



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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### Minutes of the Parish Council meeting held on Thursday 5 October 2017 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

**Members: 11 Quorum: 5 Members of the public: 3**

**Present:** Councillors Casey (Chair), Davis, Allin, Okonkowski, Airey, Howell, Denman, Passero (from 7.40 pm) and Mrs Brown (Clerk).

#### **434.1 Apologies for absence**

Apologies were received and accepted from Councillors Bull and Winslade.

#### **434.2 Declaration of interests and dispensations**

There were no received declarations of interest on any agenda item.

#### **434.3 Public Forum**

The manager of Winyates Pre-School raised a matter of concern regarding a reoccurring flooding issue at the front entrance into her pre-school. After heavy rain, the area becomes water logged which is quite deep making it a hazard. Only recently a young child fell face first into this water on their way in. This has been reported on several occasions to Peterborough City Council who have been out and looked at the problem. It appears that there is a collapsed drain underneath but no action has yet been taken to resolve this issue. Councillor Casey agreed to look into this matter and asked the manager to email all the details to him.

#### **434.4 Minutes of previous meeting**

The minutes of the meeting held on 6 September 2017 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendment:

433.4 First paragraph amend to read as 'The draft lease for'.

The minutes of the meeting held on 7 September 2017 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendments:

432.6 Paragraph five delete 'Councillor's' replace with 'Councillors'

432.8 Page 4 delete 'eh' replace with 'the'.

432.10 Insert after A47 'proposed'. Delete 'from' and replace with 'for'.  
'Delete 'in' and replace with 'as far as'.

#### **434.5 Matters arising from the minutes of the previous meetings**

**432.6** Holy Trinity churchyard maintenance will be discussed further at the next meeting.

**432.7.5** The Clerk is still waiting for Peterborough City Council to confirm ownership and maintenance responsibility of the ditch which is outside the entrance into the cricket club.

**432.7.6** Councillor Allin will attend the cricket club AGM on 10 November 2017 at 7.30 pm in the pavilion.

**432.7.7** The cricket club draft lease has come back from Terrell's Solicitors and requires further consideration by the Parish Council.

**432.8** Councillor Casey attended the Family Fun Day at St Luke's Church. The Clerk confirmed that the questionnaire which Hedda Lilley was proposing to send out is to be aimed at local businesses only.

**432.9** The permission lease for the Bifield residents has now been signed off and the Parish Council cheque of £500.00 towards the project has been received by residents.

**432.15** Oakleigh Play Park - The Clerk confirmed that the play equipment in the park belongs to Peterborough City Council and was purchased at the time using Section 106 money.

No Dogs' signs for the play area gates will be attached by Peterborough City Council in due course.

The Clerk has asked Peterborough City Council to straighten up the two sign posts which are leaning over at both entrances into the field and whether it is possible to attach some sort of 'responsible owner' dog signs to the posts. No response to this request has yet been received.

**432.14.2** Councillor Okonkowski, who is a member of the Licensing Committee, will keep mentioning that the taxi drivers continue to leave litter where they park opposite Thuro Grove, just off Goldhay Way at meetings. Councillor Casey agreed to attach a 'No Littering' sign to the telephone mast which is next to where the taxis' park.

## **434.6**

### **Community Serve**

Hedda Lilley, Area Coordinator for the Ortons attended the meeting and gave an overview of her role. Hedda has been in post since 1<sup>st</sup> June 2017 and is based in the Community Radio Office in the Jigsaw Centre. She also has an apprentice working with her. Hedda believes that the funding for her role is only likely to last several years and wants to leave a legacy behind for residents to continue. Her main new project is called 'Pride in the Ortons' and will be covering the Orton areas of Malborne, Goldhay, Brimbles, Wistow, Longueville and Waterville. These areas are deemed to be high deprivation areas with Malborne being the highest. Currently Northgate and Southgate do not appear to be included as they do not show any deprivation indices however Hedda will check this again.

Pride in the Ortons will cover the following topics:

- The Local environment
- Looking after your neighbours
- Looking after yourself
- Looking after your mind
- Looking after your community
- Schools, colleges and pre-school
- Communication plan
- Future plans

A Local Action Group (LAG) has been set up and it is eventually hoped that this will be run by residents to get the message of 'Pride in the Ortons' out to everyone and keep it running.

Hedda is also aiming to set up a hub with good resources which will include computers for residents to use. The computer system will be secure enough for residents to pay bills on line and apply for benefits. Basic IT training will also be available.

#### 434.7

##### **Cricket Club**

1. No response has yet been received from the resident with the boundary issue dispute in respect of the letter sent to him by the Parish Council. It was agreed that the Clerk will email the resident with a deadline of 20 October 2017 for his response.

Four out of the six extractor fans have now be installed in the pavilion and once these are done the building will be signed off by building control.

Both the first and second senior teams have done well this year. The ladies team has also had a good season. Next season it is planned to reinstate a Sunday league team for young players coming through.

The club has been approached by an Under 7's football team to play football at the ground as they are no longer able to use their current facility. They are prepared to pay a small hire fee. Home games would be played on a small area of ground at the far end of the pitch between September and December to give the ground time to recover for when the cricket season begins in March. The Parish Council agreed to discuss this further at the next meeting as a clause regarding such use may need to go into the new lease.

2. The cricket club has sent a copy of the draft lease for the Empower solar panels to the Parish Council for their approval. This draft lease will be discussed further at the next Council meeting. It was confirmed that planning permission is not required for the solar panels which will be placed on the roof on the opposite side to the pitch. The panels will always remain the property of Empower however the club will be responsible should any of them be damaged. The club will ensure that the solar panels are covered by their insurance. The Parish Council will need to consider whether a solar panels clause needs to be added into the new lease.

3. The cricket club AGM is on 10 November 2017 at 7.30 pm in the pavilion. Everyone is welcome to attend.

#### 434.8

##### **Environmental Issues**

1. Councillor Howell asked the meeting for an update on the recent bad case of fly tipping in the woods near Orton hall. Councillor Casey informed the meeting that he believed that the culprit was being prosecuted for the offence.

2. Hedgerows within the parish are becoming overgrown obscuring the vision of drivers who are turning into roads. Councillor Casey informed the meeting that Amey are in the process of carrying out works to cut back overgrowth.

3. The Parish Council notice in the Oracle requires amending as it still has reference to the August meeting. The Clerk will amend the notice.

4. New Data Protection law is coming into force in May 2018 which the Parish Council will need to comply with. LCAPAS is offering training on this subject on 28 November 2017. The Clerk will look into this further as other service providers are also going to be offering training on this subject.

5. Councillor Passero asked the meeting if it is normal practice for bushes to be taken away when they have been cut down. Councillor Casey stated that it depends where they are removed from.

6. Councillor Airey raised a matter of concern regarding the bushes growing along the south facing boundary of Bifield allotments. He asked if the bushes could be cut down to the height of the fence as they were casting shade onto allotments. The meeting was informed that in previous years, the bushes have been left deliberately high to shield the allotments from the play area opposite because verbal abuse was being directed at allotment tenants from the play area. It was agreed that the Clerk will contact Peterborough City Council and ask if the bushes are to be cut anytime soon.

7. The footpath in Bifield is overgrown and requires cutting back. Councillor Casey agreed to report this to Peterborough City Council.

#### 434.9

##### Reports from representatives on outside bodies

1. Orton Youth Counselling Service for Young People - Councillor Denman will be attending the next meeting next week.

2. Cross Keys Homes - Councillor Okonkowski attended the recent meeting on and reported that the Southern and Western panels each had £100,000.00 spent on them which included communal gardens, fencing and shrubs. Next year, the spend is likely to be reduced to £50,000.00 in each area. The walkabouts are being reduced to two times a year due to lack of interest. The next meeting is on 11 October 2017.

3. Parish Liaison – Councillor Allin attended the recent meeting and reported that a presentation had been given by Javed Khan, Community Cohesion Manager. Henry Clark, a member of the Health Scrutiny Committee, also gave a report from the recent meeting which he attended. There was nothing specific mentioned which affected the parish.

#### 434.10

##### Peterborough City Council meetings

11 Oct @ 7.00 pm Council meeting

12 Oct @ 7.00 pm Licensing Committee

17 Oct @ 1.30 pm Planning and Environmental Protection Committee

18 Oct @ 1.30 pm Licensing Act 2003 Sub-Committee

25 Oct @ 10.00 am Cambridgeshire and Peterborough Combined Authority

31 Oct @ 9.00 am Extraordinary, Employment Committee

1 Nov @ 7.00 pm Growth, Environment and Resources Scrutiny Committee

#### 434.11

##### Finance

1. To authorise the following payments:

Mrs A Brown	Clerk's salary September	£285.87
Mrs A Brown	Expenses – stamps, printer paper, paper clips	£14.00
HMRC	PAYE Clerk	£79.85
Herlington Community Association	Room hire October 17	£11.10
Jeff Rowlett Trees	Tree works at cricket ground	£720.00
Orton Waterville PC	Black cartridge printer toner	£7.41
Peterborough City Council	Recreational ground maintenance	£4389.60
<b>TOTAL</b>		<b>£5507.83</b>

2. £26.79 bank interest received.

#### 434.12

##### Correspondence received

1. Parish Council Community Co-ordinator: Emergency stopping places for Travellers report.

2. Peterborough 2017 Parish Conference – 14 November 2017.

3. CommUNITY Meet and Eat forthcoming dates in the Jigsaw Centre, 4.00 pm – 5.30 pm, Adults £2.50 and under 5's £1.00:

- 31<sup>st</sup> October 2017
  - 28<sup>th</sup> November 2017
  - 19<sup>th</sup> December 2017
  - 20<sup>th</sup> January 2018
  - 27<sup>th</sup> February 2018
  - 13 November 2017, 12 noon – 3 pm. Meet and Eat International Buffet at the Town Hal. A free event and is a collaboration between the Mayor's Office and Faith groups celebrating the work of the Peterborough Disability Forum, its members, their families and carers, associates and partners.
4. National Childbirth Trust project volunteer recruitment.
  5. Campaign to end loneliness in Cambridgeshire – Two sessions are being run: 18 October 2017, City College; 24 October 2017, St Mary's Church.
  6. Refugee support event 23 October 2017, John Clare Theatre, Peterborough Central Library.
  7. Conference for disabled young people – 15 November 2017, Holiday Inn, Peterborough.
  8. Peterborough Highway Services – New parking restrictions on Gordon Way. Legal Order made on 28 September 2017 will become legally enforceable on the 27 November 2017.
  9. Peterborough City Council – Presentations from recent Customer Planning Forum 27 September 2017.
  10. LCPAS – Course 28 November 2017– Part 1: Getting ready for the General Data Protection Regulations.
  11. Cross Keys Homes – Annual report 2016/17.

**434.13****For Information**

1. Councillors Allin and Bull will be attending the Police Parish Council Conference on 6 October 2017.
2. Peterborough City Council 2 phase budget will be published soon.

**434.14****Planning matters****1. Observations on new applications**

17/01759/REM	Reserved Matters approval (Plot 110a) relating to the access, pursuant to planning permission 16/01644/WCPP at Land to the east of Alwalton Hill, Fletton Parkway, Peterborough	No observations
17/01844/HHFUL	Single storey side extension, first floor rear extension and veranda at 458 Oundle Road, Peterborough PE2 7DE	No observations
17/01612/HHFUL	AMENDMENT TO DESCRIPTION: Ground floor rear extension and first floor extension at 6 Royle Close, Orton Longueville, Peterborough PE2 7LN	No observations
17/000983/HHFUL	CHANGES TO DETAILS SUBMITTED: Garage conversion and a single storey rear extension at 148 Medeswell, Orton Malborne, Peterborough PE2 5PD	No observations

**434.15****Date of next meeting**

Thursday 2 November 2017

There being no further business the meeting closed at 9.20 pm.