

**Minutes of the Parish Council Annual General Meeting held on Thursday, 14th May 2015 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Winslade, Allin, Passero & Mrs Hunt (Clerk)

Apologies

- There were none

406.1. Election of Chair

- Nominations were called for and Councillor Casey having being nominated and seconded was unanimously elected. All members signed their 'Declaration of Acceptance of Office'.

406.2. Election of Vice-Chair

- Nominations were called for and Councillor Davis having being nominated and seconded was unanimously elected.

406.3. Minutes of the last meeting

- These were approved as a true record and duly signed.

406.4. Matters arising

(Page 2) **406.5. Clerk's report - Outstanding items:**

- Wish Path to Doctors surgery - Councillor Allin has received an email from the city council stating that the council do not have funding to pursue this project and would be happy to transfer the land to the parish council at a cost to be determined. After some discussion members reluctantly agreed to close this matter due to the proposed cost and potential liability this project may cause.

406.6. Environmental issues

- The Clerk has contacted the city council re the maintenance contract and Basil Pond.

(Page 3) **406.8. For information**

a) Planning application: 490 Oundle Road, Orton Longueville

- Councillor Allin attended the Planning Committee meeting and voiced concerns over the proposed parking at the development. Amendments have been made to the application and this has now been approved. Full details of the application can be found on the city council's website.

b) Forthcoming Parish Council Elections

- The Parish Council election had been uncontested returning 5 successful candidates. Two further members of the public present at the meeting were successfully co-opted to the Parish Council and signed their 'Declaration of Acceptance of Office'. Councillors Okonkowski and Denman were welcomed by the Chair and other members. There are still 4 vacancies which can be filled by co-option up until 11th June 2015. After this time casual vacancy notices must be posted.

406.5. License Agreement

- The Chair thanked Councillor Allin and the Clerk for their work in completing a draft agreement which was circulated to all members at the meeting. The Clerk will contact Sport England and the England Cricket Board to ensure that the agreement is sufficient for the club to attract their funding. The Clerk will email the current draft copy to Graham Sainsbury so it can be discussed by the club. Graham was present and thanked the Parish Council for their support and invited members to the ground on 19th June to meet with club members.

406.6. Clerk's Report**1. CORRESPONDENCE**

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions to 26th June
- Notice of uncontested election for parish councils
- Planning application 14/01893 – The Eldern, Orton Malborne – 4 x 1 bed residential units to ground floor – application permitted
- PECT newsletter
- Heritage 'e' bulletin
- Email received re encroaching shrubbery on to foot/cycle path near to the Gloucester Centre – Councillor Casey agreed to deal with this matter
- Letter of thanks from Botolph Green Festival committee
- Letter re workplace pension scheme – the Clerk will investigate this matter
- Copy of draft Rural Vision & Parish Charter 2015

Meetings: April 2015

- | | |
|-------------------------------------|------------------|
| 1. Licensing Act 2003 sub-committee | 15 th |
| 2. Annual Council | 20 th |

Meetings cancelled:

1. There were none

Executive decisions taken:

- | | |
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| 1. Turning Point contract extension | 8. Grant to Opportunity Peterborough for Peterborough DNA |
| 2. Peterborough CIL charging schedule | 9. Post 16 Transport Policy |
| 3. Award of grant to Voluntary Sector Organisations | 10. Extension to Adult Community Drug & Alcohol misuse services contract (crime reduction initiative) |
| 4. Award of grant to Disability Peterborough for disability forum | 11. Local Transport Plan Programme of Works |
| 5. Award of contract for Provision of Household Recycling Centre | 12. Health Visitors |
| 6. CMDN-LGO direct payments complaint March 2015 | 13. Serco Phase 2 Budget Savings |
| 7. Post 16 Transport Partnership Policy 2015-16 | |

Outstanding items:

- Orton Park Cricket Club – License
- Website
- Road buffers Bringhurst
- Road levelling Bardney

2. PLANNING MATTERS**a) City Council decisions**

- There were none

3. FINANCIAL MATTERS**a) Accounts for payment**

Mrs C Hunt	Clerk's salary April	£267.30
	Expenses - stamps	£15.12
HMRC	PAYE Clerk	£79.18
Peterborough City Council	Rates pavilion	£192.00
Herlington Community Association	Room Hire	£10.50

Orton Counselling Service for Young Persons	Donation	£1,000.00
		£1,564.10

The Annual Return had been completed by the Clerk and was signed by the Chair. The Clerk had answered any questions regarding the accounts at the annual parish meeting previously. The Return will be forwarded to the External Auditors.

406.7. Election of Representatives to Outside Bodies

Cross Keys Panel	Councillor Winslade
Sportsfield Management Committee	Councillors Casey, Okonkowski, Passero & Allin
Orton Counselling Service for Young Persons	Councillor Denman
Parish Liaison	Councillor Allin

406.8. Environmental issues

a) Reporting of environmental issues at future meetings

Location	Environmental issue	Date reported	Reference No. / Action
Path rear 21 Bringhurst	Tree roots lifting path	Action	Clerk
Bringhurst	Overgrown shrubbery	Action	Councillor Casey
Bardney road levelling	Not completed whole area	Action	Councillor Okonkowski
Length of grass in parish	Too long in several areas	In process	AMEY
Graffiti	Increasing around parish	Raise at Police Panel	Police advised
Fly tipping, rubbish	Viran;s shop Orton Goldhay	15.05.15	Councillor Davis

406.9. Reports of Representatives on outside bodies

a) Cross Keys Homes

- Councillor Winslade had been unable to attend the last meeting due to illness. The next meeting will be held on 3rd June. A walkabout will take in Herlington on 20th May.

b) Parish Liaison meeting

- No meeting had been held.

c) Orton Counselling Service for Young Persons

- Councillor Denman attended the last meeting. The group are doing well and do not have a waiting list for clients presently. They have decided against expanding the group further as they will lose their autonomy and do not feel this is right for them presently. After some discussion it was agreed to forward the £1,000 donation agreed at the budget meeting.

406.10. For Information

- There was none.

406.11. Parish Council observations on new plans

Councillors Casey was not present during the discussion of planning applications.

15/00530/TRE	15/00577
494 Oundle Road, Orton Longueville	1 Chippenham Mews, Orton Longueville
Works to trees	Proposed two-storey side extension
No Observations	No Observations

15/00548/ADV
Ferry Meadows Country Park, Orton Waterville
Various park signage
No Observations

Meeting closed: 8.50pm

Date of next meeting: Thursday, 2nd June 2015 at 7.30pm in Herlington Community Centre, Orton Malborne