



Orton Longueville Parish Council



Clerk: Mrs. A. Brown, 46 Oakdale Avenue, Stanground, Peterborough, PE2 8TA

☎ : (01733) 346483 Email: clerk@ortonlongueville-pc.gov.uk

www.ortonlonguevilleparishcouncil.co.uk

Minutes of the Parish Council meeting held on Thursday 6th September 2018 at 7:30 pm in Herlington Community Centre, Herlington, Orton Malborne.

Members: 11 Quorum: 5 Public: 8 Orton Park Cricket Club (OPCC): 2

Present: Councillors Passero (Chair), Davis, J Bull, V Bull, Allin, Okonkowski, Airey, Howell, Denman and Mrs Brown (Clerk).

447.1 Apologies for absence

Apologies were received and accepted from Cllr Casey (personal).

447.2 Declaration of interests and dispensations

Cllr J Bull – agenda item 447. 20.

447.3 Public Forum

Residents raised the following concerns:

- A property in Lythemere appears to be owned by a Letting Agency and is being let out daily. There is a high turnover of tenants which is resulting in large amounts of rubbish accumulating outside the property. The bins are overflowing and not being collected by Amey. Several parties have been held at the property and were reported to the police at the time, however the police have only turned up on one occasion. The resident stated that he has informed Cllr Casey of the issue. As Cllr Casey was not present at the meeting, Cllr J Bull offered to contact the Housing Enforcement Officer at Peterborough City Council to investigate the problem. Cllr Passero stated that it is important that all incidents should be reported to the police and a crime reference number obtained. This allows intelligence to be built up on an issue even if the police do not attend.
- The manager of Winyates Pre-School stated that over the summer holidays Amey had installed a locked bollard near their side entrance adjacent to the park without her being informed. She stated that she had tried to contact Peterborough City Council and Amey without success, to obtain a key to retract the bollard should the emergency services need to gain access to the pre-school. She is very concerned that should access be required in an emergency she will not have a key. Cllr J Bull gave the pre-school manager a contact telephone number for Highways and Amey to try and obtain a key.
- A resident stated that he wants to purchase a garage which belongs to Cross Keys Homes and is having trouble finding the correct contact. Cllr J Bull informed the resident to visit the new Cross Keys Homes office on Bridge Street in the town centre as someone there should be able to help him.
- A Resident asked the Parish Council how it deals with planning applications at meetings. Cllr J Bull left the room whilst the matter was discussed. Cllr Passero informed the resident that Peterborough City Council only sends planning applications to the Parish Council out of courtesy. All applications are looked at by councillors at the meeting and at the last meeting it was agreed that the Clerk will send councillors PDF's of the paperwork associated with the applications prior to the meeting. Councillors are also able to visit the site if necessary. Any comments to be submitted to Planning are decided by

the Parish Council at the meeting. Due to the Clerk being on leave for the last two weeks, this system will come into force next month. Cllr Howell also explained to the resident the process which Orton Waterville Parish Council have in place for dealing with their planning applications.

The resident also informed the Parish Council that revised plans had been submitted for planning application 18/01021/HHFUL - 38 Thornleigh Drive, Orton Longueville, Peterborough PE2 7AZ and that the height of the proposed development will block light into his neighbouring property. The resident was informed by the Parish Council that the application was being determined by Planning tomorrow however, they had not been made aware of the new plans as the Planning Officer did not think that it was necessary to send the revised plans to the Parish Council. This is since no comments were submitted when the application was originally discussed at the July meeting. It was agreed to discuss the application again later in the meeting under agenda item 447.20.

447.4 Local Police matters

1. Cllr Howell reported that:
 - She had attended a meeting with the two local PCSO's to mainly discuss the mini motorbikes issues occurring in the Ortons. She stated that any incidents of this nature are reported to the police to help build up intelligence as to who owns them.
 - Drifting issues still need reporting as the police do send teams out.
 - A new police officer has recently been recruited who rides a motorcycle and is keen to use it in pursuits.
2. Cllr J Bull stated that Orton Sellers on Facebook have been proactive in informing people to report any incidents on 101.
3. The meeting was asked why the PCSO's had time to attend a meeting with Cllr Howell but do not have the time to attend Parish Council meetings. Cllr J Bull stated that the Community Police Officers should be held to account so that the public can ask them questions. It was agreed that the Clerk contacts PCSO Wilkinson for an update as to when crime figures will be available again and whether they can attend on a more regular basis.
4. Cllr Allin informed the meeting that he had spoken on the telephone with the Police and Crime Commissioner Jason Ablewhite and that:
 - The Commissioner was surprised that the Parish Council has a regular agenda item relating to the police as he stated that normally the police visit parish councils only once a year.
 - More police officers had recently been appointed to Peterborough.
 - In his new part time role as Fire and Rescue Commissioner, Jason Ablewhite will eventually be looking at how to reorganise their set up.

447.5 Minutes of previous meeting

The minutes of the meeting held on 9th August 2018 were unanimously agreed, RESOLVED and signed by the Chair subject to the following amendments:

446.3 last paragraph, first sentence: delete the words 'do now'.

446.16 second line, after 'project' add 'and also mentioned'.

446.22 delete 'Howell' and replace with 'Airey'.

447.6 Matters arising from the minutes of the previous meeting

1. 446.3: There was no update on the CCTV cameras in Herlington. It was agreed to carry this forward to the next meeting.
2. 446.7.3: Cllr Allin stated that he was unsure if other councillors were aware that the legal boundary on which the new fence will eventually be erected is set back further in the wood behind the current wire fence and that the actual boundary is still marked by the old fence posts. It was suggested that a wire could be put through the old fence posts to show the boundary line. It was agreed to discuss

this matter during the next cricket ground walkabout which will take place in the next few weeks.

3. 446.11: The churchyard tree survey has been received by the Clerk. Cllr J Bull asked whether tree maintenance is part of the landscape maintenance contract. The Clerk explained that tree works were not part of the contract and any works had to be agreed separately. It was agreed to discuss the tree survey at the next meeting.
4. 446.14: The Clerk confirmed that she had written to the Gloucester Centre and that no response has been received.
5. 446.15: Cllr Airey stated that he still has not received a response from Paul Robertson at Peterborough City Council regarding the removed piece of play equipment. He last contacted him in mid-August. Cllr J Bull asked why council officers are not responding to Parish Councillors. It was agreed that the Clerk contacts Paul Robertson to obtain a response.
6. 446.16: Cllr Airey has written an article for the Orton Oracle which was circulated to all councillors. This will be submitted for the next edition. Cllr J Bull stated that during her time as Ward Councillor, she was not aware of any 'Strategy' paper on planting trees. Cllr Airey confirmed that permission will need to be sought from Peterborough City Council before any trees can be planted on their land.
7. 446.17.1: The Clerk will chase up the bin request which she submitted to James Collingridge at Peterborough City Council after the last meeting.
8. 446.17.3: The Clerk will try and obtain an update for this matter.
9. 446.17.4: The Clerk stated that she had received the following explanation from Amey regarding the height of the trees in Medeswell:
 'The trees in Medeswell are next due to be inspected in 2019 as part of Orton Longueville Ward survey. Our teams will carry out Minor Works such as crown lifting, shaping and dead wooding before the Tree Surveyors come into the Ward, they will then identify any further works which will then be carried out. In general, the providers of terrestrial and satellite equipment cannot expect Amey to prune trees to improve or gain reception. Amey will only consider requests to prune trees to improve reception when all the following criteria have been met:
 - efforts to find an engineering solution to the problem have been exhausted and unsuccessful, and,
 - the tree work required is consistent with good arboricultural practice and will not unduly affect the amenity or health of the tree, and
 - the tree work required can be executed within current financial constraints.
10. 446.17.5: No response has been received from Highways. It was suggested that the Clerk contacts Simon Ireland at Highways for an update.
11. 446.22: Cllr J Bull commended Cllr Airey for his suggestion of the new layout of the tables in the meeting room.
12. 446.23: Cllr J Bull stated that as a Ward Councillor she had sat on the planning committee and that only material considerations can be taken in to account. Cllr Passero stated that planning applications are only sent out of courtesy to the Parish Council as consultees. As agreed at the previous meeting, the Clerk had sent all councillors some of her training material on planning to help them when looking through applications. It was agreed to discuss the matter further at the next meeting.

447.7 Parish Councillor vacancy

The Parish Council acknowledged the recent resignation of Cllr Horton. The Clerk stated that the Peterborough City Council Casual Vacancy notice expires on 7th September 2018 after which date the post can be filled by co-option.

447.8 Cricket Club

1. The end of season walkabout will take place on Saturday 22nd September 2018 at 10 am. All councillors are invited to attend.
2. Cllr Passero circulated a photograph of the new white picket fence that has been erected in front of the pavilion to provide some protection from cricket balls. Slabs have also been laid to extend the patio area. The works were carried out by OPCC as they had some available funds for such works.

3. It was agreed that the Clerk will send the OPCC Chair a copy of the old 1985 Licence which they require to obtain additional funding.
4. The Clerk reported that the new pavilion windows will be installed in the next few weeks.
5. The OPCC Chair confirmed that he will provide the Clerk with a set of keys for the cricket ground and pavilion within the next few days.
6. The Clerk reported that the Energy Performance Certificate for the pavilion will be sent when BEST Compliance have received their payment.
7. OPCC will not be carrying out any other works apart from putting the wicket to bed at the end of the season.
8. Cllr V Bull reported that there was an article in the Peterborough Telegraph stating that OPCC have received a grant of £10,000 towards a project to provide a place for people to socialise and for groups to utilise. He expressed concern that the article implies that the money will be used for groups which are not cricket related and that this contravenes the terms of the lease. Cllr V Bull also asked OPCC if they had applied for other grants which the Parish Council were not aware of and can copies of any applications be given to the Parish Council. The OPCC Chair confirmed that the grant will only be used for cricket groups and that they have also applied for a grant towards machinery and grounds maintenance. The OPCC Chair stated that he will contact the Peterborough Telegraph and ask them for a correction on their story.
9. The Clerk confirmed that she has received a copy of OPCC's TEN's application for 7th September 2018.

447.9 Bulky waste

The recent collection in Herlington car park was well received by residents however it came to light during the session that the collection could have been better advertised as not all areas of the Ortons receive the Orton Oracle. Cllr Davis suggested that a flyer advertising future collection dates could be posted through residents' doors and that the costs could be shared with the neighbouring parish of Orton Waterville.

Cllr Howell stated that in her role as Ward Councillor for Orton Waterville, she has been targeting fly tip with attaching yellow stickers to highlight to residents that it has been reported to Amey for collection. She also stated that the date of the next Orton Waterville bulky waste collection is also on the stickers.

As there are litter issues in the parish, it was agreed that the Clerk invites Jim Simpson, Hedda Lilley's interim replacement to the next Parish Council meeting to report on his Community Leadership in the Ortons role.

447.10 Noticeboards within the Parish

This item is in abeyance until the next meeting.

447.11 Speedwatch

The Clerk reported that due to an error by the Orton Oracle, the Speedwatch volunteer recruitment article was omitted from the September issue. The article will now appear in the October, November and December issues at no extra charge.

447.12 Litter Innovation Fund: grants available for innovative community projects

Cllr J Bull stated that this is a good example in which Jim Simpson could be involved with. It was agreed to set up a working party to discuss the grant application as the closing date for applications is 5th October 2018. Cllr Airey stated that he is aware of at least three local groups who are active in litter picking and would benefit from such a grant. Cllrs Denman and Airey will form the working group to meet and report back at the next meeting. It was also suggested to ask Cllr Casey to join the working party.

447.13 Local Councils Public Advisory Service (LCPAS)

It was agreed not to renew the subscription as the Parish Council has re-joined CAPALC.

447.14 Environmental Issues

1. Cllr Allin reported that the Wildlife Officer at Peterborough City Council has told him that it will take several months to find out where the path around Basil pond could go and find the required funding. Cllr Passero stated that residents will have to be consulted on the matter if it ever happens. Cllr V Bull asked if there are any plans available of the original path and suggested that they are obtained by Cllr Allin. Cllr Allin replied that he was not aware of any plans as he was leaving this matter to James Fisher.
2. Cllr Denman reported that a resident had informed her that there is a tree outside their property in Bardney which is covering a street light and growing over into their garden. It was agreed that Cllr Denman informs the resident to report the tree to James Collingridge at Peterborough City Council.
3. Several street lights are not working in Bardney with some permanently out. Residents should report them directly to Peterborough City Council including the number on the lamp post.
4. Cllr Airey reported that the area at Stagsden and Mandeville are still not secure after the last encampment by Travellers. Cllr J Bull stated that Peterborough City Council are still looking to put in place robust secure bunds. Clair George is the contact at Peterborough City Council who should be able to give an update on the matter.

447.15 Reports from representatives on outside bodies

1. Parish Liaison meeting -19th September 2018
2. Orton Counselling Service for Young People meeting – 11th September 2018.
3. Cross Keys Homes meeting – 12th September 2018.

447.16 Peterborough City Council meetings

- 4th Sept @ 1.30 pm Planning and Environmental Protection Committee
- 5th Sept @ 7.00 pm Growth, Environment and Resources Scrutiny Committee
- 11th Sept @ 7.00 pm Adults and Communities Scrutiny Committee
- 17th Sept @ 1.00 pm CANCELLED - Health and Wellbeing Board
- 17th Sept @ 7.00 pm Health Scrutiny Committee
- 19th Sept @ 3.00 pm Employment Committee
- 19th Sept @ 6.30 pm Parish Council Liaison Meeting
- 20th Sept @ 10.00 am Health and Wellbeing Board
- 20th Sept @ 7.00 pm Children and Education Scrutiny Committee
- 24th Sept @ 10.00 am Cabinet
- 24th Sept @ 7.00 pm Audit Committee
- 25th Sept @ 1.30 pm Planning and Environmental Protection Committee

447.17 Finance

1. The following payments were authorised:

Mrs A Brown	Clerk's salary August 18	£296.90
Mrs A Brown	Expenses (stamps, use of home as office August 18 and mileage allowance	£25.98
HMRC	PAYE Clerk August 18	£74.20
Herlington Community Association	Room hire September 18	£11.10
R Harding & Son Landscaping	Holy Trinity maintenance August 18	£367.50
R Harding & Son Landscaping	Emergency tree works in churchyard	£125.00
W.F.S (Anglia) Ltd	Cricket pavilion windows	£1345.00
B.E.S.T Compliance	Level 3 NDEPC – Cricket pavilion	£132.00
Caroline Hall	Church yard tree survey	£450.00
Stilton Parish Council	Councillor training: Cllrs Allin & V Bull	£210.00
TOTAL		£30,37.68

2. Income received – none.

3. The end of month accounts were noted.

447.18 Correspondence received

1. The Lantern Initiative Presents: A screening of short films (English subtitles) highlighting real life Muslim experiences of mental health issues at the Key Theatre Sunday 30th September 2018, 6.00 pm- 7.30 pm (doors open at 5.45 pm) Tickets £5.
2. Action Fraud: British Gas refund emails.
3. University of East Anglia: Orchards East Heritage Lottery Fund Project in Cambridgeshire. The project aims both to research and record old orchards, and to establish new community orchards. Volunteers are required to help establish new community orchards. It was agreed that Cllr Airey contacts the project manager for more information.
4. CAPALC: August bulletin.
5. Local resident email enquiry: Is there still a group which cleans up graffiti as the resident has read an article about the impact which litter and graffiti has on neighbourhoods and that it increases crime. It was stated that all graffiti should be reported to Peterborough City Council which will be removed if it is on public property. The resident also informed the Parish Council that she is a Litter Heroes Ambassador and that her role is to encourage and promote others in their efforts to keep their part of Britain tidy. There are members of the public who care about the environment where they live and want to make a difference. The resident has set up a community litter pick for World Clean Up Day on 15th September 2pm at the Horseshoe Park in Winyates.
6. Peterborough City Council: Joint Minerals and Waste Local Plan – Submitted Sites. Comments on the sites submitted can be sent to planningpolicy@peterborough.gov.uk by Wednesday 31st October 2018.
7. CAPALC: Update on Finance, Transparency and councillor training courses.

447.19 For Information

1. Cllr Allin expressed concern that Peterborough City Council is proposing to build over 100 houses on the site of the Gloucester Centre especially as there is only one road into the estate. Cllr J Bull stated that currently there are only outline plans for the proposal and that the application is due to come on-line next month.
2. The Clerk stated that John Sharman from the Botolph Residents' Association has informed her that he has met with Marco Cereste, the cabinet member for Open Spaces and that he is looking favourably at classifying Botolph Green field as a 'play area'.

447.20 Planning matters

18/01021/HHFUL	Proposed single storey rear extension at 38 Thornleigh Drive, Orton Longueville, Peterborough PE2 7AZ	Comment to be submitted to PCC: There is a material consideration based on the size of the development which appears overbearing and out of keeping with the surrounding area. The Parish Council also fully supports those comments which have been made by residents against this application.
18/01436/HHFUL	Two storey rear extension and alterations to dwelling at 7 Latham Avenue, Orton Longueville, Peterborough PE2 7AD	No observations

18/01373/HHFUL	Erection of front fence with trellis across the top at 506 Oundle Road, Orton Longueville, Peterborough Pe2 7DJ	Comment to be submitted to PCC: The chosen colour of the fence will have a detrimental impact on the street scene.
18/01474/FUL	Two storey dwelling with detached double garage and new rear vehicle access for no. 405 at 405 Oundle Road, Orton Longueville, Peterborough PE2 7DA	Comment to be submitted to PCC: There are concerns regarding the ingress and egress onto Botolph Way and is a Highways issue which needs addressing.
18/01489/HHFUL	Proposed removal of front and rear dormers replaced by front and rear gables to existing first floor at 2A Parkside, Orton Longueville, Peterborough Pe2 7DL	No observations

447.21 Date of next meeting – Thursday 4th October 2018

There being no further business, the meeting closed at 10.02 pm.