

**Minutes of the Parish Council Meeting held on Thursday, 3rd September 2015 in
Herlington Community Centre, Herlington, Orton Malborne**

Present: Councillors: Casey, Davis, Winslade, Allin, Passero, Okonkowski, & Mrs Hunt (Clerk)

409.1. Apologies

- Councillor Denman

409.2. Meeting open to the public (matters to be discussed at a future meeting)

- There were none.

409.3. Minutes of the last meeting

- These were approved as a true record and duly signed.

409.4. Matters arising

(Page1)) **Clerk's Report. Outstanding items:**

- The Clerk has visited the premises and tried all contact avenues but cannot get any form of response. She will prepare a letter to go to the company via a reputable third party to see if this gains a response.

(Page 2) **408.6. Environmental issues**

- The Clerk has received a response regarding Basil Pond. The matter has been referred to the Environment Agency who are responsible for the pond.

409.5. Orton Park Cricket Club Lease

- The Clerk had circulated copies of the lease. She answered member's questions thereon. It was agreed to arrange a meeting of the Sportsfield Management Committee for Wednesday 16th September at 7.30pm in the Ramblewood where the lease will be further discussed with the club. Copies of the lease will be forwarded to all concerned.

409.6. Clerk's Report

1. CORRESPONDENCE

- Cambridgeshire ACRE news digest
- Forward Plan of key decisions to 21.09.15
- Heritage 'e' bulletin
- Gambling Act 2005 – Statement of Principles Review
- PECT 'e' Newsletter
- Eastern Angles Newsletter

Meetings: September 2015

1. Licensing Committee	3 rd
2. Scrutiny Commission for Rural Communities	7 th
3. Planning & environmental Protection Committee	8 th & 29 th
4. Parish Council Liaison	9 th
5. Health & Well-Being Board	10 th
6. Sustainable Growth & Environment Capital Scrutiny	10 th
7. Creating Opportunities & tackling Inequalities Scrutiny	14 th
8. Cambridgeshire Police & Crime Panel	16 th
9. Strong & Supportive Communities Scrutiny	16 th
10. Scrutiny Commission for Health	17 th
11. Employment	17 th
12. Cabinet	21 st
13. Audit	21 st

Meetings cancelled:

1. There were none

Executive decisions taken:

1. Changes to parks, trees and open spaces with AMEY contract following budget 2015/16
2. Extension to Green Deal Provider Framework & Expansion of Green Deal Community Fund
3. Peterborough Flood Risk Management Strategy
4. Strategy for Management of Farms Estate
5. Review of Peterborough Local Plan
6. Approval of Peterborough Investment Partnership Project Plan
7. Hampton Gardens Secondary School
8. Cardea Community Pavilion

Outstanding items:

- Website – Clerk to pursue
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2. PLANNING MATTERS**a) City Council decisions**

- There were none

3. FINANCIAL MATTERS**a) Accounts for payment**

Mrs C Hunt	Clerk's salary July & August	£572.50
	Expenses - stamps	£15.12
HMRC	PAYE Clerk	£142.80
Herlington Community Association	Room Hire	£10.50
Jeff Rowlett Ltd	Tree removals and works cricket ground	£1,000.00
Peterborough City Council	Rates pavilion	£768.00
		£2,508.92

409.7. Transparency Code

- The Clerk outlined to members the details behind the transparency code which relates to councils with spending less than £25,000. It does not apply to this parish council as the legal requirements regarding this are already in place.

409.8. Environmental issues**a) Reporting of environmental issues at future meetings**

Location	Environmental issue	Reference No. / Action
Basil Pond	Clearing area and pond	With Environment agency
Rubbish	Eldern area	Councillor Passero reported
Fly tipping	Lythemere	Councillor Passero reported
Fly tipping x 2	Eldern	Councillor Davis reported
Brown bin including waste	Verges around parish	Councillor Casey reported ad contaminated waste

409.9. Reports of Representatives on outside bodies**a) Cross Keys Homes**

- Councillor Winslade attended the last meeting on 28th August. This was the AGM and the Chair and Vice-Chair were re-elected. The Projects Officer is due to go on maternity leave. Hinchcliffe and Winyates projects have been completed. It is hoped to install service lighting in Winyates at a cost of £540. Bodesway bin are to have gravel installed. Shrubbery is to be removed at Blackmead and Saltmarsh due to health and safety of residents. Walkabouts will take place in Braybrook at 2pm on 17th September and Bodesway on 15th November. The next meeting will be held on 7th October.

b) Parish Council Liaison Committee

- The next meeting is due to be held on 9th September.

409.10. For Information

- There was none.

409.11. Meeting open to the public (comments)

- There were none

409.12. Parish Council observations on new plans

Councillors Okonkowski and Casey were not present during the discussion of planning applications.

15/01151/CTR
3 Church View, The Village, Orton Longueville
Works to trees
No observations

15/01107
37 Newcastle Drive, Orton Longueville
Ground floor front extension to provide disabled bedroom & shower
No observations

15/01198
500 Oundle Road, Orton Longueville
Change of use C3 to C2
No observations

15/01174/ADV
Lloyds Pharmacy, Clayton, Orton Goldhay
Installation non-illuminated fascia sign
No observations

15/01291/CTR
5 Redwood, Orton Longueville
Works to trees
No observations

15/00936
Ferry Meadows Country Park, Ham Lane, Orton Waterville
Refurbishment of existing playground
No observations

Meeting closed: 8.50pm

Date of next meeting: Thursday, 1st October 2015 at 7.30pm in Herlington Community Centre, Orton Malborne