



## Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

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**Minutes of the Parish Council meeting held on Thursday 3<sup>rd</sup> October 2019 at 7:00pm at Herlington Community Centre, Herlington, Orton Malborne.**

**Members: 11      Quorum: 4      Public: 8      Orton Park Cricket Club (OPCC): 1**

**Present: Councillors Passero (Chair), Okonkowski, J Bull, V Bull, Skibsted, Penniall, and Mrs Brown (Clerk).**

### **Public question time - Public Bodies (admission to meetings) Act 1960 s1 extended by the LGA 1942 s100**

Questions were taken from members of the public. This is not part of the formal meeting of the Council and only the subject matters raised have been noted below:

1. The resident who attended the meeting last month and informed the Parish Council that a piece of overgrown land in Blackmead is being converted by residents to a parking area for residents gave an update on their progress.
2. A resident asked if the Parish Council knew whether the rock stack which was removed from Bringhurst 18 months ago was going to be replaced with another piece of play equipment as it is being missed by local children. Cllr Skitsted agreed to take this forward with Peterborough City Council.
3. A resident informed the Parish Council that there are 4 or 5 missing posts around the Herlington car park making the area look untidy. Cllr Skibsted agreed to take this forward with Peterborough City Council.
4. A resident voiced his concerns that a large number of cars are still parking on the village green. Prior to the meeting the resident had sent the Clerk a report with statistics which stated how many had been parking on the village green over the last few months. The resident stated that the care home does not have enough parking spaces which is the major cause of this issue and that they should be asked to purchase some of the field in front of their building to create more parking spaces. The matter will be discussed further under agenda item 459.9.
5. A number of residents raised the following main objections and material considerations against outline planning application for the Gloucester Centre housing development 19/01244/OUT:

- Detrimental impact upon residential amenities and the visual impact of the redevelopment (i.e. what it will be like to look at, NOT the loss of a view). This includes the impact on the character of an area, availability of infrastructure, density, over-development, layout, design and external appearance of buildings and landscaping.
- Noise pollution.
- Adverse impact on protected species such as bats and rare butterflies.
- Loss of privacy and overlooking due to 2 and 3 storey properties proposed within the redevelopment.
- Overshadowing/loss of light (NOT loss of acquired rights to light).
- Highway safety is compromised: traffic generation, road capacity, means of access, visibility, car parking and effects on pedestrians/cyclists.
- Development is contrary to latest government national planning policy framework in terms of making the viability assessment publicly available – especially around education and local amenities; promoting healthy and safe communities; promoting sustainable transport; meeting the challenge of climate change; conserving and enhancing the natural environment; conserving & enhancing the historic environment (existing builds are predominantly single storey); plus open space & recreation.

We rely on, but not exclusively, the National Planning Framework:

Para 003 (revised 22 July 2019) detailing 'What is a healthy place'.

Para 006 (revised 22 July 2019) 'Promoting the benefits of estate regeneration'.

Para 177 – 'Conserving and enhancing the natural environment'.

Paras 124 to 132 – 'achieving well-designed places' – sympathetic to local character and history including the surrounding built environment and landscape scenery (para 127 in particular).

Cllr Graham Casey (absent from the meeting) has previously let the Parish Council know that he will support residents and has a vested interest in the locality himself. It is understood from his letter/memo to residents (distributed on 27 September 2019 and his email copied to the Clerk on 28 September 2019) that he is likely to represent residents at any call-in or planning meeting, given that his letter/memo aims to widen awareness and increase consultation of the objections to the outline planning application. However, it was thought prudent by Cllr J Bull that residents contact City Cllr Graham Casey directly to ascertain how he wishes to proceed in his further representation. City Cllr Heather Skibsted also offered her support at the meeting.

6. The Chair of the local BMX club Mr Ashley Goulding stated that he had contacted the CCTV office, as was requested to do so at the last meeting, and had left his contact number but that no one had got back to him. Apparently CCTV footage is automatically wiped after 30 days and this was deleted on 11<sup>th</sup> September 2019. In addition to this, CCTV footage can only be requested by the Police or a solicitor at the requester's expenses. Mr Goulding stated that the club had also applied for funding from British Cycling but did not think that their application would be successful. Bill Tilah, who is working on behalf of Peterborough City Council and is dealing with the Community Asset Transfer of the club, has now been in touch to get the transfer process moving. In view of this, the club asked the Parish Council to reconsider their grant application.

#### **459.1 Apologies for absence**

Apologies were received and accepted from Cllrs Fisher, Casey, Davis and Denman. No apologies were received from Cllr Airey.

The Chair made the following announcement: “The Council regrettably records that Cllr Alex Airey has failed to attend meetings for 6 months and as a consequence has ceased to be a member of Orton Longueville Parish Council. A notice of vacancy for Orton Longueville Ward will be published forthwith”.

#### **459.2 Declaration of interests and dispensations**

Cllr J Bull – 459.3.

#### **459.3 Local Police matters**

The Clerk reported that she had emailed the police asking if they can attend meetings or send in crime reports and was told that they can only attend meetings when their shift patterns allow, unless they are called away to an emergency. As police have not recently attended or sent in any reports the Clerk was asked to email Ward Councillor Irene Walsh in her capacity as Cabinet Member for Communities for her to raise the matter with the police.

#### **459.4 Minutes of previous meeting**

The minutes of the meeting held on 5<sup>th</sup> September 2019 were agreed, RESOLVED and signed by the Chair subject to the following amendment:  
Page 7, 3<sup>rd</sup> column, 3<sup>rd</sup> bullet point delete the word ‘in’.

#### **459.5 Matters arising from the minutes of the previous meeting**

None.

#### **459.6 BMX Track**

The grant application for £769.96 to purchase 4 new BMX bikes and safety equipment which were stolen was discussed again taking into account the information which was provided in the earlier public forum by Mr Ashley Goulding. Cllr Skibsted announced that she had given the club £250.00 from her community fund towards new bikes. In view of this donation from Cllr Skibsted, it was RESOLVED to award the club a grant of £519.96 towards the purchase of 4 new BMX bikes and safety equipment.

#### **459.7 Gloucester Centre redevelopment**

The Clerk reported that she had not received any correspondence from the planning officer other than an acknowledgement of receipt of the letter dated 17 September 2019. Cllr J Bull asked if it was possible for the Clerk to chase the Case Officer (Mrs J MacLennan) for a response to the Parish Council letter which covers call-in and the main objections and material observations. This action was approved by all. It was further agreed that residents can use the Parish Council’s noticeboards to display their posters. The Clerk will be sent an e-version of the residents’ objections poster via either Sue Deoraj or Brian Murphy.

It was noted that City Cllr Janet Goodwin (Hargate and Hempsted ward, the area in which the Gloucester Centre site sits, but most residents affected are in Orton Longueville ward) had contacted resident/residents to let them know the call-in has been approved. The Parish Council has not been formally notified of this. It was also noted that it was stated in the earlier public forum that Cllr Casey had agreed to represent residents at the call-in planning committee meeting and that residents should arrange a meeting with him to discuss how he will represent them.

#### **459.8 Cricket Club**

1. Cllr V Bull reported that he had only received one quotation back of £1971.44 + VAT (as at July 2019), for a new height barrier, to go over the top of the existing front gate, and new fencing for either side of the gate. OPCC would need to cut back the hedging along the existing fence for the works to be carried out. As this is an urgent

- security matter to protect the grounds, it was RESOLVED to confirm the price and accept the quotation. It was also agreed that the barrier will be painted in green.
2. OPCC AGM is on 15<sup>th</sup> November 2019 at 7.00 pm and is open to everyone.
  3. It has been a really successful year for OPCC. The first team won the league and the ladies team won the Lincolnshire league.
  4. A number of youths have been scouted for bigger teams and 1 player is representing England in the U19 disability team. The Parish Council formally congratulated the club on their successes.
  5. OPCC Chair has confirmed that all grants applied for by a former club member had only been offers and that these had now expired. It was noted that the Parish Council must be informed of all future grant applications.
  6. OPCC now has Fast Acting and Safe Guarding policies in place.
  7. Cllr V Bull will meet with Lynette Durham on 2<sup>nd</sup> November 2019 to finalise the fire risk assessment.
  8. Following the disqualification of former Cllr Airy, it was RESOLVED to appoint Cllr Penniall as a Parish Council Trustee for the cricket club.
  9. OPCC confirmed that Sam Tyler is no longer a Trustee and that Lynette Durham has now taken on the role.
  10. A Trustees meeting will take place on 6<sup>th</sup> November 2019 at 7.00 pm in the cricket club where the duties and responsibilities of Trustees will be outlined. It was agreed that the Clerk will attend and take minutes of the meeting.
  11. OPCC confirmed that PAT testing has been booked.
  12. Electrical testing in the pavilion has been completed and the certificate lasts for 5 years. It was RESOLVED that the Parish Council will pay 50% of the invoice.
  13. Food and hygiene matters – OPCC confirmed that they do not sell food on the premises. Ladies bring in 99% of the food which has been prepared at home and many of them have Food & Hygiene certificates. Risk assessments are carried out at the start of every season and all volunteers are briefed on food handling matters. Lynette confirmed that she has done an online assessment on the City Council website which stated that the club is a low risk. This matter will be further discussed at the Trustees meeting.
  14. Holy Trinity Church has contacted the club and stated that they did not get their free day of use of the cricket ground this year. There is no reference to such usage in the new or old lease. Lynette will try and find out more about this matter.
  15. The new lease is still to be registered with Land Registry. Lynette stated that each Trustee need to complete ID forms and attend the Land Registry. Cllr Penniall asked if a copy of the lease could be sent to him. The **Clerk** will send everyone an electronic copy of the lease.
  16. The quote for tree works at the cricket ground is £900.00 + VAT. It was RESOLVED that the Parish Council will pay the invoice for these works.
  17. The square is being put to bed this weekend. All resources have been bought and a kit inspection has been done.
  18. OPCC stated that a 'party of people' now look after the ground. The club would like clarification as to who pays for the maintenance of putting the wicket to bed as this cost is approximately £1,000.00. This will be clarified at the Trustees meeting.
  19. Cllr J Bull asked if the Trustees can have sight of the clubs finances spreadsheet.
  20. The access road into the grounds requires urgent attention. The small bridge over the dyke leading up to the front gate is crumbling and breaking up. It was agreed that **Cllr Skibsted** asks Peterborough City Council if they can carry out these repairs.

#### 459.9 **Parking issues on Village Green**

Cllr Passero reported that Peter Tebb from Highways has come up a proposal for a Legal Order through consultation for yellow double lines around the village green and a white line depicting a footpath boundary outside the property directly opposite the village green. It was RESOLVED that the Parish Council informs Peter Tebb at Highways to proceed with this proposal to be sent out for public consultation as part of the next Legal Order. Should the parking restrictions not proceed after the

consultation; a white line will still be painted outside the property directly opposite the village green to depict the footpath boundary.

#### **459.10 Bulky waste collections**

The next collection is on 7<sup>th</sup> December 2019. The Clerk has placed an article in the Orton Oracle advertising this date.

#### **459.11 Speedwatch**

The Clerk reported that she had looked through her list of volunteers and that everyone was from Waterville area. It was agreed to discuss the matter further at the next meeting.

#### **459.12 Email addresses for Parish Councillors**

The Clerk reported that she has still not heard from the ICT Officer at PCC as to whether Peterborough City Council can provide councillor email addresses if the Parish Council pays for the licences.

The Clerk has also been in contact with Castor Parish Council Clerk and found out that their councillors still use their own email addresses. Their Clerk has stated that he intends to make a collective approach through the Parish Liaison Committee. Cllr J Bull attends Parish Council Liaison meetings and confirmed that the matter will be brought up at the next Parish Council Liaison meeting on 11<sup>th</sup> December 2019.

#### **459.13 Benches at Oakleigh Park**

Paul Robertson from Peterborough City Council has informed the Parish Council that 3 benches at Oakleigh Park are beyond repair and need replacing. 2 benches are on grass and 1 is on slabs. This play area belongs to the Parish Council but is maintained by the City Council. The cost for Aragon Services Limited to carry out the works and install 3 new metal benches is £2,353.14 +VAT. Cllr V Bull circulated photographs of ornate benches as an alternative to the benches being proposed by the City Council; however it was decided that these may be more susceptible to vandalism. As the play area belongs to the Parish Council it was RESOLVED that Peterborough City Council instructs Aragon Services Limited to remove and install 3 new benches at Oakleigh Park and that the remainder of the CIL monies will be used to pay for them.

#### **459.14 Environmental Issues**

None.

#### **459.15 Reports from representatives on outside bodies**

**1. Cross Keys Homes:** Cllr Okonkowski reported that Cross Keys Homes are trying to improve areas by tackling litter, anti-social behaviour and creating communal gardens. They have £400,000 to spend on projects. There are 41 projects in the pipeline, 18 have been completed and 12 more project ideas suggested. The next meeting is on 11<sup>th</sup> December 2019.

**2. Parish Council Liaison:** Cllr J Bull reported that as she was unable to attend the recent meeting as she had to attend the Health Scrutiny Meeting of which she is a co-opted member however the meeting covered the following:

- Overview of the Health & Care Sector Work Academy Programme: Presented by Nicola Arbon – Health & Care Social Work Academy (HCSWA) Project Manager, Peterborough City College & Vanessa Cave - Engagement Manager, Peterborough City College.
- Overview of the Scrutiny Committees: Presented by Henry Clark - Chair & CAPALC.
- Scrutiny Committee Updates: Presented by the Co-opted Parish Members of Peterborough City Council's Scrutiny Committees (Cllr Bull attached a written Health Scrutiny Committee report, as she is attending this evening's scheduled

Health Scrutiny Committee meeting that unfortunately coincides with tonight's Parish Council Liaison meeting)

- Update on Peterborough 2019 Parish Conference: Presented by Sylvia Radouani, Community Capacity Officer and Parish Co-ordinator.

#### 459.16 Finance

1. The following payments were authorised:

Mrs A Brown	Salary September 19	£309.30
Mrs A Brown	Expenses – (stamps, use of home as office Sept 19 and mileage allowance)	£31.20
HMRC	PAYE Tax & NI - Clerk September 19	£77.40
PKF Littlejohn LLP	External Auditor service 2019	£240.00
Peterborough Limited	Bulky waste collection 7 <sup>th</sup> August 2019	£943.82
Herlington Community Association	Room hire 5 <sup>th</sup> September 2019	£23.00
R Harding & Son Landscaping	Holy Trinity maintenance September 2019	£367.50
Orton Oracle	Bulky waste notice	£15.00
<b>TOTAL</b>		<b>£2007.22</b>

2. Income received:

2nd instalment precept	£17318.12
2nd instalment precept Burial Grounds	£2259.38
2nd instalment precept Recreation grounds	£1887.50

3. The end of month accounts was noted. The monthly accounting report now shows CIL funds under their own cost centre. Purchased noticeboards previously allocated under 'Sundries' have been reallocated under 'Local Amenities' cost centre.

4. The conclusion of audit for year ended 31<sup>st</sup> March 2019 has been returned from the External Auditor. The External Auditor report stated that the fixed asset figure on the form, section 2, box 9, due to the purchase of new noticeboards had not been amended. This was noted. The conclusion notice has been placed on the website.

#### 459.17 Correspondence received

1. CAPALC: September 19 bulletin.
2. CAPALC: NALC newsletter.
3. CAPALC: Chief Executive Bulletins.
4. Peterborough Parish Conference - 12<sup>th</sup> November 2019.
5. Scrutiny Committee update reports by Co-opted members.
6. New Community Connectors working in the parish area funded via the MHCLG Integrated Communities Fund for one year.
7. Post Office: Service re-opening at Herlington, Orton Malborne 5<sup>th</sup> November 2019
8. Resident email: Resident's circulation list for agenda's and minutes enquiry. The resident has asked if the Parish Council has a circulation list for members of the public to obtain the agenda and latest minutes. The Clerk stated that agendas and draft minutes are always put on the website on the Friday before the meeting and are accessible to the public.
9. Review of Polling Districts, Polling Places and Polling Stations 2019.
10. Peterborough Highway Services: New parking restrictions in Lavenham Court. The Legal Order becomes enforceable on 25<sup>th</sup> November 2019.

#### 459.18 For Information

1. Cllrs J Bull and Penniall will be attending the first Trustees meeting of the Orton Longueville United Charities on 9<sup>th</sup> October 2019.
2. Future agenda item – updating of website.

#### 459.19 Planning matters

It was RESOLVED to submit comments where appropriate on applications:

19/01189/ADV	One externally illuminated fascia sign, one externally illuminated double sided projecting sign,	No material observations
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	two non-illuminated hoarding signs and two non-illuminated poster signs at The Dragonfly Herlington Orton Malborne, Peterborough PE2 5PN	
19/01246/HHFUL	Single storey rear and side extension at 5 Royston Avenue, Orton Longueville, Peterborough PE2 7AA	No material observations
19/01264/HHFUL	Re-construction of boundary wall to 1.9m and enclosure of front porch at 2 Engaine, Orton Longueville, Peterborough PE2 7QA	No material observations
19/01292/FUL	Installation of two spectator stands adjacent to existing football pitches at Nene Park Academy, Oundle Road, Orton Longueville, Peterborough PE2 7EA	No material observations
19/01358/HHFUL	Single storey rear extension at 12 Dry Leys, Orton Longueville, Peterborough PE2 7HP	No material observations
19/01360/ADV	New signage to include illuminated and non-illuminated fascia signs, hanging signs and window vinyl's at Martins Newsagents Herlington, Orton Malborne, Peterborough PE2 5PR	No material observations
19/01040/FUL	Revised application/plans: Erection of a garage at Land Adjacent To 68 Walgrave, Orton Malborne, Peterborough PE2 5NS	No material observations

**459.20 Date of next meeting** – Thursday 7<sup>th</sup> November 2019.

There being no further business, the meeting closed at 10.05 pm.