

**Minutes of the Parish Council Meeting held on Thursday, 4th June 2015 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Davis, Winslade, Allin, Passero, Okonkowski, Casey (arrived 8.15pm) & Mrs Hunt (Clerk)

In the absence of the Councillor Casey at the start of the meeting Councillor Davis took the chair.

407.1. Apologies

- There were none

407.2. Meeting open to the public (matters to be discussed at a future meeting)

- There were none.

407.3. Minutes of the last meeting

- These were approved as a true record and duly signed subject to changing the date of the next meeting to 4th June not 2nd June.

407.4. Matters arising

(Page 1) **406.6., 405.5. Clerk's report - Outstanding items:**

- Wish Path to Doctors surgery – The Clerk will email city council officer in this respect.

406.4., 405.8. For information a) Planning application: 490 Oundle Road, Orton Longueville

- Councillor Allin reported that one extra visitor parking place has been allocated but he is challenging the minutes of the planning meeting that he attended. The application has been approved now.

406.4., 405.8. b) Forthcoming Parish Council Elections

- All members completed their expenses returns and all were 'nil' returns.

(Page 2) **406.6. Clerk's Report**

- The internal audit has been completed with no further actions. The Annual Return has now been submitted to the external auditors.

407.5. License Agreement

- Graham Sainsbury was present to represent the club. The Clerk had investigated the Sport England application process and agreed that a lease agreement must be in place not a license to enable the club to gain funding. The Clerk urged the club to complete the paperwork relating to business rate relief. The Clerk had downloaded a lease agreement and it was agreed that this would be discussed at a meeting of the Sportsfield Management Committee to be held on 21st June at 7.30pm in Ramblewood. The group would then report back at the next parish council meeting. A recent incident during a match at the ground and witnessed by a Parish Councillor has been dealt with by the club since being reported to them by the Clerk.

407.6. Clerk's Report

1. CORRESPONDENCE

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions to 10th July 2015
- PECT newsletter
- Heritage 'e' bulletin

Meetings: June 2015

- | | |
|--|------------------------------------|
| 1. Planning & environmental Protection Committee | 9 th & 23 rd |
| 2. Sustainable Growth & Environment Capital Scrutiny | 10 th |
| 3. Licensing Act 2003 sub-committee | 11 th |

4. Strong & Supportive Communities Scrutiny	11 th
5. Cabinet	15 th
6. Creating Opportunities & tackling Inequalities Scrutiny	15 th
7. Scrutiny Commission for Rural Communities	16 th
8. AGM Cambridgeshire Police & Crime Panel	17 th
9. Health & Well-Being Board	18 th
10. Licensing Committee	18 th
11. Scrutiny Commission for Health	24 th
12. Employment Committee	25 th
13. Audit Committee	29 th

Meetings cancelled:

1. There were none

Executive decisions taken:

1. Customer Experience Programme Children's Services
2. Extension to Public Health Services Contract

Outstanding items:

- Website – Clerk to pursue
- Road buffers Bringham

2. PLANNING MATTERS

a) City Council decisions

- There were none

3. FINANCIAL MATTERS

a) Accounts for payment

Mrs C Hunt	Clerk's salary May	£286.25
	Expenses - stamps	£7.56
HMRC	PAYE Clerk	£71.40
Peterborough City Council	Rates pavilion	£384.00
Herlington Community Association	Room Hire	£10.50
Aon UK Ltd	Insurance renewal	£2,300.73
Taktica Ltd	Internal audit fee	£294.00
Mrs C Hunt	Backdated pay Jan – Apr 2015	£44.68
		£3,399.12

407.7. Environmental issues

a) Reporting of environmental issues at future meetings

Location	Environmental issue	Date reported	Reference No. / Action
All parish	Grass cutting		To be cut as per previous cycle – 8 cuts per year not 5
All parish	Fly tipping		Take photos if possible but with discretion before reporting

407.8. Reports of Representatives on outside bodies

a) Cross Keys Homes

- Councillor Winslade attended the last meeting on 3rd June. Reports from a walkabout in Herlington have been reported to the city council. The amended dates for the panel meeting were circulated. The next meeting is on 7th July and the film night and AGM is on 23rd July. The new area inspector Rob Stevenson can be contacted

on 385061. New areas have been devolved in the South to ensure equality of breadth and depth of areas.

b) Parish Liaison meeting

- No meeting had been held. The next meeting will be held on 8th July. Councillor Allin highlighted a few matters concerning the Flood Risk Management Policy although the rivers seem to be better managed currently.

c) Orton Counselling Service for Young Persons

- No meeting has been held.

407.9. For Information

a) Will inheritance – Parish Councils beneficiaries

- Councillor Casey reported that Parish Councils have been left money by a deceased person and this is being dealt with by Buckles Solicitors. The Clerk will investigate the matter.

407.10. Parish Council observations on new plans

Councillors Okonkowski was not present during the discussion of planning applications.

15/00788/WCPP

8 Engaine, Orton Longueville

Variation of condition C4 of permission 13/0148 – alterations & extension to dwelling and creation of new access (re-submission)

No observations

Meeting closed:

9.10pm

Date of next meeting: Thursday, 2nd July 2015 at 7.30pm in Herlington Community Centre, Orton Malborne