



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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**Minutes of the Parish Council meeting held on Thursday 7<sup>th</sup> November 2019 at 7:00pm at Herlington Community Centre, Herlington, Orton Malborne.**

**Members: 11      Quorum: 4      Public: 0      Orton Park Cricket Club (OPCC): 1**

**Present: Councillors Passero (Chair), Davis, Okonkowski, J Bull, V Bull, Skibsted, Penniall, Casey, and Mrs Brown (Clerk).**

**Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100**

No questions from members of the public were taken.

### **460.1 Apologies for absence**

Apologies were received and accepted from Cllrs Fisher and Denman.

### **460.2 Declaration of interests and dispensations**

Cllr J Bull – 460.4.

Cllr G Casey – 460.22.

### **460.3 Parish Councillor Vacancy**

Mr Phill Brentor attended the meeting and expressed an interest in joining the Parish Council. It was RESOLVED to co-opt Mr Phill Brentor onto Orton Longueville Parish Council. Cllr Brentor signed his Parish Councillor Declaration and joined the Parish Council for the remainder of the meeting.

### **460.4 Local Police matters**

Cllr J Bull left the room during this agenda item. The Clerk read out a report sent in by PCSO Wilkinson as she was unable to attend the meeting: 'I have reviewed the round up's of our weekly main issues/crimes in the Southern Sector for the last month. The good news is the Orton's aren't experiencing any series of theft from or of motor vehicles, burglaries etc., it only seems to be a youth issues being highlighted for this area. The community may be aware there were some incidents and crimes committed on the night of Halloween, however names have been passed on, they are being investigated, and the PC's in my team are working late's this week to be in the area and getting to know the local youths'.

Cllr Skibsted stated that she had recently spoken with PCSO Wilkinson regarding the motorbikes issue which seems to have increased. Any intelligence relating to the matter should be passed onto the police. Cllr J Bull returned for the remainder of the meeting.

**460.5 Minutes of previous meeting**

The minutes of the meeting held on 3<sup>rd</sup> October 2019 were agreed, RESOLVED and signed by the Chair.

**460.6 Grant application**

Cllr Penniall asked for clarification regarding the Parish Council's grant policy and whether it should give grants for goods and services which the City Council already provides. It was stated that if this is the case then people not living in the village will never benefit. **Cllr J Bull** stated that this matter will be clarified at the forthcoming Parish Council conference.

**460.7 Botolph Green festival grant application**

John Sharman, Chair of the Botolph Green Residents' Association attended the meeting to give background information on their grant request of £3,000.00 for next year's festival. Cllr Passero stated that last year the Parish Council gave the Festival a grant of £3,000.00 which included a 'one off' payment of £1,000.00 towards their grass cutting project. It was RESOLVED to award a reduced grant amount of £2,500.00 to the Botolph Green Residents' Association for the 2020 Festival on the Green.

**460.8 Orton Counselling Service for Young People grant application**

**Public Forum item 2:** Cllr Skibsted stated that Peterborough City Council has informed her that they have no funds available for any new play equipment.

**Public Forum item 3:** Cllr Skibsted stated that she needs to go back to Peterborough City Council regarding the missing posts however any flat topped posts will not be replaced with sloping ones.

**459.9:** Parking issues on the Village Green are still occurring. The Peterborough City Council Legal Order consultation for double yellow lines around the Village Green is currently going through the process and if successful will address this problem.

**460.9 Matters arising from the minutes of the previous meeting**

None.

**460.10 Gloucester Centre redevelopment**

The Clerk reported that the Planning Officer has informed her that the planning department is awaiting revised information and then they will do a re-consultation of the application. The last planning committee for this year is 17th December; however it is unlikely that it will get to that committee due to timescales so it is likely to be a January committee. They will advise the Parish Council nearer the time.

Residents are looking to run a second petition as the original one sent in January 2019 cannot be returned and resubmitted.

Cllr J Bull stated that she had written a press release as a member of the public.

Cllr Casey stated that the Wainman Road application which will have an impact on the Gloucester Centre was permitted by the Planning Committee. He also stated that he will represent residents as a Parish Councillor when the application goes to the Planning Committee.

**460.11 Cricket Club**

1. Cllr V Bull stated that the gate height restrictor, complete with 3 posts, galvanised and powder coated green, with 12m of 2m high twin mesh and heavy duty laser key padlock will cost £2,377.00 +VAT. The height of the restrictor is to be finalised on site. A large amount of hedge will need to be cut back for the new fencing which will be carried out by OPCC. As it was resolved at the last meeting under agenda item

459.8.1 to confirm and accept this quotation, **Cllr V Bull** will inform the contractor to carry out these works.

**2. Update from Trustees meeting:**

**1.** This was the first official Trustees meetings of both parties. Previous meetings were called 'Sport development meetings' which were sporadic with no official minutes taken.

**2.** The lease still requires registration. OPCC are looking into doing this.

**3.** OPCC Trustees asked for confirmation of the terms of the lease which state that certain maintenance costs are based on a 50/50 basis. The Parish Council agreed that OPCC should present all maintenance invoices at their meetings as it has the discretion to waiver these costs.

Cllr J Bull stated that maintenance should be referred to in the 3<sup>rd</sup> Schedule of the lease. It was agreed that the **Clerk** will contact Terrells solicitors and find out whether there is an omission in the lease. If not, the Clerk will ask whether it means that maintenance reverts to ordinary landlord responsibility.

**4.** Food and hygiene matters: OPCC confirmed that at the start of every season a safeguarding meeting takes place. It was thought that at the previous Parish Council meeting, a councillor was going to contact the City Council environmental health department and find out if the club needed to take any further action in this matter. This has not happened yet. **Cllr Skibsted** agreed to make enquiries.

**5.** Driveway/bridge: A surveyor from Aragon Direct Services has been to have a look at the required repairs to the driveway and bridge over the entrance dyke and promised to send 2 different quotations for the works. Cllr Skibsted stated that so far she had received one quotation of £1,450.00 but no details of the works. **Cllr Skibsted** will chase them up.

**6.** Bar licence: OPCC asked the Trustees if the Parish Council would consider allowing them to apply for an alcohol licence. The lease does not allow an alcohol licence. OPCC stated that the current ticket system for alcohol has worked well and that TEN's were applied for when larger events such as presentation nights took place. No complaints have been received from neighbours by either parties relating to any events taking place at the club. It was RESOLVED to extend the current alcohol ticket system for a further season – end of 2020 season.

**7.** Trustees need to ensure that the club is stable and viable and that income and expenditure is stable. OPCC confirmed that at every committee meeting, the Finance Officer presents his report and that the club is viable and not in debt. It was agreed that the Parish Council will be sent a copy of the OPCC Finance report after it has been presented at their AGM on 15<sup>th</sup> November 2019. Everyone is welcome to attend this meeting.

**8.** Grants: Any grants which were put forward by a former OPCC member are null and void and the process would need to be started again. It was confirmed that the Parish Council must be informed of any grant applications by OPCC.

**9.** Wireless broadband is set up in the pavilion and the club pays for a NOW TV package.

**10.** Keys for the ground and pavilion will be given to the Parish Council.

**11.** Cllr Passero stated that there should be a yearly building inspection by the Parish Council. Cllr V Bull confirmed that this should be done when all the maintenance documents are in place and up to date.

**12.** Date of next Trustees meeting: Saturday 14<sup>th</sup> March 2020 at 4.00 pm however there will be a walk of the grounds prior to the meeting at 3.00 pm to which all councillors are invited. OPPCC will prepare an agenda about 4 weeks before the meeting.

**13.** The no trespassing signs still need to go up. It was agreed that one sign will be situated at the top and bottom of the drive, and one in each corner. The **Clerk** will chase the contractor up. **Cllr V Bull** agreed to attend the site if necessary when the signs are being erected. OPCC stated that recently they had to ask a member of the public to leave the ground as they had walked in thinking that it was a public field because the gate was open.

#### **460.12 Parish Council website update**

The Clerk reported that she had been unable to update the website with the latest version of WordPress or upload the agenda and draft minutes. It was agreed that a new website is required. Cllr Brentor stated that he can build websites however he does not use WordPress. **Cllr Brentor** agreed to provide costs for a new website.

#### **460.13 Bulky waste collections**

The last collection of the year is on 7<sup>th</sup> December 2019. Dates for 2020 will be set at the next meeting. The 2020 dates for Orton Waterville Parish Council were noted: 8th February, 18th April, 11th July 2020 and 10th October in the small car park at the back of the Orton Centre.

#### **460.14 Speedwatch**

The Clerk stated that Cllr Julie Howell, Orton Waterville Parish Councillor and Ward Councillor had agreed to be the Speedwatch co-ordinator for Orton Longueville however local volunteers are needed to run the sessions. It was agreed that the **Clerk** will put out a volunteer notice in The Oracle and also on the website and in parish noticeboards. **Cllr Penniall** stated that he would use social media to ask for volunteers. **Cllr Passero** suggested using PCR Radio to recruit volunteers.

#### **460.15 Standing Orders**

The **Clerk** will have the revised document ready for the next meeting.

#### **460.16 Benches and play equipment at Oakleigh Park**

The Clerk reported that she has been asked by Paul Robertson from Peterborough City Council if the Parish Council will consider paying towards the refurbishment of 5 benches and play equipment at Oakleigh Park Play area rather than replacing the 3 benches which was originally agreed at the last meeting- agenda item: 459.13 at the same cost of £2,353.14 +VAT. The total costs of the refurbishment works is £5370.00 and the City Council will pay the remaining balance. Cllr Casey confirmed that the play equipment was originally purchased with S106 money many years ago. He also thought that several of the benches had been put in by previous councillors. It was RESOLVED to re-allocate the money of £2,353.14 towards the refurbishment of 5 benches and play equipment at Oakleigh Park play area.

#### **460.17 Environmental Issues**

**1.** James Fisher, Wildlife Officer at Peterborough City Council has informed the Parish Council that Peterborough Conservation Volunteers are planning to return to Basil Green Pond on Sunday 24th November to carry out some more vegetation clearance around the southern side of the pond with the aim of letting more light into the pond which should encourage the wetland plants and associated wildlife, newts etc., as well as reducing the amount of leaves etc. falling into the pond. It was agreed that the **Clerk** will ask James Fisher to ensure that local residents are informed of these works.

2. Cllr J Bull gave an update on the flooding at Botolph Lane. Rick Bean, Senior Engineer in the Highway Control Team has stated the following: 'Peterborough City Council has met with their term maintenance partner Skanska on site at Botolph Lane to discuss the works. Skanska are currently pricing the works and as soon as I receive the costs I will process the official works order to get the works carried out.'

I have had confirmation from Highway Maintenance department that the budget is available for these works and I can see no reason why these works cannot be built into this financial year.

The delay in the works was to do with us having to wait until the Co-op works were complete and given that their works to connect their gully to the system, we were able to assess whether or not our proposal were possible or not. Luckily they are'.

#### 460.18 Reports from representatives on outside bodies

The next Cross Keys Homes meeting is on 11<sup>th</sup> December 2019.

#### 460.19 Finance

1. The following payments were authorised:

Mrs A Brown	Salary October 19	£309.30
Mrs A Brown	Expenses – (stamps, use of home as office Oct 19 and mileage allowance)	£34.65
HMRC	PAYE Tax & NI - Clerk October 19	£77.40
Orton Waterville PC	Contribution to printer cartridges	£35.69
BMX club	Grant award LGA 1972 Section 137	£519.96
Herlington Community Association	Room hire 7 <sup>th</sup> November 2019	£23.00
Peterborough City Council	OPCC private property signs	£711.77
R Harding & Son Landscaping	Holy Trinity maintenance October 2019	£367.50
<b>TOTAL</b>		<b>£2079.27</b>

2. Income received – none.

3. The end of month accounts was noted.

#### 460.20 Correspondence received

1. CAPALC: October 19 bulletin.
2. CAPALC: NALC newsletter.
3. CAPALC: Chief Executive Bulletins.
4. CAPALC: AGM 4<sup>th</sup> December 2019.
5. CAPALC: HR Forum – 26<sup>th</sup> November 2019.
6. Peterborough Parish Conference - 12<sup>th</sup> November 2019.
7. Holy Trinity Church, Orton Longueville: Advent Celebration of Light and Blessing of Christmas wreaths.
8. Clarke telecom: Notification of proposed radio base station installation at Orton Goldhay, Peterborough PE2 5PS.
9. Clarke telecom: Notification of proposed radio base station installation on Brewerne, Peterborough PE2 5PN.
10. Cambridgeshire & Peterborough transport services survey:  
[www.smartsurvey.co.uk/s/futurebus](http://www.smartsurvey.co.uk/s/futurebus)
11. Safer Homes event: Nene Valley Community Centre, Sugar Way, Tuesday 26<sup>th</sup> November 2019, 2.00 pm - 6.00 pm.

#### 460.21 For Information

Cllrs J Bull and Penniall reported that they had attended the first meeting as Trustees of the Orton Longueville United Charities. They had gone through old documents and found that the charity is receiving income from stocks and shares but they cannot see where this has been invested which is something which they are now working on. Any income can only be spent to benefit the parish or poor widows. It is thought that the charity may eventually merge with Orton Waterville United Charities.

**460.22 Planning matters**

It was RESOLVED to submit comments where appropriate on applications:

19/01492/CTR	Tree works: Ash 1 – Fell; Poplar spp 2 - Sectional Fell; Poplar spp 3 - Sectional Fell; Ash 4 - Sectional Fell; Poplar spp 5 - Sectional Fell at Orton Longueville Woods, Peterborough	No material observations
19/01532/HHFUL	Single storey rear extension – Retrospective at 17 Birchwood, Orton Goldhay, Peterborough PE2 5UQ	No material observations
19/01556/CTR	Remove two Conifers (Red) and two Ornamental Yews (Red) at 2 The Village, Orton Longueville, Peterborough PE2 7DN	No material observations
19/01515/HHFUL	Proposed single storey rear extension to existing dwelling at 29 Dry Leys, Orton Longueville, Peterborough PE2 7HP	No material observations
19/01618/CTR	Overhanging trees at back of property to be cut back to boundary line at 1 Lady Lodge Drive, Orton Waterville, Peterborough PE2 5EP	No material observations
19/01625/OUT	Outline application for proposed bungalow with all matters reserved at 2 Moggswell Lane, Orton Longueville, Peterborough PE2 7DS	Comments to be submitted to planning: Orton Longueville Parish Council notes the appeal outcome on this application however has no material observations to make.

**460.23 Date of next meeting – Thursday 5<sup>th</sup> December 2019.**

The meeting closed at 9.04 pm.