
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17/10844/HHFUL	Single storey side extension, first floor rear extension and veranda – part retrospective at 458 Oundle Road, Orton Longueville, Peterborough PE2 7DE	No observations
17/01943/HHFUL	Single storey front extension and garage conversion to form bedroom and wet room at 19 Hillward Close, Orton Longueville, Peterborough PE2 7AB	No observations
17/02103/HHFUL	Two storey rear extension to house and single storey rear extension to detached garage at 30 Lidgate Close, Orton Longueville, Peterborough PE2 7ZA	No observations

435.15 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

It was RESOLVED that in accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

435.16 **Cricket Club**

1. The club reported that whilst two members were working in the club house on a Saturday, they saw 5 youths climb over the back fence and walk across the pitch towards the building wearing balaclavas and with their hoods up. It is not sure what their intention was however when spotted by the club members, the youths ran off. Councillor Bull asked if this had been reported to the police. The club agreed to report this retrospectively. To prevent this from happening, a new fence would be required across the back of the ground. In the past the cricket club have obtained a quotation for new fencing costing approximately £8,700.00. Were this to happen, the cost would be shared 50/50 however the Parish Council would need to plan for this cost in their budget. Window shutters and CCTV were suggested as cheaper alternative solutions and it was agreed that the club should find out the costs of these and report back to the Parish Council.

As a Parish Council Trustee, Councillor Passero will also be attended the club AGM on 10 November 2017.

Peterborough City Council drainage team have confirmed that the ditch which is outside the front gates of the club, is probably not owned by anyone so it would come down to the riparian rights of the land owners either side to keep it maintained.

2. The agreed course of action regarding the boundary hedge issue was RESOLVED.
3. Due to the time constraints of the meeting, it was RESOLVED that the Clerk will email all Councillors after the meeting with the draft lease amendments as proposed by Councillor Bull. All Councillors are to confirm to the Clerk that they are satisfied with the document.
4. It was RESOLVED that the Empower solar panels draft lease for the pavilion be accepted.
5. The use of part of the cricket ground by an Under 7's football team as mentioned at the previous meeting under agenda item 434.7 was discussed.

Councillor Bull informed the meeting that there is no entitlement in the lease for the club to be able to sublet the ground to another group. It is with regret that the Parish Council RESOLVED that they are not able to permit this.

**435.17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-
ADMITTANCE OF THE PRESS AND THE PUBLIC**

It was RESOLVED that the confidential business having been concluded, the Press and Public be readmitted to the meeting.

435.18 Date of next meeting - Thursday 7 December 2017